PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/10/2020	Prepared by:	C. Neha
PO/WO no.	70277	PO / WO Date.	09/09/2020
Supplier Name	Anisha Associates	PO/WO amount	1,850/-
Firm/Company	Villa Orchids LLP	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1.	117	30/09/2020	1,850/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,850/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			83711	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B – Other Credits :	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,850/-
Amount E – PO / WO value:	1,850/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / WO	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	16/10/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha						
Date	14/10/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

TAX INVOICE

ANISHA ASSOCIATES

Pidilite
Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer / To M/s Villa orchids.
GST: 36AANFG 4817 C1ZH

No. 117 Date : 30/09/2020
Your order No. 70277 Date 09/09/2020
Our D.C. No. ______ Date : ______
Documents Sent through ______

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1	Dr. Fixit Silicone Sealant.	280ml	10	156.78	1567	80
	HSN 3214					
				Total Taxable	1567	80
				CGST @	141	10
				SGTS @	141	10
				IGST @		
				TOTAL	1850	00

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 70035 Date. 13/10 Sign.

INWARD Inward No: 15374 Dt: 06/10/20 MRN No: 83711 Dt: 07/10/20 Received By Sign VILLA ORCHIDS LLP 17:41

Rupees one thousand Eight hundred & fifty only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

For Anisha Associates

Purchase Order

 09-09-2020 3:18:16 PM Ori

70277
08.09.20 12:15:09

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Anisha Associates	**Doc No**	70277	63515
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	**Doc Date**	09-09-2020	
	Quote No	Nil	
GSTIN 36ABTPV3594Q1Z8 NA	**Quote Date**	09-09-2020	
66209804 9246589804	**SupplyType**	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3130 - Chemicals - Silicon Gel Tube - NA - pkts	10.00	185.00	0.00	0.00	1,850.00
	Total Order Value . . .					**1,850.00**

Rupees : One Thousand Eight Hundred Fifty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Dr. Fixit' brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Seapage villas rectification purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Villa Orchids LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	08.09.20
Site & Phase:	VOC	Time:	13:08
Supplier:	SSLLP	Req. No.	63515
Material required before :	**10.09.20**	ID No.	59723

No	Description	Size	Quantity	Units	Inward No	Date
1	Zycosil	1 liter	05	Liters		
2	IWPC-Fosroc WL 70276	I liter	20 5	Liters		
3	~~IWPC-Dr.Fixit~~	1 liter	~~5~~	~~Liters~~		
4	Dr.Fixit silicone Gel 70277	1 liter	10	Tubes		

Remarks: for seepage villas rectification purpose

Prepared by	K.SNEHA	Approved by	A.Suresh
Sign.& Date	08.09.2020	Sign& Date	08.09.2020

APPROVED BY
-4 SEP 2020
SOHAM MODI
MANAGING DIRECTOR