PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	12/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	7070	PO / WO Date.	24/9/20.
Supplier Name	Sri raja rajeshwari Traders	PO/WO amount	31,364
Firm/Company	SSlp	Project	Shlp.
Sl. No.	Bill No.	Bill Date	Bill amount
1	353	8/10/20.	30,950
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			30,950

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			83785	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B – Other Credits : Transportation charges				–
Amount C – Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				30,950
Amount E – PO / WO value:				31,364.
Amount F – Difference (A – E): GST-18%				-414.

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☒ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**17.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	12/10/20	12/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

0353

Shop : 040-2771 8915, 6633 3915 Resi : 040-6666 4080
Mob. : 092463 63915, 93472 36012

SRI RAJA RAJESHWARA TRADERS

Shop No.18, Hyderi Complex, Ranigunj, Secunderabad - 500 003.

Dealers in : M.S.Wire, M.S.Wire Nails, G.I. Barbed Wire, G.I.St.Rods, Welding Electrodes, Welding Accessories, Wire Mesh, Hexwire Netting, Spades, Crow Bars, Screws, Ropes, Carbide, Bitumen Products, Tor Felt, Fibre Corrugated Sheets, Gamela, Nelton Mosquito Mesh, Sponges, Red Odixe Paint & General Hardware.

Email : srrt3915@gmail.com, prpk67@gmail.com

RRT

CASH / CREDIT INVOICE

To M/s. SUMMIT SALES LLP
M.G ROAD SEC BAD

10/10/20

Invoice No.: 0353 Date: 06/10/2020
D.C. No.: Date:
P.O. No.: 70701 Date: 24/7/2020

Site: SUMMIT HOUSING LLP
LL/RR Truck No.:

Customer's GST No.: 36ACQFS2044C1Z7
Payment Mode:

Sl. No.	Quantity	Description of Goods	HSN CODE	GST	Rate Rs. Ps.	Amount Rs. Ps.
1	20	kg Bombay Nails 2½"	7317	18%	68/-	1360/-
2	20	kg Bombay Nails 2"	7317	18%	68/-	1360/-
3	20	kg Bombay Nail 3"	7317	18%	68/-	1360/-
4	490	kg M.S Wire 8BDL	7217	18%	45/-	22050/-
						26,130/-
		CGST		9%		2352/-
		SGST		9%		2352/-
						30,834/-
						116/-

INWARD
Inward No: 15014 Dt: 7/10/20
MRN No: 83285 Dt: 9/10/20
Received By:
Sign:
SUMMIT SALES LLP

Certified by: ~~[illegible]~~ amd

Stores Manager

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 70121 Date: 14/10/20 Sign.

30,950/-

E. & O.E.

Rupees

TOTAL 30,950/-

30,949/-

GST No. : 36AEPPP5662Q1ZF
Subject to Secunderabad Jurisdicition
1. Goods once sold will not be taken back or exchanged.
2. 24% Interest will be charged on bills remaining unpaid after due date.

HDFC BANK,
PARADISE BRANCH.
A/C No. : 00422020001922
RTGS : HDFC0000042

For SRI RAJA RAJESHWARA TRADERS

Authorised Signatory

Purchase Order

 24-09-2020 4:51:35 PM

70701
21.09.20 12:59:15

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Raja Rajeshwara Traders Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003 **GSTIN** 36AEPPP5662Q1ZF 27718915. 276363915 9246363915	**Doc No**	70701	14926
	Doc Date	24-09-2020	
	Quote No	Nil	
	Quote Date	24-09-2020	
	SupplyType	Supply	

Kind Attn : Mr. Rajeshwar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2055 - Carpentry - hardware - Bombay Nails - 21/2 In - kgs	20.00	68.00	0.00	18.00	1,604.80
2	2054 - Carpentry - hardware - Bombay Nails - 2 In - kgs	20.00	68.00	0.00	18.00	1,604.80
3	2056 - Carpentry - hardware - Bombay Nails - 3 In - kgs	20.00	68.00	0.00	18.00	1,604.80
4	2051 - Carpentry - hardware - Binding wire - 20 guage - kgs	500.00	45.00	0.00	18.00	26,550.00
					Total Order Value . . .	**31,364.40**

Rupees : Thirty One Thousand Three Hundred Sixty Four and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be bome by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : 25/09/2020

Accepted the above Terms And Conditions
For ***Sri Raja Rajeshwara Traders***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	22.09.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14926
Material required before date:		ID No.	60102

No	Description	Size	Quantity	Units	Inward No	Date
1	BOMBAY NAILS	21/2"	20	KGS		
2	BOMBAY NAILS 70701	2"	20	KGS		
3	BOMBAY NAILS	3"	20	KGS		
4	BINDING WIRE		500	KGS		
5	ADHESIVE SET -CERA BRAND	1KG	10	NOS		
6	RBR BONDING AGENT	3LTRS	10	NOS		
7	ROFF STONE TILE ADHESIVE	25KGS	20	BAGS		
8	ZYCOSIL 70690	1LTR	20	NOS		
	MYK ARMENT		24	NOS		
10						
11						

Remarks:FOR STOCK MAINTENANCE AND SITES USE

Prepared By	SOWMYA	Approved by	
Sign.& Date	22.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
23 SEP 2020
SOHAM MODI
MANAGING DIRECTOR