PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/10/2020	Prepared by:	T.D. Murthy
PO/WO no.	70574	PO / WO Date.	19/09/2020
Supplier Name	Sri Sai Rohith Marketing Company	PO/WO amount	Rs. 2,39,587/-
Firm/Company	Summit Sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	411	05/09/2020	Rs. 2,39,587/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,39,587/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	104	05/10/2020	83681	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 2,39,587/-
Amount E – PO / WO value:				Rs. 2,39,587/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 1,19,794/- ☐ No
Payment – due date	**24/10/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature]				
Date	20/10/20	21/10	20/10/2020				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM **TAX INVOICE** Orginal for Recepient / Duplicate for Supplier/Transporter / Triplecate for Supplier

SRI SAI ROHIT MARKETING .CO

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

INVOICE NO: 411

INVOICE DATE: 05-09-2020

TRANSPORTATION NAME:

VEHICLE NO: AP29W8533 L/R.NO:

DATE & TIME OF SUPPLY:

PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)

M/s Summit Sales LLP, 5-4-187/3E4, IInd Floor, M.G.Road, Sec-bad-500003.

STATE CODE GSTIN NO: 36ACQFS2044C1Z7.

DETAILS OF CONSIGNEE (SHIPPED TO)

-do-

STATE CODE GSTIN NO: P.O. No: 70574

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.
1	7610		Alluminium 3Track windows 6X4 →	24nos	576sft	280/-	161280	00
2	7610		Alluminium 3Track windows 3X4 →	6nos	72 "	310/-	22320	—
3	7610		Alluminium openable windows 2X4 →	6nos	48sft	330/-	15840	—
4	7610		Alluminium Ventilator 2X2 →	2nos	8sft	450/-	3600	—
					TOTAL BEFORE TAX		203040	00
					ADD:CGST	9%	18273	60
					ADD:SGST	9%	18273	60
					ADD:IGST			
					TAX AMOUNT GST			
					GRAND TOTAL		239587	20

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 69936 Date 7/10 Sign.

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words..

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad juridiction only.
4. Our Responsibilty ceases sooner the goods leave our premises

E.&O.E

Receiver Stamp & Signature............................

For SRI SAI ROHIT MARKETING.CO

Authorised Signature

DELIVERY CHALLAN / INVOICE Phone : 040-65556190

SRI SAI ROHITH MARKETING CO.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad -76

DEALERS IN : All Kinds of Aluminium Section Sheets & Allied Products

To,
M/s. Summit Sales LLP

Phones :

Your Order No. AP29W0533
Date : 05/10/20
Customer TIN No. :

Invoice No. 104 Our P.O. No. 70574 Date: 05/10/20

S.No.	Description	Quantity
1	Alluminium 3 Track windows 6X4 →	24 nos
2	Alluminium 3 Track window 3X4 →	6 nos
3	Alluminium openable windows 2X4 →	6 nos
4	Alluminium Ventilator 2X2 →	2 nos
	Total Quantity	

Certified by:

Stores Manager

TIN : 36211139541 36AMHPC9678H1ZM

• Goods once sold will not be taken back.

INWARD
Inward No: 14999 Dt: 5/10/20
MRN No: 83681 Dt: 6/10/20
Received By: Sign:
SUMMIT SALES LLP

MODI PROPERTIES PVT. LTD.
INWARD
No: 42024
Date: 19/10
Sign:
SEC

Receiver's Signature with Stamp

Authorised Signature

Purchase Order

 19-09-2020 15:10:25 Original

70574
17.09.20 3:46:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	70574	14909
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	19-09-2020	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	06-03-2020	
9866512288	**SupplyType**	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *71.50" x 47.50" - 3 track - 24 nos*	576.00	280.00	0.00	18.00	190,310.40
2	2205 - Carpentry - windows - Al. Openable - other - sft *23.50" x 47.50" - 06 nos*	48.00	330.00	0.00	18.00	18,691.20
3	2218 - Carpentry - windows - Al.Ventilator - other - sft *23.50" x 23.50" - Openable - 02 nos*	8.00	450.00	0.00	18.00	4,248.00
4	2214 - Carpentry - windows - Al. Sliding - other - sft *35.50" x 47.50" - 3 track - 06 nos*	72.00	310.00	0.00	18.00	26,337.60
	Total Order Value . . .					**239,587.20**

Rupees : Two Lakh(s) Thirty Nine Thousand Five Hundred Eighty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 6days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 1,19,794/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Summit Sales LLP*
Authorised Signatory

21/09/2020

Name : ____________

Name : ____________

Accepted the above Terms And Conditions
For ***Sri Sai Rohith Marketing Company***

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	17.09.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14909
Material required before date:		ID No.	59977

No	Description	Size	Quantity	Units	Inward No	Date
1	ALU WINDOWS-3 TRACK	6'X4'	24	NOS		
2	ALU WINDOWS-3 TRACK	3'X4'	4	NOS		
3	AL OPENABLE WINDOWS	2'X4'	6	NOS		
4	AL OPENABLE VENTILATOR	2'X2'	2	NOS		
5						
6						
7	~~70574~~	~~70574~~				
8						
9						
10						

Remarks: FOR STOCK MAINTENANCE AT SSLLP

Prepared By	SOWMYA	Approved by	
Sign.& Date	17.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
18 SEP 2020
SOHAM MODI
MANAGING DIRECTOR