PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	70934	PO / WO Date.	1/10/20
Supplier Name	Praful sanitary	PO/WO amount	2,036.
Firm/Company	sslp.	Project	Shllp
Sl. No.	Bill No.	Bill Date	Bill amount
1	PS/20-21/415	8/10/20.	2,036
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,036.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			83821	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,036
Amount E – PO / WO value:				2,036.
Amount F – Difference (A – E): GST-18%				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained ~~below~~)
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. -/- ☑ No
Payment – due date	**17.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	12/10/20	16/10/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary
3-6-429/6,SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

Buyer
Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

10/10/20

Invoice No. **PS/20-21/ 415**	Dated **6-Oct-2020**
Delivery Note **Invoice**	
Supplier's Ref.	Other Reference(s) **Credit**
Buyer's Order No. **70934**	Dated **1-Oct-2020**
Despatch Document No. **Invoice**	Delivery Note Date **6-Oct-2020**
Despatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Tile Grout (White)**	3214	18 %	**50 Kg**	34.50	Kg		**1,725.00**
	Output CGST							**155.25**
	Output SGST							**155.25**
	ROUNDING OFF							**0.50**
	Total			**50 Kg**				**₹ 2,036.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 10120 Date 11/10 Sign

Amount Chargeable (in words)
E. & O.E
Indian Rupees Two Thousand Thirty Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3214 99	1,725.00	9% 9%	155.25	9% 9%	155.25	310.50
Total	**1,725.00**		**155.25**		**155.25**	**310.50**

Tax Amount (in words) : **Indian Rupees Three Hundred Ten and Fifty paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

PRAFUL SANITARY HIMAYATNAGAR HYD.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD	
Inward No: 5021	Dt: 8/10/20
MRN No: 83821	Dt: 10/10/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

 05-10-2020 4:07:55 PM

70934
30.09.20 4:15:44

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details		
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad. **GSTIN** 36ACWPG864A1ZG 40077300 65526886. 9849624797	**Doc No**	70934 168012
	Doc Date	01-10-2020
	Quote No	Nil
	Quote Date	01-10-2020
	SupplyType	Supply

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *white*	50.00	34.50	0.00	18.00	2,035.50
					Total Order Value . . .	**2,035.50**

Rupees : Two Thousand Thirty Five and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Laticrete' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order is for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Praful Sanitary*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	29.09.2020
Site & Phase :	SHLLP	Time:	14.30
Supplier		Req. No.	168012
Material required before date:		ID No.	60331

No	Description	Size	Quantity	Units	Inward No	Date
1	TILE ADHESIVE -ROFF BRAND	25KG	5	NOS		
2	MYK ARMENT 70933		24	NOS		
3	TILE GROUT 70934	WHITE	50	NOS		
4						
5						
6						
7						
8						
9						
10						
11						
12						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	APPROVED BY
Sign.& Date	29.9.2020	Sign. & Date	30 SEP 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.