PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/10/20.	Prepared by:	D.SOWMYA
~~PO/WO no.~~	70686.	~~PO / WO Date.~~	23/9/20
Supplier Name	SSllp.	PO/WO amount	973
Firm/Company	Voc llp	Project	Voc llp
Sl. No.	Bill No.	Bill Date	Bill amount
1	13570	9/10/20.	501
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			501.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1149O	9/10/20	83826.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :_Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	501
Amount E – PO / WO value:	973.
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**17.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	D.S					
Date	10/10/20	10/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	13570
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	09-10-2020
	PO No.	70686
	PO Date.	23-09-2020
	Req ID	60119
	Req Date	23-09-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63532

ORIGINAL INVOICE

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	85.00	425.00	18	76.50
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	425.00		76.50
	38.25	38.25	Total Invoice Amount	501.50		

Rupees : Five Hundred One and Paise Fifty Only.

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 7057 Date 16/10 Sign.

Purchase Order

 25-09-2020 15:14:06

70686
21.09.20 12:56:23

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP	**Doc No**	70686	63532
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	85.00	0.00	18.00	501.50
2	4001 - Consumables - Air Freshner - NA - nos *odonil*	✓5.00	55.00	0.00	18.00	324.50
3	4059 - Consumables - Surf Detergent Powder - NA - kgs	✓5.00	25.00	0.00	18.00	147.50
	Total Order Value . . .					**973.50**

Rupees : Nine Hundred Seventy Three and Paise Fifty Only.

Terms and Conditions :-

→. Part bill received of Rs. 472/- B.no: 13422, dt: 26/9/20. and bal bill of Rs. 502/- to be receivable.
10/10/20.

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Villa Orchids LLP***

Authorised Signatory

Name : ____________

Contact ...

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	22-09-2020
Site & Phase:	VOC	Time:	13:19
Supplier:		Req. No.	63532
Material required before :	**24.09.2020**	ID No.	60119

No	Description	Size	Quantity	Units	Inward No	Date
1	Lizol	250ml	05	No's		
2	Odonil	Std	05	No's		
3	Surf	500g	05	Packets		
		70686				

Remarks: For voc office purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	22-09-2020	Sign. & Date	22-09-2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	11490
Villa Orchids LLP	DC Date.	09-10-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	70686
	PO Date.	23-09-2020
	Req ID	60119
GSTIN : 36AANFG4817C1ZH	Req Date	23-09-2020
	Loc Req No	63532

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
2			
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INWARD
Inward No: 15381 Dt. 09/10/20
MRN No: 83836 Dt: 10/10/20
Received By Sign:
VILLA ORCHIDS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 41833 Date 13/10 Sign SEC'BAD

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13570
Villa Orchids LLP	Invoice Date.	09-10-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	70686
	PO Date.	23-09-2020
	Req ID	60119
GSTIN : 36AANFG4817C1ZH	Req Date	23-09-2020
	Loc Req No	63532

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	85.00	425.00	18	76.50
2							
3							
4							
5							
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INWARD
Inward No. 15581 Dt. 09/10/20
MRN No: 83836 Dt: 10/10/20
Received By Sign:
VILLA ORCHIDS LLP

IGST	CGST	SGST			
			Total Taxable Amount	425.00	76.50
	38.25	38.25	Total Invoice Amount	501.50	

Rupees : Five Hundred One and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction