## PURCHASE DIVISION Advice for approval for credit to supplier

Date: 30/9/20		Prepa	Prepared by:		SOWMYA					
PO/WO no. 70716		PO/N	PO / WO Date.		26/8/20.					
G 1: 37		PO/W	PO/WO amount		2,478					
Firm/Comp	oany	V.1.	's lyp ta homes.	Projec	pt .		Vistah			
Sl. No.	.,	Bill No.	7-(	Bill D	ate		Bill amount			
1.		10	3476		29/	9/20	2,475			
2.			<b>!</b>			·	1			
3.					*****					
4										
Amount A	-Bills to	tal(Excluding Tran	sport & Hamali (	Charges):			2,475			
Sl. No.	DC No		DC. Date		MRN No		DC matches MRN	·		
1.		11409.	80	1/9/20			Yes 🗆 No			
2.		· · · · · · · · · · · · · · · · · · ·					□ Yes □ No			
3.							□ Yes □ No			
4.							□ Yes □ No			
Amount B	-Other C	redits:_			\$					
Amount C	-Other D	ebits:			,					
Amount D	(D=A+B	-C) – Amount to be	credited to the s	supplier:	7		8,475	•		
Amount E	- PO / W	O value:	7				2,445			
Amount F	– Differe	nce (A – E):		, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			<del>~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ </del>			
Quantity r	eceived as	per PO /WO		Yes 🗆 I	Excess receive	ed 🗆 Short re	ceived  Other (exp	lained below)		
Is differen	ce betwee	n PO / Bill accepta	ble?	□ Yes □]	No (explained	l below)	<u></u>			
Excess / short material received				□ Approved – within acceptable limits □ No (explained below)						
Close PO / W?O				☐ Yes □ No - wait for balance material □ No (explained below)						
Advance p	oaid / PDC	given (deduct who	en paying)	□ Yes – I	Rs. /- 🗆 🏻	Vo				
Payment =	due date			3.10.2020	0.	<del></del>				
Remarks:	•		, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	<u> </u>		- Maria				
				<del></del>						
Approv by				arement	MÐ	Accounts		Accounts		
	$ \downarrow \land$		ınager Ma	nager		receiver o	Of	Manager		
Sign:		pours	10							
		V30/9/20 1C	51171							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



## **Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOLUE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

<b>Customer Det</b>	ails		VOINI: SUACQI		Invoice No.	13476		of 1:29-09-202	
Vista Homes					Invoice Date.	29-09-2020			
Kapra, Opp to MRR School, Ecil  SY.no.193  GSTIN: 36AAGFV2068P1ZJ					PO No.	70716			
					PO Date.	26-08-20	20		
					Req ID	59907		·	
					Req Date	15-09-20	20		
	2101 120001 123	ž.			Loc Req No	99824			
	Description of C	oods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1 4022 - Cor	sumables - Dettol - N	A - nos	3401	6	82.00	492.00	18	88.56	
Hand wash							10	00.50	
2 9600 - Too	ls - mask - NA - Nos			50	10.50	525.00	5	26.24	
3 4112 - Cor	sumables - Sanitizer -	500 ml - Nos		6	200.00	1 200 00	10		
		300 III 1103		0	200.00	1,200.00	12	144.00	
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1				<del></del>		·			
13									
14							1		
14									
15									
IGST	CGST	SGST	Total Taxable	Amount	1	2,217.00	21489	258.80	
	129.40 Thousand Four Hu	129.40	Total Invoice				2,475.81	200,000 p	

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

### **Purchase Order**

Page(s) 1 Of I

09-10-2020 15:29:34

Original / Office Copy / Purchase Div.Copy

From Company: Vista Homes

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AAGFV2068P1ZJ

Supplier Details				
Summit Sales LLP		Doc No	70716	99824
5-4-187/3&4,II nd floor,S		Doc Date 26-08-2020		
	Quote No	Nil		
GSTIN 36ACQFS2044C1Z7		Quote Date	26-08-2020	
040-66335551	9618244433	SupplyType	Supply	

#### Kind Attn: Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4022 - Consumables - Dettol - NA - nos Hand wash	6.00	82.00	0.00	18.00	580.56
2 9600 - Tools - mask - NA - Nos.	50.00	10.50	0.00	5.00	551.25
3 4112 - Consumables - Sanitizer - 500 ml - Nos	6.00	200.00	0.00	12.00	1,344.00
Rupees: Two Thousand Four Hundred Seventy Five and Pa		Total Or	der Value	е.,,	2,475.81

#### Terms and Conditions :-

Specification /

As per details given in the quotation.

**Payment Terms** 

After Delivery & Production of bill

Tax

All taxes included in above price.

**Delivery Date** 

Next Working Day.

Vista Homes

**Delivery Location** 

Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school

Phone. Contact: 8790166611

Penality For Delay

Transportation

Transport cost shall be borne by us.

Warranty

Nii

**Advance Paid** 

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.

**Completion Date** Measurment

NA NA

Security

Nil

Remarks

bin Not succind

For Vista Homes

Authorised Signatory

Accepted the above Terms And Conditions

For Summit Sales LLP

Date : \_\_/\_\_/\_\_\_

### DELIVERY CHALLAN

# **Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1:29-09-2020

Applier / Customer / Transporter - Copy GSTIN/UNI: 36ACQI	FS2044C1Z/	11409		
Customer Details	DC No. DC Date.			
Vista Homes	29-09-2020			
Kapra, Opp to MRR School, Ecil	PO No.	70716		
• • •	PO Date.	26-08-2020		
SY.no.193	Req ID	59907		
	Req Date	15-09-2020		
GSTIN: 36AAGFV2068P1ZJ	Loc Req No	99824		
Description of Goods		HSN/SAC	Qty	
11 D 44-1 NA mon		3401	6	
			50	
			6	
3 4112 - Consumables - Sanitizer - 500 ml - Nos				
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Subject to Hyderabad Jurisdiction

INWARD							
Inward No: 25206	Dt:J	919	20				
MRN No: 83530	Dt:	1	•				
Received By	Sign:	R					
Vista Homes UW							

for Summit Sales LJLP

Authorised signatory