

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 12/10/20.		Prepared by: D.SOWMYA	
PO/WO no. 70782		PO / WO Date. 26/9/20	
Supplier Name Veerabhadra Enterprises		PO/WO amount 85,955.	
Firm/Company Sslp.		Project Sslp.	
Sl. No.	Bill No.	Bill Date	Bill amount
1	382	5/10/20	34,775
2	383	5/10/20.	1,000
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			35,775.
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			83781. ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			35,775.
Amount E – PO / WO value:			85,955.
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☐ No	
Payment – due date		17.10.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE / CASH / CREDIT

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Invoice No. : **383**
Invoice Date : 5/10/2020,
DC No. :
State : Telangana State Code : 36

Transportation Mode :

Vehicle Number :

Date of Supply :

[illegible]

Terms & Conditions :

- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

INWARD		Certified that the particulars given above are true and correct	
Inward No: 5010	Dt: 7/10/2018	For Veerabhadra Enterprises	
MRN No: 8378	Dt: 9/10/2018		
Received By:	Sign:	Authorised Signatory	
SUMMIT SALES LLP			

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166**Veerabhadra Enterprises**

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.Invoice No. : 382Address : M.G. Road.Invoice Date : 5/10/2020.70782/14929.GSTIN No. 36ACAF52044C227

DC No. :

State : _____ State Code : 36State : TelanganaState Code : 36

Transportation Mode :

Vehicle Number :

Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value		
					5%	18%	12% - 0%
1	High Pressure Sodium	✓	500	✓		1900.00	
2	Scrubbers	✓	36	✓		540.00	
3	X-Fluor.	✓	120	✓	1800.00		
4	Dettol Wipes	✓	48	✓		3840.00	
5	Santoor Pump	✓	36	✓		2880.00	
6	Dettol Anti	✓	24	✓			4080.00
7	Harpic	✓	48	✓		4032.00	
8	Rollm.	✓	24	✓		1728.00	
9	Brexe	✓	20	✓		900.00	
10	Wipes	✓	20	✓		1600.00	
11	Washing Stone	✓	30	✓		3600.00	
12	Room Freshener	✓	24	✓		1920.00	
13	High Pressure	✓	24	✓		1056.00	
14							

Amount in words

Certified by:

Stores Manager

Total Amount before Tax 1800.00 23996.00 4080.00Add SGST 45.00 2159.64 244.80Add CGST 45.00 2159.64 244.80

Add IGST

Round Off

-28+40Total Amount after Tax 1890.00 28315.00 4520.00Total Tax Amount GRAND TOTAL 34775.00

Bank Details :

A/c No. 303011023425

Branch : General Bazar, Secunderabad

IFSC Code : KKBK0007450

Main Branch : Kotak Mahindra Bank

Terms & Conditions :

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- Cheques Subject to realisation.
- Goods once sold will not be taken back.

INWARD

Certified that the particulars given above are true and correct

Inward No: 15012 Dt: 10/10/20MRN No: 83782 Dt: 10/10/20

Received By: _____ Sign: _____

Authorised Signatory

SUMMIT SALES LLP

Purchase Order

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26-09-2020 3:05:45 PM

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21.09.20 12:59:16

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV

040 - 66338850

9246269111

Doc No	70787	14929
Doc Date	26-09-2020	
Quote No	Nil	
Quote Date	26-09-2020	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4001 - Consumables - Air Freshner - NA - nos Odnit	50.00	38.00	0.00	18.00	2,242.00
2 4055 - Consumables - Scrubber - NA - nos	36.00	15.00	0.00	18.00	637.20
3 4008 - Consumables - Cleaning Cloth - other - nos yellow	120.00	15.00	0.00	5.00	1,890.00
4 4022 - Consumables - Dettol - NA - nos Hand wash dettol	48.00	80.00	0.00	18.00	4,531.20
5 4022 - Consumables - Dettol - NA - nos Santoor	36.00	80.00	0.00	18.00	3,398.40
6 4022 - Consumables - Dettol - NA - nos Antiseptic	24.00	170.00	0.00	12.00	4,569.60
7 4035 - Consumables - Harpic - Cleaner - 500ml - nos	48.00	84.00	0.00	18.00	4,757.76
8 4014 - Consumables - Colin - 500ml - nos	24.00	72.00	0.00	18.00	2,039.04
9 4046 - Consumables - Phynyle - 1Ltr - nos	20.00	45.00	0.00	18.00	1,062.00
10 4071 - Consumables - Wiper - Other - nos	20.00	80.00	0.00	18.00	1,888.00
11 4041 - Consumables - Mopping stick - NA - nos	30.00	120.00	0.00	18.00	4,248.00
12 4003 - Consumables - Bombay Broom - Big - nos	20.00	50.00	0.00	18.00	1,180.00
13 4001 - Consumables - Air Freshner - NA - nos	24.00	80.00	0.00	18.00	2,265.60
14 4001 - Consumables - Air Freshner - NA - nos Air Pocket	24.00	44.00	0.00	18.00	1,246.08
Total Order Value . . .					35,954.88
Rupees : Thirty Five Thousand Nine Hundred Fifty Four and Paise Eighty Eight Only.					

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxesFor **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**Name : 

Name : _____

Date : __/__/__

Purchase Order

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Delivery Date Next Day.
Delivery Location Summit Housing LLP
Chertapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay Nil
Transportation Cost Transport cost shall be borne by us.
Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date Nil
Measurment Nil
Security Nil
Remarks

For **Summit Sales LLP**

Authorised Signatory

Name :



Name :

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Date : _/_/

Requisition Form

Company Name:		SSLLP		Date:		23.09.2020	
Site & Phase :		SHLLP		Time:		16.00	
Supplier				Req. No.		14929	
Material required before date:				ID No.		60160	

No	Description	Size	Quantity	Units	Inward No	Date
1	ODONIL		50	NOS		
2	SCRUBBERS		36	NOS		
3	YELLOW CLOTH		120	NOS		
4	DETTOL HAND WASH		48	NOS		
5	SANTOOR HAND WASH		36	NOS		
6	DETTOL LIQUID	500ML	24	NOS		
7	HARPIC		48	NOS		
8	COLIN		24	NOS		
9	PHYNIL		20	NOS		
10	WIPER		20	NOS		
11	MOP STICK		30	NOS		
12	BOMBAY BROOMS	BIG	20	NOS		
13	DOOR MAT	2X4	12	NOS		
14	AIR PACKET		24	NOS		
15	AIR FRESHNER		24	NOS		
16	HACKSAW BLADE	DOUBLE	500	NOS		
17	HACKSAW BLADE	SINGLE	500	NOS		
18	SPADE WITH HANDLE		20	NOS		
19	SPACERS	ALL IN ONE	5000	NOS		
20						
21						
22						

Remarks: FOR STOCK MAINTENANCE AND SITES USE

Prepared By	SOWMYA	Approved by	
Sign. & Date	23.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
25 SEP 2020
SOHAM MODI
MANAGING DIRECTOR