

Scan ID

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes No	PO closed	Remarks
70887	30/9/20	11513	13593		Yes	9/10/20
70306	10/9/20	11514	13594		Y	
69616	14/8/20	11515	13595		Y	
70691	24/9/20	11521	13607		N	
71129	9/10/20	11523	13604		Y	
71128		11524	13603		Y	
70668	23/9/20	11526	13606		Y	
70426	15/9/20	11527	13607		Y	
70874	3/9/20	11528	13608		N	

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SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes No	PO closed Yes	Remarks
70686	23/9/20	11490	13570			9/10/20
70466	16/9/20	11491	13571			
69659	18/8/20	11492	13572			
70677	23/9/20	11493	13573			
70840	29/9/20	11495	13579			
70835		11500	13580			
71114	9/10/20	11501	13581			
71113		11502	13582			
70892	30/9/20	11510	13590			

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SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
71065	6/10/20					
71091	8/10/20					
71097	✓					
71098	✓					
71099	✓					
71100	✓	11507	13577	✓	✓	9/10/20
71101	✓	11508	13588	✓	✓	✓
71102	✓	11509	13589	✓	✓	✓
71103	✓	11509	13577	✓	✓	9/10/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed. 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes No	PO closed Yes	Remarks
70982	5/10/20	11466	13542			6/10/20
70816	29/9/20	11467	13543			
70284	9/9/20	11468	13544			
70938	7/10/20					
71055	6/10/20	11525	13605			9/10/20
71060						
71061						
71063		11530	13610			9/10/20
71064						

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed	Remarks
71022	6/10/20	11522	1362	Yes/ No	Yes N	9/10/20
71023	2	11478	13555	7	7	8/10/20
71025	11	11470	13547	7	7	8/10/20
71026	11					
71027	2	11472	13545	7	7	8/10/20
71028	2					
71029	11					
71030	2	11489	13569	P	N	9/10/20
71032	2					

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SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
70998	5/10/20					
70999	11					
71005	5/10/20					
71010	11	11515	13555	Y	Y	9/10/20
71011	11	11505	13584	Y	Y	9/10/20
71015	6/10/20	11480	13557	Y	Y	8/10/20
71017	11	11477	13554	P	N	8/10/20
71020	11	11479	13556	Y	Y	11
71021	11	11476	13553	P	N	8/10/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each-PO 3. If material is fully delivered, then mark fully delivered and PO closed
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SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes/ No	Remarks
70985	5/10/20	11450	13529		N	6/10/20
70987	"	11495	13575	P	N	9/10/20
70988	"	11494	13574	P	N	9/10/20
70991	"	11515	13597	Y	Y	"
70992	"					
70993	"	11448	13525	P	N	6/10/20
70994	"	11463	13540	Y	Y	"
70997	"	11453	13530	Y	Y	6/10/20
70999	"	11456	13533	Y	Y	"

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
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SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
70943	11/10/20					
70946	✓					
70947	✓	11520	13600	8	✓	9/10/20
70948	✓					
70950	✓					
70951	✓					
70954	✓	11488	13565	8	✓	21/10/20
70974	5/10/20					
70983	✓	11451	13528	8	✓	6/10/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes No	PO closed	Remarks
70831	29/9/20	11433	13510	Yes No	Yes	5/10/20
70834	11	11440	13517	Yes No	Yes	5
70882	30/9/20	11464	13541	Yes No	Yes	6/10/20
70884	11	11442	13519	Yes No	Yes	5/10/20
70886	11	11469	13546	Yes No	Yes	6/10/20
70888	11	11518	13598	Yes No	Yes	9/10/20
70897	11	11503	13583	Yes No	Yes	9/10/20
70838	29/9/20					
70940	11/10/20					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered		PO closed	Remarks
				Yes/	No	Yes	
70842	29/7/20						
70845	11	11441	13518	✓		✓	5/10/20
70846	✓	11445	13522			✓	✓
70847	✓	11506	13586	✓		✓	9/10/20
70849	✓						
70851	✓						
70855	✓	11486	13583	✓		✓	8/10/20
70863	✓	11489	13564	✓		✓	✓
70864	✓	11436	13513			✓	5/10/20

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SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
70720	25/9/20					
70724	24/9/20					
70726	25/9/20	11516	13596	Y	7	9/10/20
70729	25/9/20					
70731	11/					
70239	8/9/20	11355	13419	P	N	26/9/20
70686	23/9/20	11358	13422	P	N	✓
70312	10/9/20	11360	13424	P	N	✓
69905	27/8/20	11361	13425	P	N	✓

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SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes No	PO closed Yes	Remarks
70670	23/9/20	11416	13489	Yes No	Yes	30/9/20
70671	✓	11356	13420	✓	✓	26/9/20
70672	✓					
70692	24/9/20					
70696	✓	11511	13571	P	N	9/10/20
70697	✓	11394	13461	✓	✓	29/9/20
70699	✓	11359	13423	✓	✓	26/9/20
70700	21/10/20	11368	13434	✓	✓	28/9/20
70703	✓	11427	13504		✓	5/10/20

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SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
70631	22/9/20					
70636	✓	11352	13421	✓	✓	26/9/20
70638	✓	11332	13392	✓	✓	24/9/20
70639	4	11382	13455	✓	✓	28/9/20
70640	✓	11351	13415	✓	✓	25/9/20
70641	✓	550022678	13566	✓	✓	21/10/20 No Internet at Ho
70643	✓	11-2677	13567	✓	✓	21/10/20 DB Problem at Ho
70646	✓	11505	13585	✓	✓	9/10/20
70647	✓	11315	13374	✓	✓	24/9/20

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes No	PO closed Yes	Remarks
70577	21/9/20	11496	13576	Yes No	Yes	9/10/20
70581	✓	11302	13362	Yes No	Yes	23/9/20
70586	✓	11328	13388	Yes No	Yes	24/9/20
70587	✓	11424	13498	Yes No	Yes	30/9/20
70590	✓			Yes No	Yes	
70591	✓	11315	13374	Yes No	Yes	24/9/20
70592	✓			Yes No	Yes	
70600	✓	11307	13367	Yes No	Yes	23/9/20
70601	✓	11325	13384	Yes No	Yes	24/9/20

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/No	PO closed Yes	Remarks
70117	5/9/20	11042	13071			9/9/20
70118	✓	11045	13089			8/9/20
70120	✓	11091	13134 13071			9/9/20
70121	✓	11092	13135			11
70122	✓	11097	13140			10/9/20
70123	✓	11096	13139			10/9/20
70124	✓	11090	13133			9/9/20
70125	✓	11095	13138			10/9/20
70127	✓	11512	13592			9/12/20

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes No	PO closed Yes	Remarks
70091	6/9/20	11059	13084			8/9/20
70095	11	11161	13204			15/9/20
69480	8/8/20					
69255	28/8/20					
70046	2/9/20					
70053		VLone 3048	13122			9/9/20
70054		VLone 3048	13121			9/9/20
70044	3/9/20	11498	13578			9/10/20
70045		11026	13055			9/9/20

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
70615	21/9/20	11529	13609			9/10/20
70639	22/9/20	11531	13611			
70991	5/10/20	11532	13612			
70640	22/9/20	11533	13613			
70255	8/9/20	11535	13615			10/10/20
70684	23/9/20	11536	13616			
71183	10/10/20	11540	13620			
70983	5/10/20	11541	13621			
71182	10/10/20	11542	13622			

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SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

Scan ID

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
71105	8/10/20					
71106	✓					
71107	11					
71108	✓	11537	13617	✓	✓	10/10/20
71109	✓					
70815	29/9/20	11477	13547	✓	✓	8/10/20
70554	6/10/20	11475	13555	✓	✓	11
70685	23/9/20	11481	13558	✓	✓	✓
70249	8/9/20	11483	13560	✓	✓	✓

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
70935	1/10/20	—	—	—	—	Supplier PO
70937	11	—	—	—	—	
70942	11	11534	13614	4	4	10/10/20
70965	11	11482	13559	4	4	8/11/20
70967	5/10/20	11484	13561	4	4	—
70968	11	11485	13562	4	4	—
70972	11	55618 2680	13568	4	4	Street broken at 210 no one under-stand Back
70989	11	—	—	—	—	—
70990	11	—	—	—	—	Supplier PO

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
70524	17/9/20					
70529	✓	11402	13467	8	N	29/9/20
70530	✓	11288	13348	✓	✓	23/9/20
70531	✓	11287	13347	✓	✓	23/9/20
70536	18/9/20	11539	13615	✓	✓	10/10/20
70537	✓	11292	13352	✓	✓	23/9/20
70538	✓	11286	13346	✓	✓	23/9/20
70540	✓	11256	13310	✓	✓	21/9/20
70541	✓	11265	13315	8	N	✓

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed. 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes No	PO closed Yes	Remarks
70459	16/9/20	11538	13618			10/10/20
70462	11	11223	13277	P	N	18/9/20
70444	11	11285	13349			23/9/20
70445	11	11242	13296	Y	Y	19/9/20
70452	11					
70457	11	11255	13309	P	N	21/9/20
70463	11	11228	13282	Y	Y	18/9/20
70466	11	11305	13365	P	N	23/9/20
70469	11	11198	13250	Y	Y	17/9/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes No	PO closed Yes	Remarks
7012	6/10/20	11545	13625	Y	Y	12/10/20
7022	11	11546	13626	Y	Y	
7021	2	11549	13629	Y	Y	
70746	25/9/20	11550	13630	Y	Y	
70747	2	11551	13631	Y	Y	
70695	24/7/20	Sw 3234	13634	P	N	
69026	22/7/20	Sw 3237	13636	P	N	
66197	2/3/20	Sw 3235	13638	Y	Y	11/10/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
71142	9/10/20					
71153	✓					
71156	✓					
71161	✓					
71186	✓	11555	13640	✓	✓	12/11/20
71193	10/10/20	11543	13623	✓	✓	12/11/20
71197	✓					
71198	✓					
7201	✓					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
71032	6/10/20					
71118	9/10/20					
71124	✓					
71126	✓					
71130	✓					
71131	✓	11548	13628	✓	✓	12/10/20
71133	✓	11554	13639	✓	✓	✓
71136	✓	11552	13632	✓	✓	12/10/20
71137	✓					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
71105	8/10/20					
71106	✓					
71107	✓	11553	13633	✓	✓	12/10/20
71108	✓	11537	13617	✓	✓	10/10/20
71109	✓					
70815	29/9/20	11487	13567	✓	✓	8/10/20
70854	6/10/20	11475	13555	✓	✓	✓
70685	23/9/20	11481	13558	✓	✓	✓
70249	8/9/20	11483	13560	✓	✓	✓

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

[Signature]

SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes/ No	Remarks
71065	6/10/20	11544	13624	Yes/ No	Yes/ No	12/10/20
71091	8/10/20					
71097	✓					
71098	✓					
71099	✓					
71100	✓	11507	13587	✓	✓	9/10/20
71101	✓	11508	13588	✓	✓	✓
71102	✓	11509	13585	✓	✓	✓
71103	✓	11497	13577	✓	✓	9/10/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes ☐ No ☐	PO closed Yes ☐	Remarks
70982	5/10/20	11466	13542			6/10/20
70816	29/9/20	11467	13543	☒	☒	
70284	9/9/20	11468	13544	☒	☒	
70938	7/10/20					
71055	6/10/20	11525	13605	☒	☒	9/10/20
71060		11547	13627	☒	☒	12/10/20
71061						
71063		11530	13610	☒	☒	9/10/20
71064						

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
70943	11/10/20					
70946	✓					
70947	✓	11520	13600	P	N	9/10/20
70948	✓					
70950	✓	843238	13637	P	N	12/10/20
70951	✓					
70954	✓	11488	13565	P	N	8/10/20
70974	5/10/20					
70983	✓	11451	13528	P	N	6/10/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed. 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered		PO closed	Remarks
				Yes/	No	Yes	
70814	28/9/20						
70828	11	PO 3236	13635	✓		✓	MS Store 12/10/20
70848	✓						
70850	✓						
70462	16/9/20	11392	13457	✓		✓	27/9/20
70630	22/9/20	11398	13465	✓		✓	✓
70802	28/9/20	11397	13466	✓		✓	✓
70581	21/9/20	11400	13467	✓		✓	✓
70804	28/9/20	11401	13468	✓		✓	✓

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed accordingly. 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes No	PO closed Yes	Remarks
70953	11/10/20	SN 3242	13648	Yes No	Yes	13/10/20
71265	13/10/20	11556	13646	Yes No	Yes	11
71266	11	11557	13647	Yes No	Yes	11
71250	11					
71251	11					
71252	11					
71258	11					
71261	11					
71262	11					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered, wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes No	PO closed Yes	Remarks
7012	6/1/20	11545	13625			12/1/20
7022	11	11546	13626	Y	Y	
7021	2	11549	13629	Y	Y	
70246	25/9/20	11550	13630	Y	Y	
70247	2	11551	13631	Y	Y	
70695	24/7/20	Sw 3234	13634	P	N	
69026	22/7/20	Sw 3237	13636	P	N	
66197	2/3/20	Sw 3235	13638	Y	Y	At warehouse
69026	22/7/20	Sw 3240	13642	P	N	13/1/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered		PO closed	Remarks
				Yes/	No	Yes	
70943	11/10/20						
70946	✓						
70947	✓	11520	13600	P		N	9/10/20
70948	✓						
70950	✓	SN3238	13637	P		N	12/10/20
70951	✓	SN3235	13641	P		N	13/10/20
70954	✓	11488	13565	P		N	8/10/20
70974	5/10/20						
70983	✓	11451	13528	P		N	6/10/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed. 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes No	PO closed Yes	Remarks
70831	29/9/20	11433	13510			5/10/20
70834	11	11440	13517	Y	Y	2
70882	30/9/20	11464	13541	P	N	6/10/20
70884	11	11442	13519	Y	Y	5/10/20
70886	11	11469	13546	P	N	6/10/20
70888	11	11518	13598	Y	Y	9/10/20
70897	11	11503	13583	Y	Y	9/10/20
70838	29/9/20					
70940	11/10/20	1153241	13643	Y	Y	13/10/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed. 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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SUMMIT SALES LLP - PURCHASE ORDER - LOG BOOK

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered		PO closed	Remarks
				Yes	No	Yes	
70435	15/9/20	✓ 11230	13645				13/10/20
70436	✓						
70440	✓	11170	13215	✓		✓	16/9/20
70377	12/9/20	11254	13308	✓		N	21/9/20
70378	✓	11306	13366	✓		✓	23/9/20
70377	✓	11176	13227	✓		✓	16/9/20
70380	✓	11163	13212	✓		✓	16/9/20
70381	✓	11202	13256	✓		✓	17/9/20
70390	14/9/20	11230	13284	✓		N	19/9/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed. 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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Scan ID

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
70105	4/9/20	Vh 3255	13331	Yes/ No	Yes	22/9/20
70108	4	Vh 3252	13326	Yes/ No	Yes	22/9/20
70109	4	11403	13470	Yes/ No	Yes	22/9/20
70110	4	Vh 3257	13644	Yes/ No	Yes	13/11/20
70131	5/9/20					
70132	4					
70102	4/9/20	11119	13162	Yes/ No	Yes	11/9/20
70103	4	11107	13150	Yes/ No	Yes	10/9/20
70113	4	11072	13104	Yes/ No	Yes	7/9/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
F1263	13/10/20					14 th Oct - No Delivery
H264	✓	11567	13658	✓	✓	15/11/20
H267	✓					
H274	✓					
F1133	9/10/20	11560	13651	✓	✓	15/11/20
F0875	27/9/20	11561	13650	✓	✓	✓
F0985	5/11/20	11562	13653	✓	✓	✓
F0890	26/8/20	11563	13653	✓	✓	✓
F1244	12/10/20	11566	13657	✓	✓	✓

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
71212	10/10/20					
71238	12/11/20					
71239	2					Supplier PO
71240	2					
71241	2					Supplier PO
71242	2					
71244	2	11565	13656	P	N	15/10/20
71245	2					
71247	2					

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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Scan ID

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
71183	10/06/20					
71189	11					
71190	11					
71191	11					
71192	11					
71204	11					
71208	11					
71210	11					
71211	11	11557	13656	7	15/10/20	

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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Scan ID

PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
71032	6/10/20					
7118	9/10/20	11558	13645	Y	Y	15/10/20
71124	✓					
7126	✓					
7130	✓					
7131	✓	11548	13628	Y	Y	12/10/20
7133	✓	11554	13135	Y	Y	✓
7136	✓	11552	13632	Y	Y	12/10/20
7137	✓	11564	13655	Y	Y	15/10/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes	Remarks
71105	8/10/20					
71106	✓					
71107	11	11553	13633	✓	✓	12/10/20
71108	✓	11537	13617	✓	✓	10/10/20
71109	✓	11568	13655	✓	✓	15/10/20
70815	29/9/20	11521	13547	✓	✓	8/10/20
71054	6/10/20	11475	13552	✓	✓	11
70685	23/9/20	11481	13558	✓	✓	✓
70249	8/9/20	11483	13560	✓	✓	✓

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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered	PO closed	Remarks
70998	5/10/20	555082681	13660	Yes No	Yes	15/10/20 Wt. Sta in DC Book
70999	11					
71005	5/10/20					
71010	11	11515	13555		Y Y	9/10/20
71011	11	11505	13584		Y Y	9/10/20
71015	6/10/20	11480	13557		Y Y	8/10/20
71017	11	11497	13554		P N	8/10/20
71020	11	11479	13556		Y Y	11
71021	11	11476	13553		P N	8/10/20

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed
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PO No.	PO Date	DC No.	Invoice Nos	Material fully delivered Yes/ No	PO closed Yes/ No	Remarks
70985	5/10/20	11450	13527	Yes/ No	N	6/10/20
70987	"	11495	13575	P	N	9/10/20
70988	"	11494	13574	P	N	9/10/20
70991	"	11517	13577	Y	Y	✓
70992	"	SSC 2680	13661	P	N	15/10/20 No P. Delivered in Dec 2020
70993	"	11448	13525	P	N	6/10/20
70994	"	11463	13540	Y	Y	✓
70997	"	11453	13530	Y	Y	6/10/20
70999	"	11456	13533	Y	Y	11/

Note: 1. Write on alternate lines. 2. Enter all invoices and DC nos related to each PO 3. If material is fully delivered, then mark fully delivered and PO closed 4. If material is partially delivered wait till material is fully delivered before closing PO 5. If advice to close after partial delivery, mark accordingly.