

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 7/10/20		Prepared by: D.SOWMYA																									
PO/WO no. 70891		PO / WO Date. 30/9/20																									
Supplier Name Maha lakshmi Traders		PO/WO amount 1,00,630																									
Firm/Company SS11p		Project Shilp -																									
Sl. No.	Bill No.	Bill Date	Bill amount																								
1	2204	5/10/20	1,00,630																								
2																											
3																											
4																											
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,00,630.																								
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN																								
1.			83648 ☒ Yes ☐ No																								
2.			☐ Yes ☐ No																								
3.			☐ Yes ☐ No																								
Amount B –Other Credits : Transportation charges			-																								
Amount C –Other Debits :			-																								
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,00,630.																								
Amount E – PO / WO value:			1,00,630.																								
Amount F – Difference (A – E): GST-18%																											
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																									
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)																									
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)																									
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)																									
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. _____ ☒ No																									
Payment – due date		10.10.2020																									
Remarks:																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>M D</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td><i>[Signature]</i></td> <td><i>[Signature]</i></td> <td><i>[Signature]</i></td> <td><i>[Signature]</i></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>7/10/20</td> <td>9/10</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>				Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>				Date	7/10/20	9/10					
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager																				
Sign:	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>																							
Date	7/10/20	9/10																									

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

MAHA LAKSHMI TRADERS

Beside Indian Overseas Bank, Main Road,
Alwal, Secunderabad - 500010
Ph - 9866920214 , 9177803094
GSTIN/UIN: 36AHEPK7054M1ZZ
State Name : Telangana, Code : 36
E-Mail : mahalakshmitradersalwal@gmail.com

Consignee

Summit Sales Llp

Summit Housing LLP
Cherlapaly, Behind Kingston ,
PG College, Hyderabad.
Ph-9618244433/9502266233

GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (if other than consignee)

Summit Sales Llp

5-4-187/3&4, 11nd Floor , Mg Road, Secunderabad
-500003

GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No.	e-Way Bill No.	Dated
2204	121256109568	5-Oct-2020
Delivery Note	Mode/Terms of Payment	
Supplier's Ref.	Other Reference(s)	
2204		
Buyer's Order No.	Dated	
70891	30-Sep-2020	
Despatch Document No.	Delivery Note Date	
Despatched through	Destination	
Terms of Delivery		

Ts100B
0480

SI No.	Description of Goods	HSN/SAC	GST Rate	Part No.	Quantity	Rate	per	Disc. %	Amount
1	Geberit Alpha Naked Tank	39229000	18 %	109.010.00.1	20 nos	5,900.00	nos	48 %	61,360.00
2	Geberit Alpha 15, Actuator Plates Bright Chrome	39229000	18 %	115.045.21.1	20 nos	2,300.00	nos	48 %	23,920.00
									85,280.00
									7,675.20
									7,675.20
									(-).0.40
									</



e - Way Bill System



e-Way Bill



E-Way Bill No: 1212 5610 9568
 E-Way Bill Date: 05/10/2020 01:21 PM
 Generated By: 36AHE PK705 4M1ZZ - BHARAT KUMAR
 Valid From: 05/10/2020 01:21 PM [13Kms]
 Valid Until: 06/10/2020

Part - A

GSTIN of Supplier 36AHEPK7054M1ZZ, MAHA LAKSHMI TRADERS
 Place of Dispatch ,TELANGANA-500010
 GSTIN of Recipient 36ACQ FS204 4C1Z7 ,Summit Sales Llp
 Place of Delivery ,TELANGANA-500051
 Document No. 2204
 Document Date 05/10/2020
 Transaction Type: Regular
 Value of Goods ₹ 100630
 HSN Code 39229000 - PVC FITTING(+1)
 Reason for Transportation Outward - Supply
 Transporter

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS10UB0480		05-10-2020 01:21 PM	36AHEPK7054M1ZZ	-	-



121256109568

Purchase Order

Page(s) 1 Of 1

30-09-2020 3:05:46 PM



70891

28.09.20 5:24:35

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Maha Lakshmi Traders
12/142, Beside India Overseas Bank, Main Road, Alwal

GSTIN 36ACQFS2044C1Z7

9866920214

Doc No	70891	168003
Doc Date	30-09-2020	
Quote No	Nil	
Quote Date	27-06-2020	
SupplyType	Supply	

Kind Attn : Mr.Kailash Choudhary

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7300 - Plumbing - sanitary - Flush tank concealed - NA - nos	20.00	5,900.00	48.00	18.00	72,404.80
2 7436 - Plumbing - sanitary - Flush Plate - NA - nos	20.00	2,300.00	48.00	18.00	28,225.60
Total Order Value . . .					100,630.40

Rupees : One Lakh(s) Six Hundred Thirty and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Geberit' brand, Alpha model.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay	Nil
Transportation Cost	Included by us.
Warranty	10 yrs on flush tank & 25 yrs guarantee on spare parts
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintenance purpose
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Maha Lakshmi Traders**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SSLLP		Date:		28.09.2020	
Site & Phase :		SHLLP		Time:		16.00	
Supplier				Req. No.		168003	
Material required before date:				ID No.		60311	
No	Description	Size	Quantity	Units	Inward No	Date	
1	CONCEALED FLUSH TANK		20	NOS			
2	FLUSH PLATE		20	NOS			
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
Remarks: FOR STOCK MAINTENANCE							
Prepared By		SOWMYA		Approved by			
Sign. & Date		28.9.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
30 SEP 2020
SOHAM MODI
MANAGING DIRECTOR.

Purchase Order

Page(s) 1 Of 1

30-09-2020 1:42:49 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Maha Lakshmi Traders
12/142, Beside India Overseas Bank, Main Road, Alwal

GSTIN 36ACQFS2044C1Z7

9866920214

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Phone. 9618244433, Hamendra, 9502266233, Mahesh.

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Authorised Signatory

Accepted the above Terms And Conditions

For **Maha Lakshmi Traders**

Name : _____

Name : _____

Date : __/__/__