

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 8/9/20		Prepared by: SOWMYA	
PO/WO no. 70081		PO / WO Date. 3/9/20	
Supplier Name SSILP.		PO/WO amount 1,268	
Firm/Company GVRCL		Project GVRCL	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13066	7/9/20	1,268
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges): 1,268			
Sl. No.	DC No	DC. Date	MRN No.
1.	11037	7/9/20	
2.			
3.			
4.			
DC matches MRN ☒ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No			
Amount B – Other Credits :			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value: 1,268			
Amount F – Difference (A – E): 1,268			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☐ No	
Payment – due date		12.9.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	MD
Sign:			
Date	8/9/20	19/10	
APPROVED 9 OCT 2020 MINISH PARIKH MANAGER, PROCUREMENT			
Accounts – receiver of bill		Accountant	Accounts Manager

Notes: 1. In case amount to be credited to supplier and the bill amount does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

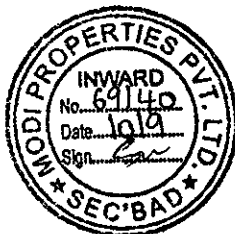
Summit Sales LLP

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details GV Research Centre Pvt Ltd 5-4-187/ 3 & 4, MG Road, II Floor, Secunderabad GSTIN : 36AAHCG4562D1ZP					Invoice No.		13066		
					Invoice Date.		07-09-2020		
					PO No.		70081		
					PO Date.		03-09-2020		
					Req ID		59361		
					Req Date		26-08-2020		
					Loc Req No		16436		
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos HP			4202	1	1075.00	1,075.00	18	193.50
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		1,075.00	193.50
		96.75		96.75		Total Invoice Amount		1,268.50	
Rupees : One Thousand Two Hundred Sixty Eight and Paise Fifty Only.									

Subject to Hyderabad Jurisdiction



Not received
J. K. P. P. P.
15/10/20

for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

16-10-2020 14:52:18

Original / Office Copy / Purchase Div. Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	70081	16436
Doc Date	03-09-2020	
Quote No	Nil	
Quote Date	03-09-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7663 - Stationery -other - Executive bag - NA - nos HP	1.00	1,075.00	0.00	18.00	1,268.50
Total Order Value . . .					1,268.50
Rupees : One Thousand Two Hundred Sixty Eight and Paise Fifty Only.					

Terms and Conditions :-**Specification / Brand** All are branded items**Payment Terms** After delivery**Tax** Included**Delivery Date** With in 2 days

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil**Transportation Cost** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. above order is for Shailaja Reddy, purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Nil

Original office copy misplaced
please give "NOC" for B's
Clearance.

cf
19/10/20

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Content

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

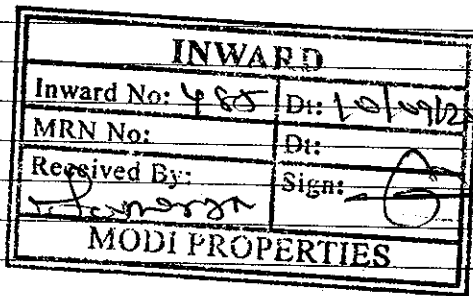
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

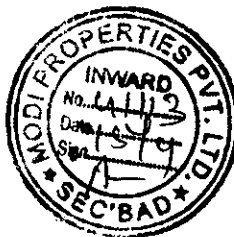
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 07-09-2020

Customer Details		DC No.	11037
GV Research Centre Pvt Ltd		DC Date.	07-09-2020
5-4-187/3 & 4, MG Road, II Floor, Secunderabad		PO No.	70081
		PO Date.	03-09-2020
		Req ID	59361
GSTIN : 36AAHCG4562D1ZP		Req Date	26-08-2020
		Loc Req No	16436
Description of Goods		HSN/SAC	Qty
1	7663 - Stationery -other - Executive bag - NA - nos	4202	1
2	<i>for Shailaja Reddy</i>		
3			
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 07-09-2020

Customer Details				Invoice No.		13066	
GV Research Centre Pvt Ltd 5-4-187/ 3 & 4, MG Road, II Floor, Secunderabad GSTIN : 36AAHCG4562D1ZP				Invoice Date.		07-09-2020	
				PO No.		70081	
				PO Date.		03-09-2020	
				Req ID		59361	
				Req Date		26-08-2020	
				Loc Req No		16436	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos HP	4202	1	1075.00	1,075.00	18	193.50
2							
3							
4							
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10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		1,075.00	193.50
		96.75	96.75	Total Invoice Amount		1,268.50	
Rupees : One Thousand Two Hundred Sixty Eight and Paise Fifty Only.							

for Summit Sales LLP

Authorised signatory

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