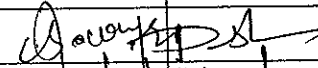


PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 6/10/20.		Prepared by: D.SOWMYA	
PO/WO no. 70704		PO / WO Date. 24/9/20	
Supplier Name SSlp.		PO/WO amount 40,416.	
Firm/Company SSlp		Project SSlp	
Sl. No.	Bill No.	Bill Date	Bill amount
1	13509	5/10/20.	16,496
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			16,496
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	11432	5/10/20	83623 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			16,496.
Amount E – PO / WO value:			40,416.
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☐ No	
Payment – due date		10.10.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	6/10/20 19/10.		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Requisition Form - C/P Material for bathrooms Fittings											
Company		SOVLLP		Site & Phase		SOV					
Req. no.	156018	Urgent	Req. Date	23.09.20							
Material required before	G. chandra kanth			ID no.	60142						
Prepared by:	V.no 64.16			Approved by (sign):							
Flat / Block no:											
Name of the Supplier :-											
1100 Sft 2BHK Order Value:	1	Villas									
2040 Sft 3BHK Order Value:	1	Villas									
S No.	Item Description	Units	Quantity required for 1 villa	Qty required for Type A 1620 Sft 3BHK flat	Qty required Type C 1605 3BHK flats requirement	Qty required for Type B 1790 Sft 3BHK flat	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	Wall Mixture	Nos	4.00	-	-	-	4.00	-	4.00	-	
2	Long Body Taps	Nos	4.00	-	-	-	4.00	-	4.00	-	
3	Short Body Taps	Nos	3.00	-	-	-	3.00	-	3.00	-	
4	Shower Arm	Nos	4.00	-	-	-	4.00	-	4.00	-	
5	Shower Head	Nos	4.00	-	-	-	4.00	-	4.00	-	
6	Pillar Cock	Nos	4.00	-	-	-	4.00	-	4.00	-	
7	Angle Cock	Nos	24.00	-	-	-	24.00	-	24.00	-	
8	CP Square fall - with Hole	Nos	15.00	-	-	-	15.00	-	15.00	-	
9	CP nipple 1"	Nos	15.00	-	-	-	15.00	-	15.00	-	
10	Waste Pipes	Nos	4.00	-	-	-	4.00	-	4.00	-	
11	Health Faucets	Nos	4.00	-	-	-	4.00	-	4.00	-	
12	Teflon Tapes	Nos	40.00	-	-	-	40.00	-	40.00	-	
13	Wash basin waste coupling	Nos	4.00	-	-	-	4.00	-	4.00	-	
14	Bottle Trap	Sets	2.00	-	-	-	2.00	-	2.00	-	
	Total		131	-	-	-					

APPROVED

23 SEP 2020

MINISH PARIKH
MANAGER PROCUREMENT