

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		24/9/20.		Prepared by:		SOWMYA	
PO/WO no.		70191		PO / WO Date.		7/9/20	
Supplier Name		SSlp.		PO/WO amount		1,591	
Firm/Company		Voc lp		Project		Voc lp	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	13364	23/9/20.		551			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						551	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	11304	23/9/20	83327	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						551	
Amount E – PO / WO value:						1,591	
Amount F – Difference (A – E):							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☒ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			26.9.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	24/9/20 19/10						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 23-09-2020

Customer Details				Invoice No.		13364	
Villa Orchids LLP				Invoice Date.		23-09-2020	
Behind Janapriya, Kowkur, Hyderabad				PO No.		70191	
				PO Date.		07-09-2020	
				Req ID		59659	
GSTIN : 36AANFG4817C1ZH				Req Date		07-09-2020	
				Loc Req No		63513	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9600 - Tools - mask - NA - Nos		50	10.50	525.00	5	26.24
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		525.00	26.24
		13.12	13.12	Total Invoice Amount		551.25	
Rupees : Five Hundred Fifty One and Paise Twenty Five Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order



70191

03.09.20 11:50:24

Page(s) 1 Of 1

07-09-2020 13:49:30

Orig

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	70191	63513
Doc Date	07-09-2020	
Quote No	Nil	
Quote Date	07-09-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4112 - Consumables - Sanitizer - 500 ml - Nos	3.00	200.00	0.00	12.00	672.00
2 4066 - Consumables - Water bottle - NA - nos	6.00	52.00	0.00	18.00	368.16
3 9600 - Tools - mask - NA - Nos	50.00	10.50	0.00	5.00	551.25
Total Order Value . . .					1,591.41

Rupees : One Thousand Five Hundred Ninty One and Paise Fourty One Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.

Delivery Location Villas Orchids
Behind: Janapriya, Kowkur.
Phone. 9502232100/9502266233

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**

Part quantity received
Bill No. 13188 dt 12/9/20
Amt 1040/-
Balance receivable
4/-
23/09/2020

For **Villa Orchids LLP**

Authorised Signatory

Name :

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : _/_/2020

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

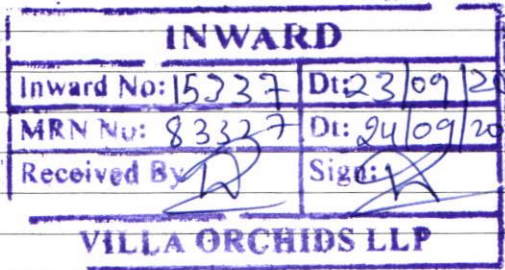
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 23-09-2020

Customer Details		DC No.	11304
Villa Orchids LLP		DC Date.	23-09-2020
Behind Janapriya, Kowkur, Hyderabad		PO No.	70191
		PO Date.	07-09-2020
		Req ID	59659
		Req Date	07-09-2020
GSTIN : 36AANFG4817C1ZH		Loc Req No	63513
	Description of Goods	HSN/SAC	Qty
1	9600 - Tools - mask - NA - Nos		50
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Summit Sales LLP TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 23-09-2020

Customer Details				Invoice No.	13364		
Villa Orchids LLP				Invoice Date.	23-09-2020		
Behind Janapriya, Kowkur, Hyderabad				PO No.	70191		
GSTIN : 36AANFG4817C1ZH				PO Date.	07-09-2020		
				Req ID	59659		
				Req Date	07-09-2020		
				Loc Req No	63513		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9600 - Tools - mask - NA - Nos		50	10.50	525.00	5	26.24
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		525.00		26.24
	13.12	13.12	Total Invoice Amount		551.25		

Rupees : Five Hundred Fifty One and Paise Twenty Five Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

6/11 not Recd
S. Nagaraj
15/10/2020
Authorised signatory