PURCHASE DIVISION

Advice for approval for credit to supplier

Original to accounts

Date:	23/9/20	Prepared by:	SOWMYA
PO/WO no.	70200	PO / WO Date.	7/9/20
Supplier Name	Ssllp.	PO/WO amount	1,516.
Firm/Company	Modi properties pvt Ltd	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13321	22/9/20.	785
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			785

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11267	22/9/20	84027	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	785
Amount E – PO / WO value:	1,516.
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**26.9.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	23/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	13321
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	22-09-2020
	PO No.	70200
	PO Date.	07-09-2020
	Req ID	59653
GSTIN : 36AABCM4761E1ZM	Req Date	07-09-2020
	Loc Req No	16463

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7145 - Plumbing - other - Manhole sq. covers - - other 18" x 18"	7325	1	550.00	550.00	18	99.00
2	7160 - Plumbing - other - RCC gully trap cover - 12	6810	1	115.00	115.00	18	20.70
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	665.00	119.70
	59.85	59.85	Total Invoice Amount	784.70	

Rupees : Seven Hundred Eighty Four and Paise Seventy Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 64618
Date 23/9
Sign.

for Summit Sales LLP

Authorised signatory

Purchase Order

 07-09-2020 4:31:51 PM

70200
03.09.20 11:50:24

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	70200	16463
Doc Date	07-09-2020	
Quote No	Nil	
Quote Date	07-09-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7145 - Plumbing - other - Manhole sq. covers - - other - nos *18" x 18"*	1.00	550.00	0.00	18.00	649.00
2	7160 - Plumbing - other - RCC gully trap cover - 12 In x9 In x1 In - nos	1.00	115.00	0.00	18.00	135.70
3	4566 - Electrical - other - Fan Rod - Others - nos	8.00	55.00	0.00	18.00	519.20
4	2036 - Carpentry - hardware - Anchor Bolt (Bolt type) - 10mm - nos	6.00	10.00	0.00	18.00	70.80
	Total Order Value . . .					**1,374.70**

Rupees : One Thousand Three Hundred Seventy Four and Paise Seventy Only.

Part Quantity Recieved. Bill No/. 1332/ dt. 22/9/20 Amt/. 785/- Balance recievable
16/10/2020 Bill not received
15/10/2020

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order or Ho use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	07-09-2020
Site & Phase :	HEAD OFFICE	Time:	9.30 AM
Supplier		Req. No.	16463
Material required before date:	Urgent	ID No.	59653

No	Description	Size	Quantity	Units	Inward No	Date
1	MAN HOLE SQUARE COVER WITH FRAME	18" X 18"	01	NO		
2	MAN HOLE SQUARE COVER WITH FRAME	12 " X 12 "	01	NO		
3	FAN RODS	12"	08	NOS		
4	Anchor bolts with 20200	10mm	06	nos		
5						
6						
7						
8						
9						
10						

Remarks : FOR EARTHING & NEUTRAL MANHOLE COVER PURPOSE

Prepared By	T.SURYANARAYANA	Approved by	
Sign.& Date	07 - 09-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	DC No.	11267
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	DC Date.	22-09-2020
	PO No.	70200
	PO Date.	07-09-2020
	Req ID	59653
GSTIN : 36AABCM4761E1ZM	Req Date	07-09-2020
	Loc Req No	16463

	Description of Goods	HSN/SAC	Qty
1	7145 - Plumbing - other - Manhole sq. covers - - other - nos	7325	1
2	7160 - Plumbing - other - RCC gully trap cover - 12 In x9 In x1 In - nos	6810	1
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD

Inward No: 497 Dt: 22/09/20

MRN No: Dt:

Received By: Sign:

MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SEC'BAD

INWARD

No. 41425

Date 24/9

Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	13321
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	22-09-2020
	PO No.	70200
	PO Date.	07-09-2020
	Req ID	59653
GSTIN : 36AABCM4761E1ZM	Req Date	07-09-2020
	Loc Req No	16463

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7145 - Plumbing - other - Manhole sq. covers - - other 18" x 18"	7325	1	550.00	550.00	18	99.00
2	7160 - Plumbing - other - RCC gully trap cover - 12	6810	1	115.00	115.00	18	20.70
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	665.00	119.70
	59.85	59.85	Total Invoice Amount	784.70	

Rupees : Seven Hundred Eighty Four and Paise Seventy Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction