

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                               |                    |                                                                                                                                                                           |                                                                                |
|---------------------------------------------------------------|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| Date: 6/10/20.                                                |                    | Prepared by: D.SOWMYA                                                                                                                                                     |                                                                                |
| PO/WO no. 70226                                               |                    | PO / WO Date. 8/9/20.                                                                                                                                                     |                                                                                |
| Supplier Name Ganesha Tube Traders                            |                    | PO/WO amount (2,41,628) 154776/-                                                                                                                                          |                                                                                |
| Firm/Company - SSI/Ip                                         |                    | Project Shrip                                                                                                                                                             |                                                                                |
| Sl. No.                                                       | Bill No.           | Bill Date                                                                                                                                                                 | Bill amount                                                                    |
| 1                                                             | 254                | 28/9/20.                                                                                                                                                                  | 1,54,776.                                                                      |
| 2                                                             |                    |                                                                                                                                                                           |                                                                                |
| 3                                                             |                    |                                                                                                                                                                           |                                                                                |
| 4                                                             |                    |                                                                                                                                                                           |                                                                                |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                    |                                                                                                                                                                           | 1,54,776.                                                                      |
| Sl. No.                                                       | DC No              | DC. Date                                                                                                                                                                  | MRN No. DC matches MRN                                                         |
| 1.                                                            | ✓                  | ✓                                                                                                                                                                         | NA 83540 / Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| 2.                                                            |                    |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No                       |
| 3.                                                            |                    |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No                       |
| Amount B –Other Credits : Transportation charges              |                    |                                                                                                                                                                           |                                                                                |
| Amount C –Other Debits :                                      |                    |                                                                                                                                                                           |                                                                                |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                    |                                                                                                                                                                           | 1,54,776.                                                                      |
| Amount E – PO / WO value:                                     |                    |                                                                                                                                                                           | (2,41,628) 154776/-                                                            |
| Amount F – Difference (A – E): GST-18%                        |                    |                                                                                                                                                                           | -86,852/-                                                                      |
| Quantity received as per PO /WO                               |                    | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                                |
| Is difference between PO / Bill acceptable?                   |                    | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                                                                                |
| Excess / short material received                              |                    | <input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                     |                                                                                |
| Close PO / W?O                                                |                    | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                                                |
| Advance paid / PDC given (deduct when paying)                 |                    | <input type="checkbox"/> Yes – Rs. ___/- <input checked="" type="checkbox"/> No                                                                                           |                                                                                |
| Payment – due date                                            |                    | 10.10.2020                                                                                                                                                                |                                                                                |
| Remarks:                                                      |                    |                                                                                                                                                                           |                                                                                |
|                                                               |                    |                                                                                                                                                                           |                                                                                |
| Approved by                                                   | Purchase Officer   | Purchase Manager                                                                                                                                                          | Procurement Manager                                                            |
| Sign:                                                         | <i>[Signature]</i> | <i>[Signature]</i>                                                                                                                                                        | <i>[Signature]</i>                                                             |
| Date                                                          | 6/10/20.           | 19/10/2020                                                                                                                                                                | 19/10/2020                                                                     |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/- Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



# GANESH TUBE TRADERS

(ORIGINAL FOR RECIPIENT)

Invoice No. 254  
Ref. No. 70226

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:



Dated 28-Sep-2020

## TAX INVOICE

Party : **SUMMIT SALES LLP**

5-4-187/3&4, 2 Nd Floor, Mg Road,  
Secunderabad

GSTIN/UIN : 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

| SI No | Description of Goods            | HSN/SAC | GST Rate | Quantity | Rate     | per | Disc. % | Amount    |
|-------|---------------------------------|---------|----------|----------|----------|-----|---------|-----------|
| 1     | CP WALLMIXTURE TAP F200020      | 8481    | 18 %     | 12 NO    | 3,650.00 | NO  | 36 %    | 28,032.00 |
| 2     | CP ARM FOR SHOWER CON.F200028   | 8481    | 18 %     | 18 NO    | 490.00   | NO  | 36 %    | 5,644.80  |
| 3     | OVERHEAD SHOWER S/F F160025     | 3922    | 18 %     | 18 NO    | 685.00   | NO  | 36 %    | 7,891.20  |
| 4     | CP ANGULAR STOP COCK F200005    | 8481    | 18 %     | 60 NO    | 725.00   | NO  | 36 %    | 27,840.00 |
| 5     | CP SINK COCK WITH SPOUT F200024 | 8481    | 18 %     | 15 NO    | 1,350.00 | NO  | 36 %    | 12,960.00 |
| 6     | CP BOTTLE TRAP                  | 7418    | 18 %     | 20 NO    | 876.00   | NO  | 45 %    | 9,636.00  |
| 7     | CP PILLAR COCK F200001          | 8481    | 18 %     | 20 NO    | 790.00   | NO  | 36 %    | 10,112.00 |
| 8     | HEALTH FAUCET ABS F160027       | 3924    | 18 %     | 20 NO    | 685.00   | NO  | 36 %    | 8,768.00  |
| 9     | CP WASTE COUPLING 850023        | 7418    | 18 %     | 20 NO    | 275.00   | NO  | 35 %    | 3,575.00  |
| 10    | CP BALLVALVE 1/2"               | 8481    | 18 %     | 10 NO    | 355.00   | NO  | 35 %    | 2,307.50  |
| 11    | CP SS SQUARE JALLI 6X6          | 7326    | 18 %     | 100 NO   | 200.00   | NO  | 28 %    | 14,400.00 |

1,31,166.50

11,804.99

11,804.99

(-)0.48

Less :

CGST  
SGST  
ROUND OFF

| INWARD           |             |
|------------------|-------------|
| Inward No: 14989 | Dt: 30/9/20 |
| MRN No: 83546    | Dt: 30/9/20 |
| Received By:     | Sign:       |
| SUMMIT SALES LLP |             |



313 NO

₹ 1,54,776.00

Amount Chargeable (in words)

INR One Lakh Fifty Four Thousand Seven Hundred Seventy Six Only

E. & O E

| HSN/SAC      | Taxable Value      | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|--------------|--------------------|------------------|--------------------|----------------|------------------|------------------|
| 8481         | 86,896.30          | 9%               | 7,820.67           | 9%             | 7,820.67         | 15,641.34        |
| 3922         | 7,891.20           | 9%               | 710.21             | 9%             | 710.21           | 1,420.42         |
| 7418         | 13,211.00          | 9%               | 1,188.99           | 9%             | 1,188.99         | 2,377.98         |
| 3924         | 8,768.00           | 9%               | 789.12             | 9%             | 789.12           | 1,578.24         |
| 7326         | 14,400.00          | 9%               | 1,296.00           | 9%             | 1,296.00         | 2,592.00         |
| <b>Total</b> | <b>1,31,166.50</b> |                  | <b>11,804.99</b>   |                | <b>11,804.99</b> | <b>23,609.98</b> |

Tax Amount (in words) : **INR Twenty Three Thousand Six Hundred Nine and Ninety Eight paise Only**

Company's PAN : **ADBPJ8881C**

Company's Bank Details

Bank Name : **HDFC CA 50200014835551**

A/c No. : **50200014835551**

Branch & IFS Code : **PG ROAD, SEC-BAD & HDFC0000042**

### Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANESH TUBE TRADERS (2018-2019)

REVERSE CHARGE: NO



H.No.5-2-270, Plot No.29, Hyderbasti,  
(Back side of Old Traffic P.S.)  
Secunderabad - 500 003.  
Ph: 040-66568587, 66568581  
Email: ganeshtribetraders@gmail.com  
www.ganeshtribetraders.com

## Purchase Order

Page(s) 1 Of 2

09-09-2020 10:59:28 AM

C



70226

08.09.20 12:15:08

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

### Supplier Details

Ganesh Tube Traders  
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ

66568587/ 66384751

9246330441.

9949248666

|            |            |       |
|------------|------------|-------|
| Doc No     | 70226      | 14876 |
| Doc Date   | 08-09-2020 |       |
| Quote No   | Nil        |       |
| Quote Date | 09-01-2020 |       |
| SupplyType | Supply     |       |

**Kind Attn : Sandeep Jain**

Purchase Order for the Supply of following Items.

| Item Name                                                                     | Qty    | Rate     | Dis%  | GST   | Amount            |
|-------------------------------------------------------------------------------|--------|----------|-------|-------|-------------------|
| 1 7045 - Plumbing - CP - Wall Mixer - other - nos<br>F200020                  | 12.00  | 3,650.00 | 36.00 | 18.00 | 33,077.76         |
| 2 7036 - Plumbing - CP - Shower arm - NA - nos<br>F200028                     | 18.00  | 490.00   | 36.00 | 18.00 | 6,660.86          |
| 3 7037 - Plumbing - CP - Shower head - NA - nos<br>F160025                    | 18.00  | 685.00   | 36.00 | 18.00 | 9,311.62          |
| 4 7042 - Plumbing - CP - Stop Cock - 1/2 In - nos<br>F200005                  | 60.00  | 725.00   | 36.00 | 18.00 | 32,851.20         |
| 5 7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA -<br>Nos<br>F200024 | 15.00  | 1,350.00 | 36.00 | 18.00 | 15,292.80         |
| 6 10043 - Plumbing - CP - Bottel trap - NA - nos                              | 20.00  | 876.00   | 45.00 | 18.00 | 11,370.48         |
| 7 7033 - Plumbing - CP - Pillar cock - NA - nos<br>1"                         | 20.00  | 790.00   | 36.00 | 18.00 | 11,932.16         |
| 8 7302 - Plumbing - sanitary - Health Faucet - NA - nos                       | 20.00  | 685.00   | 36.00 | 18.00 | 10,346.24         |
| 9 7041 - Plumbing - CP - Sq. Jali without hole - 6 In x6 In -<br>nos          | 100.00 | 200.00   | 28.00 | 18.00 | 16,992.00         |
| 10 7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos                   | 20.00  | 275.00   | 35.00 | 18.00 | 4,218.50          |
| 11 10006 - Plumbing - GI - Ball Valve - 1/2 In - nos                          | 10.00  | 355.00   | 35.00 | 18.00 | 2,722.85          |
| <b>Total Order Value . . .</b>                                                |        |          |       |       | <b>154,776.47</b> |

Rupees : One Lakh(s) Fifty Four Thousand Seven Hundred Seventy Six and Paise Fourty Seven Only.

### Terms and Conditions :-

**Specification / Brand** All items shall be of Hindware brand**Payment Terms** Within 30 days of delivery.**Tax** All taxes included in above price.**Delivery Date** Within 3 days

**Delivery Location** Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**Name : 

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

## Purchase Order

Page(s) 2 Of 2

09-09-2020 10:59:28 AM

Original / Office Copy / Purchase Div. Copy

**Penalty For Delay** Nil

**Transportation Cost** Included by us !

**Warranty** 7 years warranty

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose.

**Completion Date** Nil

**Measurment** Nil

**Security** Nil

**Remarks**

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

### Requisition Form

|                                |  |       |  |          |  |          |  |
|--------------------------------|--|-------|--|----------|--|----------|--|
| Company Name:                  |  | SSLLP |  | Date:    |  | 7.9.2020 |  |
| Site & Phase :                 |  | SHLLP |  | Time:    |  | 15.30    |  |
| Supplier                       |  |       |  | Req. No. |  | 14876    |  |
| Material required before date: |  |       |  |          |  | ID No.   |  |
|                                |  |       |  |          |  | 59686    |  |

  

| No | Description               | Size | Quantity | Units | Inward No | Date |
|----|---------------------------|------|----------|-------|-----------|------|
| 1  | CP WALL MIXTURE           |      | 12 ✓     | NOS   |           |      |
| 2  | LONG BODY                 |      | 15 ✓     | NOS   |           |      |
| 3  | SHOWER ARM                |      | 18 ✓     | NOS   |           |      |
| 4  | SHOWER HEAD               |      | 18 ✓     | NOS   |           |      |
| 5  | PILLAR COCK               |      | 20 ✓     | NOS   |           |      |
| 6  | ANGLE COCK                |      | 60 ✓     | NOS   |           |      |
| 7  | BOTTLE TRAP               |      | 20 ✓     | NOS   |           |      |
| 8  | DOUBLE SQ JALLI           |      | 100 ✓    | NOS   |           |      |
| 9  | WASH BASIN WASTE COUPLING |      | 20 ✓     | NOS   |           |      |
| 10 | BALL VALVE                | 1/2" | 10 ✓     | NOS   |           |      |
| 11 | HEALTH FAUCET             |      | 20 ✓     | NOS   |           |      |
| 12 |                           |      |          |       |           |      |
| 13 |                           |      |          |       |           |      |
| 14 |                           |      |          |       |           |      |
| 15 |                           |      |          |       |           |      |
| 16 |                           |      |          |       |           |      |

Remarks: For stock maintenance and site use

|              |          |              |  |
|--------------|----------|--------------|--|
| Prepared By  | SOWMYA   | Approved by  |  |
| Sign. & Date | 7.9.2020 | Sign. & Date |  |

Note: On receipt of material at site write inward number and date in last 2 columns.



## Estimate/Draft PO

Page(s) 1 Of 2

08-09-2020 3:23:14 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

| Supplier Details                                                                                                |                                  |            |             |
|-----------------------------------------------------------------------------------------------------------------|----------------------------------|------------|-------------|
| Ganesh Tube Traders<br>5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.<br><br>GSTIN 36ADBPJ8881C1ZJ<br>9246330441. | 66568587/ 66384751<br>9949248666 | Doc No     | 70226 14876 |
|                                                                                                                 |                                  | Doc Date   | 08-09-2020  |
|                                                                                                                 |                                  | Quote No   | Nil         |
|                                                                                                                 |                                  | Quote Date | 09-01-2020  |
|                                                                                                                 |                                  | SupplyType | Supply      |

**Kind Attn : Sandeep Jain**

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**Delivery Date** Within 3 days

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Phone. 9618244433, Hamendra, 9502266233, Mahesh.

For **Summit Sales LLP**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_