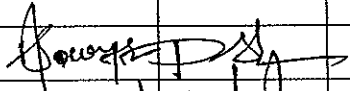


PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 12/10/20		Prepared by: D.SOWMYA	
PO/WO no. 70975		PO / WO Date: 5/10/20	
Supplier Name: Akshaya Traders.		PO/WO amount: 3,186	
Firm/Company: Sslp		Project: Sslp	
Sl. No.	Bill No.	Bill Date	Bill amount
1	832	7/10/20	3,186
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,186
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			83820 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,186
Amount E – PO / WO value:			3,186
Amount F – Difference (A – E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		17.10.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	12/10/20		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



AKSHAYA TRADERS

Suppliers : BOMBAY BROOMS, SPONGES, GOA ROPES,
BLUE SHEETS, DIAMOND MESH, FOAM SHEETS ETC.

H.No.6-4-392/1, New Bholakpur, Secunderabad-500 003.T.S.



Invoice No.

832

GSTIN : 36BFYPA0121A1Z3

Date: 7/10/2020

Name: Sumith cell l.l.p. GSTIN: 36RCOP52044C1Z7

Address: 10/10/20 P.O.No. 70975

State: State Code:

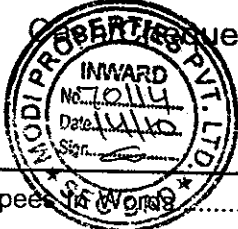
Sl. No	PARTICULARS	HSN CODE	Qty	Rate	Amount	5%	12%	18%	Amount
1	Sponge with handle	2710	30	90	2700			486	3186
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									

Certified by:

Stores Manager

Mode of Payment

By Cash/Cheque No.



INWARD

Inward No: 15026 Dt: 8/10/20
MRN No: 83820 Dt: 10/10/20
Received By: Sign: 2

SUMMIT SALES LLP

Total Amount

2700

Add CGST 9%

243

Add SGST 9%

243

Total GST

486

Total Amount

3186

Rupees

Receiver's
SignatureFor Akshaya Traders
Proprietor

Purchase Order

Page(s) 1 Of 1

05-10-2020 4:07:55 PM



70975

30.09.20 4:15:46

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Akshaya Traders

6-4-392/1, New Bholakpur, Secunderabad

GSTIN 36BFYPA0121A1Z3

9381004542

9959611144

Doc No

70975

168016

Doc Date

05-10-2020

Quote No

Nil

Quote Date

05-10-2020

SupplyType

Supply

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9570 - Tools - Spade with handle - NA - nos	30.00	90.00	0.00	18.00	3,186.00
Total Order Value . . .					3,186.00
Rupees : Three Thousand One Hundred Eighty Six Only.					

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintainance purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Akshaya Traders**

Date : __/__/__

Company Name:		SSLLP		Requisition Form			
Site & Phase :		SHLLP		Date:		30.09.2020	
Supplier				Time:		16.00	
Material required before date:				Req. No.		168016	
				ID No.		60379	
No	Description	Size	Quantity	Units	Inward No	Date	
1	SPACERS 70973	ALL IN ONE	10000	NOS			
2	TEFLON TAPES 70974		500	NOS			
3	SPADE WITH HANDLE 70975		30	NOS			
4	SAFETY BELT 70976		20	NOS			
5							
6							
7							
8							
9							
10							
11							
12							
Remarks: FOR STOCK MAINTENANCE							
Prepared By		SOWMYA		Approved by			
Sign. & Date		30.9.2020		Sign. & Date			
Note: On receipt of material at site write inward number and date in last 2 columns							

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
01 OCT 2020
SOHAM MOOI
MANAGING DIRECTOR