PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	12/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	70325	PO / WO Date.	10/9/20.
Supplier Name	Veerabhadra Enterprises	PO/WO amount	9,879
Firm/Company	SSLP	Project	WSHLLP.
~~Sl. No.~~	~~Bill No.~~	~~Bill Date~~	~~Bill amount~~
1	879	5/10/20.	9,879
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			9,879

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			83815	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

~~Amount B –Other Credits : Transportation charges~~	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,879.
Amount E – PO / WO value:	9,879
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**17.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature]				
Date	12/10/20	15/10					

APPROVED
15 OCT 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and PO/WO total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : M.G. Road.
7032514885
GSTIN No: 36ACQFS2044C1Z7
State : State Code : 36

Invoice No. : 379
Invoice Date : 5/10/2020
DC No. :
State : Telangana State Code : 36

10/10

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	18%	12% - 0%
1	Wiper.		20	80/-		1600.00	
2	Lizol.		72	76/-		5472.00	
3	T-Brush.		20	65/-		1300.00	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 10122
Date 14/10
Sign.

Amount in words :

Certified by:

Stores Manager

Total Amount before Tax	8372.00
Add SGST	753.48
Add CGST	753.48
Add IGST	
Round Off	+.04
Total Amount after Tax	9879.00
Total Tax Amount	
GRAND TOTAL	9879.00

Bank Details :
A/c No. 303011023425
Branch : General Bazar, Secunderabad,
IFSC Code : KKBK0007450
Main Branch : Kotak Mahindra Bank

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

INWARD
Inward No: 15008 Dt: 7/10/20
MRN No: 83815 Dt: 9/10/20
Received By: Sign:
SUMMIT SALES LLP

Purchase Order

 12-09-2020 2:19:29 PM

70325
08.09.20 12:18:45

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV
040 - 66338850 9246269111

Doc No	70325	14885
Doc Date	10-09-2020	
Quote No	Nil	
Quote Date	10-09-2020	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4071 - Consumables - Wiper - Other - nos	20.00	80.00	0.00	18.00	1,888.00
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	72.00	76.00	0.00	18.00	6,456.96
3	4061 - Consumables - Toilet brush - NA - nos	20.00	65.00	0.00	18.00	1,534.00
					Total Order Value . . .	**9,878.96**

Rupees : Nine Thousand Eight Hundred Seventy Eight and Paise Ninty Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be bome by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP		
Site & Phase :	SHLLP	Date:	9.9.2020
Supplier		Time:	16.30
Material required before date:		Req. No.	14885
		ID No.	59781

No	Description	Size	Quantity	Units	Inward No	Date
1	RECRON 70323		20	BAGS		
2	GI BUCKETS		24	NOS		
3	SAFETY BELT 70324		10	NOS		
4	WIPER		20	NOS		
5	BOMBAY BROOMS 70322	BIG	50	NOS		
6	LIZOL		72	NOS		
7	CLEANING BRUSH 70326		20	NOS		
8						
9						
10						
11						
12						
13						
14						
15						
16						

Remarks: For stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	9.9.2020	Sign. & Date	APPROVED BY 09 SEP 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.