PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 10/10/20. | Prepared by: | D.SOWMYA |
| ~~PO/WO no.~~ | 71030 | ~~PO / WO Date.~~ | 6/10/20 |
| Supplier Name | SSllp. | PO/WO amount | 21,269. |
| Firm/Company | Villa orchids llp | Project | VOC llp |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 13569 | 9/10/20. | 12,867 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 12,867 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 11489 | 9/10/20 | 88883 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| Amount B –Other Credits : Transportation charges | | | | - |
| Amount C –Other Debits : | | | | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 12,867 |
| Amount E – PO / WO value: | | | | 21,269. |
| Amount F – Difference (A – E): GST-18% | | | | 8,402/- |

| | |
|---|---|
| Quantity received as per PO /WO | □ Yes □ Excess received ☑ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | ~~□ Approved – within acceptable limits~~ □ No (explained below) |
| Close PO / W?O | □ Yes ☑ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs.____/- ☑ No |
| Payment – due date | **17.10.2020** |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | [signature] | | | | | |
| Date | 10/10/20 | 19/10 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Villa Orchids LLP | Invoice No. | 13569 |
| Behind Janapriya, Kowkur, Hyderabad | Invoice Date | 09-10-2020 |
| | PO No. | 71030. |
| | PO Date. | 06-10-2020 |
| | Req ID | 60460 |
| GSTIN : 36AANFG4817C1ZH | Req Date | 05-10-2020 |
| | Loc Req No | 63549 |

ORIGINAL INVOICE

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 3140 - Chemicals - Zycosil - NA - ltrs | | 5 | 1825.00 | 9,125.00 | 18 | 1,642.50 |
| 2 | 3108 - Chemicals - Damp Guard - NA - kgs | | 5 | 356.00 | 1,780.00 | 18 | 320.40 |
| | MYK | | | | | | |
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| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 10,905.00 | 1,962.90 |
| | 981.45 | 981.45 | Total Invoice Amount | 12,867.90 | |

Rupees : Twelve Thousand Eight Hundred Sixty Seven and Paise Ninty Only.

**for Summit Sales LLP**

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 70156
Date 16/10

# Purchase Order

 06-10-2020 2:21:02 PM

71030
05.10.20 3:23:14

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 71030 | 63549 |
| | **Doc Date** | 06-10-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 06-10-2020 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 3140 - Chemicals - Zycosil - NA - ltrs | 5.00 | 1,825.00 | 0.00 | 18.00 | 10,767.50 |
| 2 | 3108 - Chemicals - Damp Guard - NA - kgs<br>*MYK* | 25.00 | 356.00 | 0.00 | 18.00 | 10,502.00 |
| | | | | | **Total Order Value . . .** | **21,269.50** |

Rupees : Twenty One Thousand Two Hundred Sixty Nine and Paise Fifty Only.

**Terms and Conditions :-**

Bill-13569 - 9/10/20
Amt - 12,867
Balance - 8,402/-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Villas Orchids<br>Behind: Janapriya, Kowkur.<br>Phone. 9502232100/9502266233 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Villas crack filling purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Villa Orchids LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| ...ny Name: | VOC LLP | Date: | 05-10-2020 |
| ... Phase: | VOC | Time: | 15:54 |
| ...lier: | SSLLP | Req. No. | 63549 |
| ...erial required before : | 07-10-2020 | ID No. | 60460 |

| Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|
| Zycosil | 1 liter | 05 | Liters | | |
| MYK arment 21030 | 5kg | 05 | Tins | | |
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APPROVED
06 OCT 2020
MINISH PARIKH
MANAGER PROCUREMENT

...arks: for seepage villas rectification purpose

| | | | |
|---|---|---|---|
| ...ared by | K.SNEHA | Approved by | A.Suresh |
| ...& Date | 05-10-2020 | Sign& Date | 05-10-2020 |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 11489 |
|---|---|---|
| Villa Orchids LLP | DC Date. | 09-10-2020 |
| Behind Janapriya, Kowkur, Hyderabad | PO No. | 71030 |
| | PO Date. | 06-10-2020 |
| | Req ID | 60460 |
| GSTIN : 36AANFG4817C1ZH | Req Date | 05-10-2020 |
| | Loc Req No | 63549 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 3140 - Chemicals - Zycosil - NA - ltrs | | 5 |
| 2 | 3108 - Chemicals - Damp Guard - NA - kgs | | 5 |
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INWARD
Inward No: 15382 Dt: 09 10 20
MRN No: 83833 Dt: 10 10 20
Received By: Sign:
VILLA ORCHIDS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 41829
Date 13/10
Sign.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

*Authorised signatory*

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Villa Orchids LLP | Invoice No. | 13569 |
| Behind Janapriya, Kowkur, Hyderabad | Invoice Date. | 09-10-2020 |
| | PO No. | 71030 |
| | PO Date. | 06-10-2020 |
| | Req ID | 60460 |
| GSTIN : 36AANFG4817C1ZH | Req Date | 05-10-2020 |
| | Loc Req No | 63549 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 3140 - Chemicals - Zycosil - NA - ltrs | | 5 | 1825.00 | 9,125.00 | 18 | 1,642.50 |
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| | MYK | | | | | | |
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INWARD
Inward No: 15382 Dt: 09/10/20
MRN No: 83833 Dt: 10/10/20
Received By: Sign:
VILLA ORCHIDS LLP

| IGST | CGST | SGST | Total Taxable Amount | 10,905.00 | | 1,962.90 |
|---|---|---|---|---|---|---|
| | 981.45 | 981.45 | Total Invoice Amount | | 12,867.90 | |

Rupees : Twelve Thousand Eight Hundred Sixty Seven and Paise Ninty Only.

**for Summit Sales LLP**

*Authorised Signatory*

Subject to Hyderabad Jurisdiction