

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/10/20.		Prepared by:	D.SOWMYA			
PO/WO no.	70890.		PO / WO Date.	26/8/20.			
Supplier Name	SS/Ip.		PO/WO amount	11,000			
Firm/Company	Modi properties pvt ltd		Project	MPL			
Sl. No.	Bill No.	Bill Date	Bill amount				
1	13536	6/10/20.	6,021				
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):				6,021			
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	11459.	6/10/20	11459	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B – Other Credits : Transportation charges				-			
Amount C – Other Debits :				-			
Amount D (D=A+B-C) – Amount to be credited to the supplier:				6,021			
Amount E – PO / WO value:				11,000			
Amount F – Difference (A – E): GST-18%				4979.			
Quantity received as per PO / WO		<input type="checkbox"/> Yes <input type="checkbox"/> Excess received <input checked="" type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)					
Is difference between PO / Bill acceptable?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)					
Excess / short material received		<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)					
Close PO / W?O		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)					
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes – Rs. <input checked="" type="checkbox"/> No					
Payment – due date		10.10.2020					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	7/10/20.	16/10/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 06-10-2020

Customer Details				Invoice No.	13536	
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.	06-10-2020	
				PO No.	70890	
				PO Date.	26-08-2020	
				Req ID	60284	
				Req Date	28-09-2020	
				Loc Req No	11973	
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 4065 - Consumables - Vim bar - NA - nos	3405	4	42.00	168.00	18	30.24
2 4022 - Consumables - Dettol - NA - nos Hand wash	3401	3	82.00	246.00	18	44.28
3 4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	85.00	510.00	18	91.80
4 4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	50.00	300.00	18	54.00
5 4022 - Consumables - Dettol - NA - nos liquid	3401	6	200.00	1,200.00	18	216.00
6 4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	6	55.00	330.00	18	59.40
7 4059 - Consumables - Surf Detergent Powder - NA -	3402	5	25.00	125.00	18	22.50
8 4098 - Consumables - Dust pan - NA - nos Dust pad		6	25.00	150.00	18	27.00
9 4006 - Consumables - Bucket - other - nos Plastic Bucket with mug	7310	1	245.00	245.00	18	44.10
10 4005 - Consumables - Broom with stick - NA - nos		6	115.00	690.00	18	124.20
11 4003 - Consumables - Bombay Broom - Big - nos	9603	6	56.00	336.00	0	0.00
12 4112 - Consumables - Sanitizer - 500 ml - Nos		3	200.00	600.00	12	72.00
13 4008 - Consumables - Cleaning Cloth - other - nos White/Yellow	6307	20	16.00	320.00	5	16.00
14						
15						
IGST	CGST	SGST	Total Taxable Amount	5,220.00		801.52
	400.76	400.76	Total Invoice Amount	6,021.52		

Rupees : Six Thousand Twenty One and Paise Fifty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Purchase Order

Page(s) 1 Of 2

30-09-2020 10:50:09



70890

28.09.20 5:24:35

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	70890	11973
	Doc Date	26-08-2020	
	Quote No	Nil	
	Quote Date	26-08-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4065 - Consumables - Vim bar - NA - nos	6.00	42.00	0.00	18.00	297.36
2 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	85.00	0.00	18.00	601.80
3 4022 - Consumables - Dettol - NA - nos Hand wash	6.00	82.00	0.00	18.00	580.56
4 4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	85.00	0.00	18.00	601.80
5 4046 - Consumables - Phynyle - 1Ltr - nos	6.00	50.00	0.00	18.00	354.00
6 4022 - Consumables - Dettol - NA - nos liquid	6.00	200.00	0.00	18.00	1,416.00
7 4001 - Consumables - Air Freshner - NA - nos Room freshner	6.00	55.00	0.00	18.00	389.40
8 4059 - Consumables - Surf Detergent Powder - NA - kgs	10.00	25.00	0.00	18.00	295.00
9 4041 - Consumables - Mopping stick - NA - nos	6.00	125.00	0.00	18.00	885.00
10 4098 - Consumables - Dust pan - NA - nos Dust pad	6.00	25.00	0.00	18.00	177.00
11 4001 - Consumables - Air Freshner - NA - nos odonil	6.00	55.00	0.00	18.00	389.40
12 4006 - Consumables - Bucket - other - nos Plastic Bucket with mug	6.00	245.00	0.00	18.00	1,734.60
13 4005 - Consumables - Broom with stick - NA - nos	6.00	115.00	0.00	18.00	814.20
14 4003 - Consumables - Bombay Broom - Big - nos	6.00	56.00	0.00	0.00	336.00
15 4071 - Consumables - Wiper - Other - nos	6.00	95.00	0.00	18.00	672.60
16 4112 - Consumables - Sanitizer - 500 ml - Nos	5.00	200.00	0.00	12.00	1,120.00
17 4008 - Consumables - Cleaning Cloth - other - nos White/Yellow	20.00	16.00	0.00	5.00	336.00
Total Order Value . . .					11,000.72

Rupees : Eleven Thousand and Paise Seventy Two Only.

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ___/___/___

Purchase Order

Page(s) 2 Of 2

30-09-2020 10:50:09

Original / Office Copy / Purchase Div.Copy

Terms and Conditions :-


Specification / As per details given in the quotation.
Payment Terms After Delivery & Production of bill
Tax All taxes included in above price.
Delivery Date Next Working Day.
Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999
Penalty For Delay Nil
Transportation Transport cost shall be borne by us.
Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date NA
Measurement NA
Security Nil

Remarks

① Part Bill Received
Bill no: 13536
Amt: 6021/-
Dt: 6/10/20
Balance receivable
16/10/20

For **Modi Properties Pvt.Ltd.**

Authorised Signatory



Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		28-09-2020	
Site & Phase :		May Flower Platinum		Time:		11:20	
Supplier				Req.No.		11973	
Material required before date:			30-09-2020		ID No.		60284
No	Description	Size	Quantity	Units	Inward No	Date	
1	Harpic ✓	Std	06	Nos			
2	Lizol ✓	Std	06	Nos			
3	Vimbar ✓	Std	06	Nos			
4	Phenyl ✓	Std	06	Nos			
5	Sanitizer ✓	Std	05	Nos			
6	Odonil ✓	Std	06	Nos			
7	Room freshener ✓	Std	06	Nos			
<input type="radio"/>	Surf excel ✓	Std	10	Packets			
9	Dettol handwash ✓	Std	06	Nos			
10	Dettol liquid ✓	Std	06	Nos			
11	Mapping sticks ✓	Std	06	Nos			
12	Dust pads ✓	Std	06	Nos			
13	Plastic buckets ✓	Std	06	Nos			
14	Plastic mugs ✓	Std	06	Nos			
15	Yellow /white Cleaning cloths	Std	20	Nos			
16	Broom sticks ✓	Std	06	Nos			
17	Bombay brooms big	Std	06	Nos			
18	Viper stick ✓	Std	06	Nos			
<input type="radio"/> marks : for site use purpose							
Prepared By		K.sravani		Approved by		SV.subbareddy	
Sign. & Date		28-09-2020		Sign. & Date			

APPROVED
30 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 06-10-2020

Customer Details		DC No.	11459
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM		DC Date.	06-10-2020
		PO No.	70890
		PO Date.	26-08-2020
		Req ID	60284
		Req Date	28-09-2020
		Loc Req No	11973
Description of Goods		HSN/SAC	Qty
1	4065 - Consumables - Vim bar - NA - nos	3405	4
2	4022 - Consumables - Dettol - NA - nos	3401	3
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6
4	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
5	4022 - Consumables - Dettol - NA - nos	3401	6
6	4001 - Consumables - Air Freshner - NA - nos	3307	6
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
8	4098 - Consumables - Dust pan - NA - nos		6
9	4006 - Consumables - Bucket - other - nos	7310	1
10	4005 - Consumables - Broom with stick - NA - nos		6
11	4003 - Consumables - Bombay Broom - Big - nos	9603	6
12	4112 - Consumables - Sanitizer - 500 ml - Nos		3
13	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 1253	Date: 6/10/20
MRN No: 11459	Ln:
Received By:	Sign: Nijom
Modi Properties Pvt. Ltd Sy.No.82/1	

for Summit Sales LLP

Authorised signatory



TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 06-10-2020

Customer Details				Invoice No.	13536	
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN: 36AABCM4761E1ZM				Invoice Date.	06-10-2020	
				PO No.	70890	
				PO Date.	26-08-2020	
				Req ID	60284	
				Req Date	28-09-2020	
				Loc Req No	11973	
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 4065 - Consumables - Vim bar - NA - nos	3405	4	42.00	168.00	18	30.24
2 4022 - Consumables - Dettol - NA - nos Hand wash	3401	3	82.00	246.00	18	44.28
3 4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	85.00	510.00	18	91.80
4 4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	50.00	300.00	18	54.00
5 4022 - Consumables - Dettol - NA - nos liquid	3401	6	200.00	1,200.00	18	216.00
6 4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	6	55.00	330.00	18	59.40
7 4059 - Consumables - Surf Detergent Powder - NA -	3402	5	25.00	125.00	18	22.50
8 4098 - Consumables - Dust pan - NA - nos Dust pad		6	25.00	150.00	18	27.00
9 4006 - Consumables - Bucket - other - nos Plastic Bucket with mug	7310	1	245.00	245.00	18	44.10
10 4005 - Consumables - Broom with stick - NA - nos		6	115.00	690.00	18	124.20
11 4003 - Consumables - Bombay Broom - Big - nos	9603	6	56.00	336.00	0	0.00
12 4112 - Consumables - Sanitizer - 500 ml - Nos		3	200.00	600.00	12	72.00
13 4008 - Consumables - Cleaning Cloth - other - nos White/Yellow	6307	20	16.00	320.00	5	16.00
14						
15						
IGST	CGST	SGST	Total Taxable Amount	5,220.00		801.52
	400.76	400.76	Total Invoice Amount			6,021.52

Rupees : Six Thousand Twenty One and Paise Fifty Two Only.

INWARD	
Inward No: 9253	Di 6/10/20
MRN No: 11459	Di.
Received By:	Sign: <i>[Signature]</i>
Modi Properties Pvt. Ltd	
Sy.No.82/1	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction