

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 7/10/20		Prepared by: D.SOWMYA	
PO/WO no. 70284		PO / WO Date. 9/9/20	
Supplier Name SSIIP.		PO/WO amount 3,144	
Firm/Company Mehta & Modi Realty Koushik LLP		Project Mehta & Modi Realty	
Sl. No.	Bill No.	Bill Date	Bill amount
1	13544	6/10/20	188
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			188
Sl. No.	DC No	DC. Date	MRN No.
1.	11468	6/10/20	83732
2.			
3.			
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			188
Amount E – PO / WO value:			3,144
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☒ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☐ No	
Payment – due date		10.10.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	7/10/20	19/10	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

1 of 1 : 06-10-2020

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details				Invoice No.		13544		
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad				Invoice Date.		06-10-2020		
				PO No.		70284		
				PO Date.		09-09-2020		
				Req ID		59727		
				Req Date		08-09-2020		
GSTIN : 36ABLFM7631F1A3				Loc Req No		140270		
Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7514 - Stationery - other - Cello Tape - other - nos			4	40.00	160.00	18	28.80
	Big-White							
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
IGST					CGST		SGST	
Total Taxable Amount					160.00		28.80	
Total Invoice Amount					14.40		14.40	
Total Invoice Amount					188.80			

Rupees : One Hundred Eighty Eight and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

01 of 1

09-09-2020 11:40:41

Orig



70284

08.09.20 12:15:09

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	70284	140270
	Doc Date	09-09-2020	
	Quote No	Nil	
	Quote Date	09-09-2020	
	SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7514 - Stationery - other - Cello Tape - other - nos Big-White	4.00	40.00	0.00	18.00	188.80
2 7514 - Stationery - other - Cello Tape - other - nos Big -Brown	5.00	40.00	0.00	18.00	236.00
3 7560 - Stationery - other - Pen - NA - nos Blue	30.00	3.50	0.00	12.00	117.60
4 7523 - Stationery - other - Eraser - NA - nos small	5.00	1.50	0.00	18.00	8.85
5 7585 - Stationery - other - Sharpner - NA - nos	5.00	3.00	0.00	12.00	16.80
6 7555 - Stationery - other - Paper - A4 - bundles	10.00	230.00	0.00	12.00	2,576.00
Total Order Value . . .					3,144.05
Rupees : Three Thousand One Hundred Fourty Four and Paise Five Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill

GST included in above price.

Delivery Date Next Day.**Delivery Location** Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above items for Site use purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**

Part bill received of Rs. 2955/- and bal.
bill of Rs. 189/- to be receivable.

23/9/20

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name :

09/09/2020

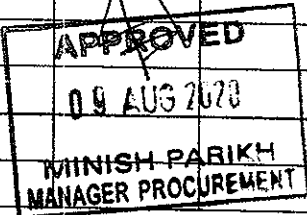
Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : / /

Requisition Form

Company Name:		MMRK LLP		Date:		07.09.2020	
& Phase:		GHT		Time:		16:22	
Supplier:		SSLLP		Req. No.		140270	
Material required before :		11.09.2020		ID No.		59427	
No	Description	Size	Quantity	Units	Inward No	Date	
1	White Tapes	Big	04	No.s			
2	Blue pens	Std	30	No.s			
3	Erasers	Small	05	No.s			
4	Sharpeners	Small	05	No.s			
5	Paper bundles	A4	10	No.s			
6	Brown Tapes	Big	05	No.s			
							
Remarks: For Office use purpose							
Prepared by		N.Shravya		Approved by		A.Suresh	
Sign.& Date		07.09.2020		Sign& Date		07.09.2020	

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

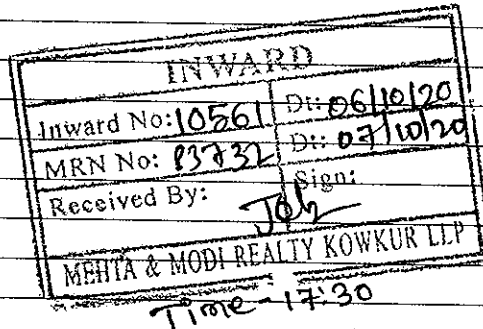
Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 06-10-2020

Supplier / Customer / Transporter - Copy

Customer Details		DC No.	11468
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad		DC Date.	06-10-2020
		PO No.	70284
		PO Date.	09-09-2020
		Req ID	59727
		Req Date	08-09-2020
GSTIN : 36ABLFM7631F1A3		Loc Req No	140270
	Description of Goods	HSN/SAC	Qty
1	7514 - Stationery - other - Cello Tape - other - nos		4
2			
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

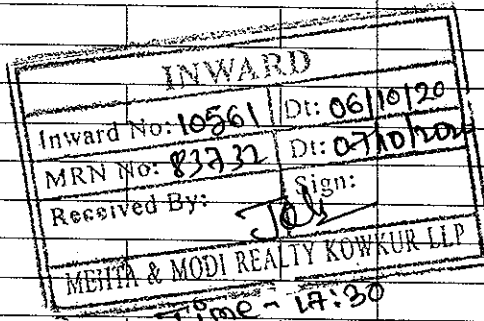
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 06-10-2020

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15							
IGST	CGST	SGST	Total Taxable Amount	160.00		28.80	
	14.40	14.40	Total Invoice Amount	188.80			

Rupees : One Hundred Eighty Eight and Paise Eighty Only.



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