PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	20/10/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Bohini Basappa	WO amount – A	-
Firm/Company	Modi Properties PVT LTD	Project name	MPL
Nature of work	Painting work		
Villa/flat/block no.	A-501 to 508,B-501 & 505.		
Request for payment date	07/10/2020	Request for payment amount – B	Rs. 97,200/-
GST on bills – C	Rs. 17,496/-	Total D = B + C	Rs. 1,14,696/-
Work done from	10/09/2020	Work done to	03/10/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	162	19/10/2020	Rs. 1,14,696/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 1,14,696/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 1,14,696/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	□ Yes □ Excess received □ Short received □ Explained below		
Difference between A & B acceptable	□ Yes ~~□ No~~ (explained below)		
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below),		
Close WO	□ Yes □ No – wait for balance material □ No (explained below)		
Advance paid / PDC given (deduct when paying)	□ Yes – **Rs. /-** □ No		
Payment – due date	**24/10/2020**		
Remarks: **Estimate and measurement sheet is attached.**			

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]	[signature]	[signature]				
Date	20/10/20	20/10	20/10/2020				

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN : 36ARYPB7461M1Z0

TAX INVOICE

Cell : 9177986028
8328000681

BOHINI BASAPPA

3-1-117/3/A, Chandiya Nagar, Mallapur, Hyderabad - 500 076.

Name : Modi Properties PVT LTD

Address :

GST IN : 36AABCM4761B1ZM State T.S. Code 36.

Invoice No. 162

Invoice Date : 19/10/20

Order No. / D.C. No.

Place of Supply :

S. No.	HSN Code	PARTICULARS	Quantity	Rate	Amount Rs.	Ps.
1	9701 -	Ist Coat luppam work done @	16200	6.00	97200	00
2		Flats A-501, 502, 503, 504, 505	sft			
3		B-501, A-506, 507, 508, B-505				
4						
5						
6						
7						
8						
9						
10						
11						

MODI PROPERTIES PVT. LTD.
INWARD
No: 70206
Date: 20/10/2020
Sign: Neha
SEC'BAD

SUB TOTAL	97200	00
DISCOUNT	–	
Net Sale Value	97200	00
Add : CGST 9 %	8748	00
Add : SGST 9 %	8748	00
Add : IGST %	–	
GRAND TOTAL	1,14,696	00

Total invoice amount in words : One lakh Fourteen thousand Six hundred and ninety six only

Mode of Payment : Cash / Cheque No.

Bank Date

Bank Details

BANK NAME : HDFC BANK
ACCOUNT NO. : 01261530012666
IFSC CODE : HDFC0000126
BRANCH NAME : SAINIKPURI

Interest @ 21% will be charged for the delayed payments
Goods once sold cannot be taken back or exchanged.
Warranty claims as per company norms.
All disputes are subject toe Hyderabad Jurisdiction only.

Receiver's Signature & Stamp

For **BOHINI BASAPPA**

Basappa

Signature

TP: S8731

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	380	Date - site bills Register	07/10/2020
Company Name:	MPPL	Site:	May Flower Platinum
Name of Contractor	B. Basappa		
Nature of work	Painting work		
Work done	From Date 10/9/2020	To Date	3/10/2020

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
	I coat of					
1.	lappam work					
2.	A-501, A-502, A-503	9000 Sft	6/-	Sft	54,000=00	
3.	A-504 A-505, B-501					
4.						
5.	A-506, A-507, A-508	7200 Sft	6/-	Sft	43200=00	
6.	B-505					
7.	Total				97200=00	
8.	GST 18%				17496=00	
9.						
10.						
11.	Total:				1,14,696=00	

Bill required	☑ YES ☐ NO.	GST bill required	☑ YES ☐ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 07/10/2020	Date: 08/10/2020	Date:
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
OCT 2020
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

Contractor Sign:- B.Basappa

MEASUREMENT SHEET					Approved				
Company Name:		MPPL							
Project:		May Flower Patinum							
Work Description:		Painting of Flat nos A-501, A-502, A-503,A-504, A-505, A-506, A-507, A-508, B-501, B-505 one coat of lappam work							
Name of the Contractor		B. Basappa							
Prepared By		K. Narender Reddy							
Date:		07-10-2020							
			A	B	C	D	E=AxBxCxD	F	G=Sum of E
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
	Painting of Flat nos A-501, A-502, A-503,A-504, A-505, A-506, A-507, A-508, B-501, B-505 one coat of lappam work								
1	Painting work	I coat lappam work A-501, A-502, A-503, A-504	1,500.00	1.00	1.00	6.00	9000.00	sft	
		A-505, B-501 - 1500 sft flats							
2	Painting work	I coat lappam work A-506, A-507, A-508	1,800.00	1.00	1.00	4.00	7200.00	sft	
		B-505 - 1800 sft flats							

ESTIMATE SHEET							
						Approved	
Company Name:		MPPL					
Project:		May Flower Patinum					
Work Description:		Painting of Flat nos A-501, A-502, A-503,A-504, A-505, A-506, A-507, A-508, B-501, B-505 one coat of lappam work					
Name of the Contractor		B. Basappa					
Prepared By		K. Narender Reddy					
Date:		07-10-2020					
S No.	**Item Head**	**Item Description**	**Quantity**	**Units**	**Rate**	**Amount**	**Item Head Total**
	Painting of Flat nos A-501, A-502, A-503,A-504, A-505, A-506, A-507, A-508, B-501, B-505 one coat of lappam work						
1	Painting work	I coat lappam work A-501, A-502, A-503, A-504	9,000.00	sft	6.00	54000	
		A-505, B-501 - 1500 sft flats					
2	Painting work	I coat lappam work A-506, A-507, A-508	7,200.00	sft	6.00	43200	
		B-505 - 1800 sft flats					97200
		GST 18%					17496
		Total Amount					114696
		Amount in words One Lakh Fourteen Thousand Six Hundred Ninety Six Rupees only					
	Note :I & II coats lappam 40% of Rs. 30, I coat lappam 20% of Rs30/- i,e Rs.6/- and 18 % GST added						

Project Manager