PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	9/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	70965	PO / WO Date.	5/10/20.
Supplier Name	SS/Up.	PO/WO amount	1,008
Firm/Company	c\$ovlUp	Project	Sov Up
Sl. No.	Bill No.	Bill Date	Bill amount
1	13559	8/10/20.	1,008
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,008

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11482	8/10/20	83795	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,008
Amount E – PO / WO value:	1,008
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____ ☑ No
Payment – due date	**10.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	9/10/20	19					

APPROVED
19 OCT 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	
Silver Oak Villas LLP	Invoice No. 13559
SY NO. 291, Cherlapally, Hyderabad	Invoice Date. 08-10-2020
	PO No. 70965
	PO Date. 05-10-2020
	Req ID 60411
GSTIN : 36ADBFS3288A2Z7	Req Date 05-10-2020
	Loc Req No 156040

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	4	225.00	900.00	12	108.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	900.00		108.00
	54.00	54.00	Total Invoice Amount	1,008.00		

Rupees : One Thousand Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. Date. Sign.

Purchase Order

70965
30.09.20 4:15:45

 05-10-2020 5:03:35 PM

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	70965	156040
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	05-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	05-10-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	4.00	225.00	0.00	12.00	1,008.00
					Total Order Value . . .	**1,008.00**

Rupees : One Thousand Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for painting work at night time purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Company Name:	Silver Oak Villas LLP	Date:	03-10-2020
Site & Phase :	Silver Oak Villas	Time:	15.00
Supplier		Req. No.	156040
Material required before date:		ID No.	60411

No	Description	Size	Quantity	Units	Inward No	Date
1	Tube Lights 7096Y	4'	04	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

APPROVED
05/10/20
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: -For painting work purpose during night

Prepared By	G.Mona	Approved by	
Sign.& Date	03-10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11482
Silver Oak Villas LLP	DC Date.	08-10-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	70965
	PO Date.	05-10-2020
	Req ID	60411
GSTIN : 36ADBFS3288A2Z7	Req Date	05-10-2020
	Loc Req No	156040

	Description of Goods	HSN/SAC	Qty
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	4
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
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30			

INWARD WITH TIME:
Inward No: 11857 Dt: 8/10/20
MRN No: 83795 Dt: 9/10/20
Received By: Sign:
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 41773
Date: 10/10
Sign:

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13559
Silver Oak Villas LLP	Invoice Date.	08-10-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	70965
	PO Date.	05-10-2020
	Req ID	60411
GSTIN : 36ADBFS3288A2Z7	Req Date	05-10-2020
	Loc Req No	156040

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	4	225.00	900.00	12	108.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD WITH TIME:
Inward No. 14857 Dt. 9/10/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	900.00	108.00
	54.00	54.00	Total Invoice Amount	1,008.00	

Rupees : One Thousand Eight Only.

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction