PURCHASE DIVISION
Advice for approval for credit to supplier

[illegible]	7/10/20.	Prepared by:	D.SOWMYA
[illegible]no.	70816	PO / WO Date.	29/9/20.
Supplier Name	ssllp.	PO/WO amount	2,158
Firm/Company	Voc llp	Project	Voc llp.
Sl. No.	Bill No.	Bill Date	Bill amount
1	13543	6/10/20.	1,049
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,049

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11467	6/10/20	83714	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,049.
Amount E – PO / WO value:	2,158
Amount F – Difference (A – E): GST-18%	– 1,109

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**10.10.2020**

Remarks: Part bill received.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 19 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	7/10/20.	19/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

- Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13543
-Villa Orchids LLP	Invoice Date.	06-10-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	70816
	PO Date.	29-09-2020
	Req ID	60245
GSTIN : 36AANFG4817C1ZH	Req Date	28-09-2020
	Loc Req No	63540

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6023 - Miscellaneous - GI- Bucket - other - nos	8431	5	125.00	625.00	18	112.50
2	4098 - Consumables - Dust pan - NA - nos		4	25.00	100.00	18	18.00
3	4022 - Consumables - Dettol - NA - nos	3401	2	82.00	164.00	18	29.52
4							
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IGST	CGST	SGST			
			Total Taxable Amount	889.00	160.02
	80.01	80.01	Total Invoice Amount	1,049.02	

Rupees : One Thousand Fourty Nine and Paise Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 7012
Date 14/10
Sign.

 29-09-2020 5:32:16 PM

Purchase Order

70816
28.09.20 5:24:35

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	70816	63540
Doc Date	29-09-2020	
Quote No	Nil	
Quote Date	29-09-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4006 - Consumables - Bucket - other - nos *with MUG*	4.00	235.00	0.00	18.00	1,109.20
2	6023 - Miscellaneous - GI- Bucket - other - nos	5.00	125.00	0.00	18.00	737.50
3	4098 - Consumables - Dust pan - NA - nos	4.00	25.00	0.00	18.00	118.00
4	4022 - Consumables - Dettol - NA - nos	2.00	82.00	0.00	18.00	193.52
	Rupees : Two Thousand One Hundred Fifty Eight and Paise Twenty Two Only.				**Total Order Value . . .**	**2,158.22**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Villa Orchids LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/___

Requisition Form

Company Name:	VOC LLP	Date:	26-09-2020
Site & Phase:	VOC	Time:	12:02
Supplier:		Req. No.	63540
Material required before :	**28.09.2020**	ID No.	60245

No	Description	Size	Quantity	Units	Inward No	Date
1	Transparent Buckets	Big	4	Nos		
2	Steel buckets 708.6	Small	05	Nos		
3	Plastic Jug	Small	02	Nos		
4	Dust pad	Small	04	Nos		
5	Dustbin covers 708.7	Small	02	Packets		
6	Dettol	250ml	04	Nos		

APPROVED
29 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For voc site purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	26-09-2020	Sign. & Date	26-09-2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	DC No.	11467
Behind Janapriya, Kowkur, Hyderabad	DC Date.	06-10-2020
	PO No.	70816
	PO Date.	29-09-2020
	Req ID	60245
GSTIN : 36AANFG4817C1ZH	Req Date	28-09-2020
	Loc Req No	63540

	Description of Goods	HSN/SAC	Qty
1	6023 - Miscellaneous - GI- Bucket - other - nos	8431	5
2	4098 - Consumables - Dust pan - NA - nos		4
3	4022 - Consumables - Dettol - NA - nos	3401	2
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INWARD
Inward No: 15331 Dt: 06/10/20
MRN No: 83714 Dt: 07/10/20
Received By Sign:
VILLA ORCHIDS LLP
17:41

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 41862
Date 13/10
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Villa Orchids LLP

Behind Janapriya, Kowkur, Hyderabad

GSTIN : 36AANFG4817C1ZH

Invoice No.	13543
Invoice Date.	06-10-2020
PO No.	70816
PO Date.	29-09-2020
Req ID	60245
Req Date	28-09-2020
Loc Req No	63540

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6023 - Miscellaneous - GI- Bucket - other - nos	8431	5	125.00	625.00	18	112.50
2	4098 - Consumables - Dust pan - NA - nos		4	25.00	100.00	18	18.00
3	4022 - Consumables - Dettol - NA - nos	3401	2	82.00	164.00	18	29.52
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INWARD
Inward No: 15371 Dt: 06/10/20
MRN No: 83714 Dt: 07/10/20
Received By Sign
VILLA ORCHIDS LLP

IGST	CGST	SGST			
	80.01	80.01	Total Taxable Amount	889.00	160.02
			Total Invoice Amount	1,049.02	

Rupees : One Thousand Fourty Nine and Paise Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction