

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		17/10/2020		Prepared by:		MINISH	
PO/WO no.		70930		PO / WO Date.		01/10/2020	
Supplier Name		Swastik Commercial Corporation		PO/WO amount		13,200/-	
Firm/Company		SOV LLP.		Project		SOV Phase - IX	
Sl. No.	Bill No.			Bill Date	Bill amount		
1	360			03/10/2020	13,200/-		
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
Sl. No.	DC No	DC. Date	MRN No.	13,200/-			
1.				DC matches MRN			
2.			83615.	☒ Yes ☐ No			
3.				☐ Yes ☐ No			
				☐ Yes ☐ No			
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
Amount E – PO / WO value:							
13,200/-							
Amount F – Difference (A – E): GST-18%							
13,200/-							
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☒ Yes ☐ No (explained below)			
Excess / short material received				☒ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. /- ☒ No			
Payment – due date				19/10/2020			
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

Swastik Commercial Corporation
 7-2-626(3561/3) R.P.ROAD
 SECUNDERABAD-500003
 Ph.No:040-27705974
 GSTIN/ UIN: 36AEMPJ3074R1ZS
 State Name : Telangana, Code : 36
 E-Mail : swastikcommercial999@gmail.com
 Buyer

Invoice No.
360/2020-21
 Delivery Note

Dated
3-Oct-2020
 Mode/Terms of Payment

Supplier's Ref.

Other Reference(s)

Buyer's Order No.

Dated

70930 156004
 Despatch Document No.

1-Oct-2020
 Delivery Note Date

Despatched through

Destination

Terms of Delivery

Silver Oak Villas Llp
 5-4-187/3 & 4, 2nd Floor
 M.G.Rd,Secunderabad
 GSTIN/ UIN : 36ADBFS3288A2Z7
 State Name : Telangana, Code : 36

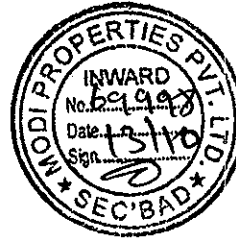
SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	Cg 48" 1200mm Seawind C/fan	8414	11 NOS	1,016.95	NOS	11,186.45

CGST Output
 SGST Output
 Add Round Off

1,006.78
 1,006.78
 (-)0.01

Less :

INWARD WITH TIME:	
Inward No. 14820	Dr. 3/10/20
MRN No: 83615	Dr. 3/10/2020
Received By:	Sign:
SILVER OAK VILLAS LLP	



11 NOS

₹ 13,200.00
 E. & O.E

Amount Chargeable (in words)

INR Thirteen Thousand Two Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8414	11,186.45	9%	1,006.78	9%	1,006.78	2,013.56
Total	11,186.45		1,006.78		1,006.78	2,013.56

Tax Amount (in words) : INR Two Thousand Thirteen and Fifty Six paise Only

Company's PAN : AEMPJ3074R

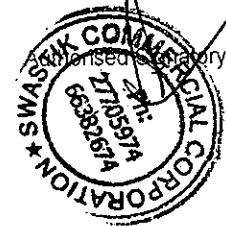
Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

Bank Name : Dena Bank Account
 A/c No. : 056111024016
 Branch & IFS Code : R.P.Road & BKDN0610561
 for Swastik Commercial Corporation

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

05-10-2020 4:33:36 PM



70930

30.09.20 4:15:44

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Swastik Commercial Corporation 3561/3, (7-2-626), R.P.Road, Secunderabad. GSTIN 36AEMPJ3074R1ZS 27707596 27705974 9848178680	Doc No	70930	156004
	Doc Date	01-10-2020	
	Quote No	Nil	
	Quote Date	01-10-2020	
	SupplyType	Supply	

Kind Attn : Mohanlal

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4525 - Electrical - other - Ceiling fan - other - nos white	11.00	1,200.00	0.00	0.00	13,200.00
Total Order Value . . .					13,200.00
Rupees : Thirteen Thousand Two Hundred Only.					

Terms and Conditions :-

Specification / Brand	All items shall be of 'CG' brand Sea wind model
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Above order for Flat.no.991 A & 991B club house lawn area purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Swastik Commercial Corporation**

Name : _____

Date : __/__/__

Missing

Requisition Form

Company Name:	SOV LLP	Date:	17-09-2020				
Site & Phase :	SOV	Time:	13:00				
Supplier		Req. No.	156004				
Material required before date:	25.09.2020	ID No.	60027				
No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	Gate light Fitting with Bulb	Warm	5 watts	20	Nos		
2	False Ceiling Lights(D540527)	Warm	5 watts	10	Nos		
3	Hanging Lights with Bulb	Warm	5 watts	12	Nos		
4	Led light outdoor (D651265)	Warm	12 Watts	03	Nos		
5	Fans big size	White	-	11	Nos		
6	Flood Light(D915065)	Warm	50 watts	05	Nos		
7							
8							
9							
10							
Remarks: For Residential Apt Flat no 991A & 991B & Club House Lawn Area and villa final fitting work Purge							
Prepared By	K.Purshotham	Approved by					
Sign. & Date	17-09-2020	Sign. & Date					

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
30 SEP 2020
SOHAM MOJI
MANAGING DIRECTOR