PURCHASE DIVISION Advice for approval for credit to supplier

Date:	12/10/20.		Prepared by:				D.SOWMYA		
PO/WO no.			PO	PO / WO Date.			25/2/20		
Supplier Name				PO/WO amount			2,832		
Firm/Compan	Firm/Company Ssllp			Project			whip	,	
Sl. No.	The state of the s			Bill Date			Bill amount		
1	387	· · • • • • · · · · · · · · · · · · · ·	5/10/20			<u> </u>	2,832		
2				0(60/20			9.7		
3									
4		,							
Amount A – 3	Bills total(Excluding Trans	port & Ham	ali Charges):	····•			3,832		
Sl. No.	OC No	DC. Date		MRN No.),	DC matches MRN		
1.	-		83783,			783,	Yes 🗆 No		
2.	Mary Mary						□ Yes □ No		
3.							□ Yes □ No		
Amount B -	Other Credits: Transportati	on charges		<u>,,</u>					
Amount C -	Other Debits :	****							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						2,832			
Amount E – PO / WO value:				2,832					
Amount F -	Difference (A - E): GST-I	8%							
Quantity received as per PO/WO			Yes Excess received Short received Other (explained below)						
Is difference between PO / Bill acceptable?			□ Yes □ No (explained below)						
Excess / short material received			□ Approved – within acceptable limits □ No (explained below)						
Close PO / W?O			Yes □ No - wait for balance material □ No (explained below)						
Advance paid / PDC given (deduct when paying)			□ Yes – Rs. /- □ No						
Payment – due date			17.10.2020						
Remarks:					-				
Approve		chase P nager	Procurement Manager	1	МD	Accounts – receiver of bill		Accounts Manager	
Sign:	(Sowny)	47							
Date	12/10/20 19	- 1 1L					V for debit or cree		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph: 66338850 Cell: 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. Email: veerabhadra1930@gmail.com Name: Summit Sales LLP.
Address: McGrenol. Invoice No.: 381 Invoice Date: 5/10/2020. 70763/14934 DC No.: GSTIN NO36ACOVF 82044CZZZ State Code : 76 State : _____ State: Telangana State Code: 36 Vehicle Number: Date of Supply: Transportation Mode: Taxable Value **Description of Goods HSN Code** Qty. Rate No 5% 18% 12% - 0% water boffing, 2400,00 2400,00 Total Amount before Tax Amount in words:____ Add SGST Add CGST Add IGST **Bank Details:** Round Off A/c No. 303011023425 Branch: General Bazar, Secunderabad. Total Amount after Tax IFSC Code: KKBK0007450 GRAND TOTAL 2872 - 00 Main Branch: Kotak Mahindra Bank **Total Tax Amount Terms & Conditions:** Certified that the particulars given above are true and correct INWARD All Cheques Should be in Favour of Inward No: [50] De 10 2601 Veerabhadra Enterprises M/s. Veerabhadra Enterprises, Hyderabad only MRN No: 83783 Cheques Subject to realisation. Goods once sold will not be taken back. Received By: Authorised Signatory SUMMIT SALES LILE

Page(s) 1 Of 1

26-09-2020 3:05:45 PM

Original,

70763

21.09.20 12:59:16

From Company: Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7

Supplier Details					
Veerabhadra Enterprises	Doc No	70763	14934		
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500	003. Doc Date	25-09-20	25-09-2020		
	Quote No	Nii	Nil		
GSTIN 36AEMPG9276J1ZV	Quote Date	25-09-20	25-09-2020		
040 - 66338850 9246269111	SupplyType	Supply			

Kind Attn: Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4066 - Consumables - Water bottle - NA - nos	60.00	40.00	0.00	18.00	2,832.00
	Total Order Value			2,832.00	
Rupees: Two Thousand Eight Hundred Thirty Two Only.					

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms

After Delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

Next Day.

Delivery Location

Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone.

9618244433, Hamendra,9502266233, Mahesh.

Penality For Delay

144

Transportation Cost

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose

Completion Date

Nil

Measurment Security

Nil

Remarks

For Summit Sales LLP

Authorised Signatory

Accepted the above Terms And Conditions
For **Veerabhadra Enterprises**

Name : ______ Date : _____

Requisition Form Company Name: SSLLP Date: 24.09.2020 Site & Phase: SHLLP Time: 16.30 Supplier Req. No. 14934 Material required before date: ID No. 60201 No Inward No Description Size Date Quantity Units WATER BOTTLES -TRANSPERANT WHITE 60 NOS 1 70763 MINISH PARIKH Remarks: FOR STOCK MAINTENANCE Prepared By **SOWMYA** Approved by

Sign. & Date

Note: On receipt of material at site write inward number and date in last 2 columns.

24.9.2020

Sign.& Date