PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14/10/2020	Prepared by:	C. Neha
PO/WO no.	70259	PO / WO Date.	08-09-2020
Supplier Name	Radiant Systems	PO/WO amount	509.76/-
Firm/Company	Villa Orchids LLP	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1.	098	30-09-2020	736/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			736/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			83718	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B – Other Credits :_				—
Amount C – Other Debits :_				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				509.76/-
Amount E – PO / WO value:				736/-
Amount F – Difference (A – E):				226.24/-

Quantity received as per PO /WO	□ Yes ☑ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	16/10/2020.

Remarks: Door no plate is also added. Excess can be considered

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha						
Date	14/10/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach IV Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

INVOICE

Cell : 9246101075

RS Radiant Systems

We are spl. in : ACP, Neon, Digital & Vinyl Sign Boards, ACP Cladding, Metal & Acrylic Letters with LED's

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda, Hyderabad - 500 029. T.S. E-mail : rsgrkst@gmail.com

M/s. Villa Orchids LLP.

Secunderabad. Customer GST No 36AANFG4817C1ZH.

Sl.No. 098

Date : 30/9/2020.

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs.	Ps.
01.	Steel Matt Etching Name Plate of size 12"x3" & Door No. of size 4"x4".	2 no's. 52-Sq. Inches	Rs. 12/ Sq. Inch.	Rs. 624/	00
	P.O.NO: 70259.				

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 7034 Date 13/10

INWARD Inward No: 15375 Dt: 06/10/20 MRN No: 8371 Dt: 07/10/20 Received By Sign: VILLA ORCHIDS LLP

17.41

Bank Name : Bank of Maharashtra
A/c. Name : Radiant Systems
C-A/c : 20007000152
IFSC : MAHB0000383
Br. Kachiguda, Hyd-27. T.S.

CGST %	Rs. 56/-
SGST %	Rs. 56/-
IGST %	
Advance	
Balance	
GRAND TOTAL	Rs. 736/-

Rupees in words Seven Hundred & Thirty Six only

GSTIN : 36AIKPG0292L1Z2

For M/s. Radiant Systems

G. Ravi

Signature

Customer's Signature

 09-09-2020 4:10:10 PM

Purchase Order

70259
08.09.20 12:15:09

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Radiant Systems
H.No. 3-5-967, Narayanguda, Hyderabad.

GSTIN 36AIKPG0292L1Z2
6457-5075.. 9246101075

Doc No	70259	63517
Doc Date	08-09-2020	
Quote No	Nil	
Quote Date	08-09-2020	
SupplyType	Supply	

Kind Attn : Ravi Kiran

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6074 - Miscellaneous - SS Name Plates - other - Sq.inches *12" x 3" Mrs Sreelatha G*	36.00	12.00	0.00	18.00	509.76
Rupees : Five Hundred Nine and Paise Seventy Six Only.				**Total Order Value . . .**		**509.76**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Within 7 days
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	5 years warranty on finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for V.nO.10 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Villa Orchids LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Radiant Systems***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	08-09-2020
Site & Phase:	VOC	Time:	11.00
Supplier:		Req. No.	63517
Material required before :	**12-09-2020**	ID No.	59724

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Number	4" x4'	01	No		
2	Mrs. Sreelatha G	12"x3"	0	No		
3	70259					
4						
5						

Remarks: For VOC Villa no 10 name plate fixing purpose.

Prepared By	A Suresh	Approved by	
Sign.& Date	08-09-2020	Sign. & Date	

APPROVED
08 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT