## Remarks from site on the 'Requisition by Site Report' of purchase division

Company	any: Modi rea		alty Mallapur LLP		Date:		10.10.2020			
Site:	Gulmoha		nar residency		Prepared by:		M.Likhitha			
Report Fr To	From / 4.10.2020 (Sunday		20 to 10.10.2020 to Saturday)		Approved by:		Ram Prasad			
Report D										
			rs missing in							
					1 3 working day					
Req No.	Req Date		S.no	Item Description		Reason for not preparing PO/WO#				
68424	17-09-	-2020	1-3	SS Ra	illing	Delay by purchase assista				
68435	21.09.	20	7 & 10		GP2 cement & Arment rearm bond .		Delay by purchase assistant.  Delay by purchase assistant.  Delay by purchase assistant.			
68437	24-09-	2020	7		fast star screw	Delay by purchase assistant.				
68442	28-09-2020		1	MYK laticrete stone tile adhesive		Delay by purchase assistant. Under				
68446	28-09-	2020	1-3	Ispira earth beige		Delay by purchase assistant. #1089				
68464	05-10-2020		8-13	Sanitary		Delay by purchase assistant. 7029				
68476	10-10-2020		1	Ceramic tiles		Delay by purchase assistant. [214].				
List of re	quisition	s where I	PO/WO is pre	enared a	nd items have r					
List of rec lead time Req No.	:	s where I	Serial no		and items have n	not bee	n received at site beyond the			
lead time:	:		Serial no of item			not bee	n received at site beyond the			
lead time:	:	q Date	Serial no	Item		Deta	n received at site beyond the			
lead time Req No.	Red	q Date	Serial no of item in Req.	Item	n Description w bricks	Deta PO 1	n received at site beyond the ails of discussion with suppliers			
lead time Req No. 68363 68376 68383	Red	Q Date 2020 2020	Serial no of item in Req.	Item	n Description w bricks	PO 1 PO 1 PO 1 PO 1	n received at site beyond the mils of discussion with supplier NO – 69346.(pending -500) NO - 69850. partly receiving.			
lead time Req No. 68363 68376 68383	Rec 31.07 25.08	Q Date 2020 2020 2020	Serial no of item in Req.	Hollov Cemer	w bricks	PO P	n received at site beyond the hils of discussion with suppliers  NO - 69346.(pending -500)  NO - 69850 partly receiving ock at SSLLP  No - 70032 contractor started			
lead time: Req No. 68363 68376	31.07.3 25.08.3 29.08.3	Q Date 2020 2020 2020 2020	Serial no of item in Req.	Hollov Cemer False o	w bricks	PO P	n received at site beyond the hils of discussion with suppliers  NO - 69346.(pending -500)  NO - 69850 partly receiving ock at SSLLP  No - 70032 contractor started work.  No - 70032 contractor started			
lead time: Req No. 68363 68376 68383	31.07.2 25.08.2 29.08.2 03.09.2	Q Date 2020 2020 2020 2020 2020	Serial no of item in Req.  1 1 1	Hollov Cemer False o	n Description w bricks nt ceiling ceiling nt Blocks.	PO P	n received at site beyond the hils of discussion with suppliers  NO - 69346.(pending -500)  NO - 69850 partly receiving ock at SSLLP  NO - 70032 contractor started fork.  NO - 70032 contractor started			
lead time Req No. 68363 68376 68383 68398	31.07 25.08 29.08 03.09 16-09-	Q Date 2020 2020 2020 2020 2020 2020	Serial no of item in Req.  1 1 1	Hollov Cemer False of Cemer	w bricks  nt  ceiling  ceiling  nt Blocks.  doors	PO P	n received at site beyond the hils of discussion with suppliers  NO - 69346.(pending -500)  NO - 69850. partly receiving ock at SSLLP  No - 70032. contractor started work.  No - 70032. contractor started work.  No - 70508, partly receiving or - 70875. SSLLP store is seed.			
lead time Req No. 68363 68376 68383 68398 68422 68448	31.07.2 25.08.2 29.08.2 03.09.2 16-09- 28.09.2	Q Date  2020 2020 2020 2020 2020 2020 2020	Serial no of item in Req. 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Hollow Cemer False of Cemer Flush of	n Description  w bricks  nt  ceiling  ceiling  nt Blocks.  doors	PO P	n received at site beyond the ails of discussion with suppliers  NO - 69346.(pending -500)  NO - 69850 partly receiving ock at SSLLP  No - 70032 contractor started fork.  No - 70508, partly receiving o - 70875 SSLLP store is			
lead time: Req No.  68363 68376 68383 68398 68422 68448	31.07 25.08 29.08 03.09 16-09- 28.09 30-09-	Q Date  2020 2020 2020 2020 2020 2020 2020 2	Serial no of item in Req.  1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Hollow Cemer False of Cemer Flush of CC Rin Stop co	n Description  w bricks  nt  ceiling  ceiling  nt Blocks.  doors	PO N	n received at site beyond the mils of discussion with suppliers  NO - 69346.(pending -500)  NO - 69850. partly receiving.  ock at SSLLP  No - 70032. contractor started work.  No - 70032. contractor started work.  No - 70508, partly receiving or - 70875. SSLLP store is sed.  No - 70924, partly receiving			
lead time: Req No.  68363 68376 68383 68398 68422 68448	31.07.2 25.08.2 29.08.2 03.09.2 16-09- 28.09.2 30-09- 30-09-	Q Date  2020 2020 2020 2020 2020 2020 2020 2	Serial no of item in Req.   1	Hollov Cemer False of Cemer Flush of CC Rin Stop of Extens	by bricks  nt  ceiling  ceiling  nt Blocks.  doors  ngs	PO N PO N PO N PO N PO N	n received at site beyond the hils of discussion with suppliers  NO - 69346.(pending -500)  NO - 69850. partly receiving ock at SSLLP  No - 70032. contractor started work.  No - 70032. contractor started work.  No - 70508, partly receiving or - 70875. SSLLP store is sed.  No - 70924, partly receiving or - 70924, partly receiving or - 70983, no stock at SSLLP			

68469	06-10-2020	1-2	!   F	False ceiling lights PO No - 71057, Delivery			very van delay	$\overline{}$			
68470	06-10-2020	1-1	6 (	Cleaning materials			PO No - 71162, Delivery van delay)				
68471	06-10-2020	1-1	1 8	Stationery materials			PO No - 71195, Delivery van delay				
68475	06-10-2020	6	t	tiles			PO No - 71121, Delivery van delay				
68477	06-10-2020	1	7	Tandoor stone			PO.NO-71154, Material in transit 50				
68478	06-10-2020	1	S	Salwood length PO.NO-71159, Material in to				-			
68479	06-10-2020	1	(	eilin	g fans	***	NO-71159, Ready with supplie				
No. of g	ate passes issued	this we	ek: 0	3	From No.	1776	***************************************		1778	+	
Delivery	van site visit on				20 (Tuesday) day).	, 08.	10.20 (Th	ursday	y) & 10.10.2	0	
Inward re purchase	eport (MRN/other)?	er) & sto	ock report	emai	led in pdf form	at to		Ÿ	es		
DC register Sl. No. during the Fron			From N	No. 929		To No. 954					
Items no	t ordered but rec	eived: n	il							$\neg$	
Items ser	nt to HO /vendor	that are	pending	for re	pair: 02 motors	(Dew	vatering pu	imps 2	HP)		
	rrections & rema										
Details Project Manage		Manager	Admin Officer/Manager		er,	Admin Audit					
Sign		16-1	-01-		terlitte	1					
Date		1			0						

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report purchase@modiproperties.com, ashaiya@modiproperties.com rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Prepared by:		T.D. Murthy			†
Date:		16/10/2020			<u> </u>
Site:		Modi Realty Mallapur LLP - GMR		Date	
		,		Date	
Requisition No	Requisition Date	Material Descscription		Material	If material is not delivered - is dela
68424		SS Railing	Purchase Manager - Remarks	delivered?	justified?
68435		GP2& Arment rearm bond Chemicals	Rates to be finalize by M.D.		<u> </u>
68437		Hold fast star screws	Rates to be finalize by M.D.		<u> </u> -
68442		MYK Laticrere Stone	Delivered, DC no. 83, dt. 10/10/2020		<u> </u>
68446		Ispira Earth Beige	Rates to be finalize by M.D.		
68464	05/10/20		PO issued, no.71087		<u> </u>
68476		Ceremic tiles	PO issued, no.71029		
68363		Hollow Blocks	Enquiry in Market		<u> </u>
68376	25/08/20	<u></u>	As per request of Project Manager		į
68383		False Ceiling	Partly delivered, balance in next week		Į
69398		False Ceiling	Work in progress		<u> </u>
68422		Cement blocks	Work in progress		<u> </u>
			As per request of Project Manager		
68448 68452		Flush doors	Delivered.		<u> </u>
		CC Rings	Next week delivery		
68454		Stop Cock	Delivered.		
68454		Extension Nipple	Delivered.		
68461		Country Russo	Stock at SSLLP(MPL), please collect it.		
68465		Cement Solid Blocks	As per request of Project Manager		
68469		False Ceiling Lights	Stock ready with supplier, Please collect it.		
68470		Cleaning Material	Stock at SSLLP, please collect it		
68471		Stationery Material	Stock at SSLLP, please collect it		
68475		Country CaffeeTiles	Stock at SSLLP(MPL), please collect it.		
68477		Tandoor Stone	Partly delivered, Balance on Monday		
68478		Salwood Lengths	Delivered.		
68479	06/10/20	Ceiling Fans	Delivered.		1.0
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