PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	5/10/20	Prepared by:	D.SOWMYA
PO/WO no.	70885	PO / WO Date.	30/9/20
Supplier Name	SSLLP .	PO/WO amount	1,120
Firm/Company	VOC LLP	Project	VOC LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	13493	30/9/20	1,120
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,120

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	14109	30/9/20	~~NA~~ 83581	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,120
Amount E – PO / WO value:				1,120
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained~~ below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**10.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	5/10/20	5/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	13493
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	30-09-2020
	PO No.	70885
	PO Date.	30-09-2020
	Req ID	60352
GSTIN : 36AANFG4817C1ZH	Req Date	30-09-2020
	Loc Req No	63544

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		5	200.00	1,000.00	12	120.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,000.00		120.00
	60.00	60.00	Total Invoice Amount	1,120.00		

Rupees : One Thousand One Hundred Twenty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 61915
Date 6/10
Sign.

Authorised signatory

Subject to Hyderabad Jurisdiction

 30-09-2020 10:50:09

Purchase Order

70885
28.09.20 5:24:35

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551
9618244433

Doc No	70885	63544
Doc Date	30-09-2020	
Quote No	Nil	
Quote Date	30-09-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4112 - Consumables - Sanitizer - 500 ml - Nos	5.00	200.00	0.00	12.00	1,120.00
	Rupees : One Thousand One Hundred Twenty Only.		**Total Order Value . . .**			**1,120.00**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Quality Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

Villa Orchids LLP
Authorised Signatory

Name : 30/09/2020
Contact - -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	30-09-2020
Site & Phase:	VOC	Time:	10:24
Supplier:		Req. No.	63544
Material required before :	**03-10-2020**	ID No.	60352

No	Description	Size	Quantity	Units	Inward No	Date
1	Sanitizers	250 ml	05	Nos		
	P.O. 70885					

Remarks: For voc site employees&labour purpose

APPROVED
30 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	30-09-2020	Sign. & Date	30-09-2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	DC No.	11419
Behind Janapriya, Kowkur, Hyderabad	DC Date.	30-09-2020
	PO No.	70885
	PO Date.	30-09-2020
	Req ID	60352
GSTIN : 36AANFG4817C1ZH	Req Date	30-09-2020
	Loc Req No	63544

	Description of Goods	HSN/SAC	Qty
1	4112 - Consumables - Sanitizer - 500 ml - Nos		5
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
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29			
30			

INWARD
Inward No 5365 Dt: 30/09/20
MRN No: 83581 Dt: 02/10/20
Received By Sign:
VILLA ORCHIDS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 4162
Date: 6/10

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Villa Orchids LLP

Behind Janapriya, Kowkur, Hyderabad

GSTIN : 36AANFG4817C1ZH

Invoice No.	13493
Invoice Date.	30-09-2020
PO No.	70885
PO Date.	30-09-2020
Req ID	60352
Req Date	30-09-2020
Loc Req No	63544

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		5	200.00	1,000.00	12	120.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 15365 Dt: 30/09/20
MRN No: 83581 Dt: 02/10/20
Received By: Sign:
VILLA ORCHIDS LLP

IGST	CGST	SGST			
	60.00	60.00	Total Taxable Amount	1,000.00	120.00
			Total Invoice Amount	1,120.00	

Rupees : One Thousand One Hundred Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction