PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 6/10/20. | Prepared by: | D.SOWMYA |
| PO/WO no. | 70511. | PO / WO Date. | 17/9/20. |
| Supplier Name | Jai Sri rama Cover Blocks. | PO/WO amount | 5,015 |
| Firm/Company | SSllp | Project | Shllp |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 073. | 29/9/20. | 5,015 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 5,015 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 44 | 29/9/20. | ~~NA~~ 83519 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| Amount B –Other Credits : Transportation charges | | | | - |
| Amount C –Other Debits : | | | | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 5,015 |
| Amount E – PO / WO value: | | | | 5,015 |
| Amount F – Difference (A – E): GST-18% | | | | - |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ Yes □ No (explained below) |
| Excess / short material received | □ Approved – within acceptable limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- □ No |
| Payment – due date | **10.10.2020** |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | | | | | | |
| Date | 6/10/20 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Cell:9618242689
9603484877

# JAI SRI RAMA COVER BLOCKS

Plot No: 266, Near Ice Factory, Gandimaisamma X Road ,
Bowrampet, Ranga Reddy, Telangana -500055

## TAX INVOICE

Ⓔ 30/9/20.

| | |
|---|---|
| **To M/S** Summit sales LLP -4-187/3&4, 11nd floor,<br>MG road, secundrabad. 500003<br><br>**GSTIN** - 36ACQFS2044C1Z7 | **INVOICE NO:073**<br>**INVOICE DATE:** **29-09-2020**<br>**GST: 36CQWPD4814M1Z9**<br>**DOCNO :70511** |

| S.NO | DESCRIPTION | UOM | QTY | RATE | AMOUNT |
|---|---|---|---|---|---|
| 1 | 20/25/40/50 mm Cement Cover blocks | Nos | 5000 | 0.85 | 4250.00 |
| | | TOTAL AMOUNT | | | 4250.00 |
| | | SGST 9% | | | 382.50 |
| | | CGST 9% | | | 382.50 |
| | | GRAND TOTAL | | | 5015.00 |

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 70004
Date. 13/10
Sign.

Thanking You,

Yours Faithfully
FOR JAI SRI RAMA COVER BLOCKS

D. Rey
Proprietor

| INWARD | |
|---|---|
| Inward No: 14983 | Dt: 29/9/20 |
| MRN No: 83519 | Dt: 29/9/20. |
| Received By: | Sign: |
| SUMMIT SALES LLP | |

Certified by:

Stores Manager

**Subbareddy**
9/18/2020 at 6:13 PM

## Purchase Order

Original / Office Copy / Purchase File Copy

Page# 1 Of 1 18-09-2020 6:07:30 PM

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | |
|---|---|---|
| Jai Sri Rama Cover Blocks<br>Bowrampet, Ranga Reddy, Telangana<br>**GSTIN** 36BTVPD486432ZO<br>9052171934 8185035464 | | |
| | **Doc No** | 70511 14903 |
| | **Doc Date** | 17-09-2020 |
| | **Quote No** | Nil |
| | **Quote Date** | 17-09-2020 |
| | **SupplyType** | Supply |

**Kind Attn : Chandan Mishra**

Purchase Order for the Supply of following Items.

| **Item Name** | **Qty** | **Rate** | **Dis%** | **GST** | **Amount** |
|---|---|---|---|---|---|
| 1 6094 - Miscellaneous - Spacers - Other - nos | 5,000.00 | 0.85 | 0.00 | 18.00 | 5,015.00 |
| | | | | **Total Order Value . . .** | **5,015.00** |

Rupees : Five Thousand Fifteen Only.

**Terms and Conditions :-**

**Specification / Brand** As per details given in the quotation

# Purchase Order

 18-09-2020 6:07:30 PM

70511
17.09.20 3:46:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| Supplier Details | | | |
|---|---|---|---|
| Jai Sri Rama Cover Blocks | **Doc No** | 70511 | 14903 |
| Bowrampet, Ranga Reddy, Telangana | **Doc Date** | 17-09-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36BTVPD4864J2ZO | **Quote Date** | 17-09-2020 | |
| 9052171934 8185035464 | **SupplyType** | Supply | |

**Kind Attn : Chandan Mishra**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 6094 - Miscellaneous - Spacers - Other - nos | 5,000.00 | 0.85 | 0.00 | 18.00 | 5,015.00 |
| | | | | | **Total Order Value . . .** | **5,015.00** |

Rupees : Five Thousand Fifteen Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra,9502266233, Mahesh. |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Summit Sales LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Jai Sri Rama Cover Blocks*

Name :

Date : _/_/__

# Requisition Form

| Company Name: | SSLLP | Date: | 16.09.2020 |
|---|---|---|---|
| Site & Phase : | SHLLP | Time: | 16.00 |
| Supplier | | Req. No. | 14903 |
| Material required before date: | | ID No. | 59960 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | SPACERS | ALL IN ONE | 5000 | NOS | | |
| 2 | 70511 | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks: FOR STOCK MAINTENANCE AT SSLLP

| Prepared By | SOWMYA | Approved by | APPROVED BY 16 SEP 2020 SOHAM MODI MANAGING DIRECTOR |
|---|---|---|---|
| Sign.& Date | 16.9.2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.