PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/9/20	Prepared by:	SOWMYA
PO/WO no.	69559	PO / WO Date.	11/8/20
Supplier Name	SSlLp.	PO/WO amount	10,268
Firm/Company	Bloomdale Owners Association	Project	Bloomdale
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13253	17/9/20	3,065
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,065

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11197	17/9/20	83140.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,065
Amount E – PO / WO value:	10,268
Amount F – Difference (A – E):	– 7,203/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**26.9.2020**

Remarks: final bill received.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED 19 OCT 2020				
Date	19/9/20	19/9	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	13253
Bloomdale owners Association	Invoice Date.	17-09-2020
Sy no-1139,Shameerpet,Hyderabad	PO No.	69559
	PO Date.	11-08-2020
	Req ID	59084
GSTIN : 36	Req Date	11-08-2020
	Loc Req No	21499

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4001 - Consumables - Air Freshner - NA - nos	3307	6	42.00	252.00	18	45.36
	odonil						
2	4022 - Consumables - Dettol - NA - nos	3401	6	165.00	990.00	18	178.20
	Hand wash						
3	4041 - Consumables - Mopping stick - NA - nos	9603	6	125.00	750.00	18	135.00
4	4065 - Consumables - Vim bar - NA - nos	3405	3	42.00	126.00	18	22.68
5	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	80.00	480.00	18	86.40
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,598.00	467.64
	233.82	233.82	Total Invoice Amount	3,065.64	

Rupees : Three Thousand Sixty Five and Paise Sixty Four Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 69498 Date 19/9/20 Sign.

Authorised signatory

Purchase Order

From Company : **Bloomdale Owners Association**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36

Supplier Details			
Summit Sales LLP	**Doc No**	69559	21499
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	11-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4003 - Consumables - Bombay Broom - Big - nos	12.00	56.00	0.00	0.00	672.00
2	4009 - Consumables - Coconut Broom - other - nos	50.00	16.00	0.00	0.00	800.00
3	4001 - Consumables - Air Freshner - NA - nos *odonil*	12.00	42.00	0.00	18.00	594.72
4	4022 - Consumables - Dettol - NA - nos *Hand wash*	12.00	165.00	0.00	18.00	2,336.40
5	4041 - Consumables - Mopping stick - NA - nos	12.00	125.00	0.00	18.00	1,770.00
6	4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.00	0.00	5.00	201.60
7	4065 - Consumables - Vim bar - NA - nos	6.00	42.00	0.00	18.00	297.36
8	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	73.00	0.00	18.00	516.84
9	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	6.00	82.00	0.00	18.00	580.56
10	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	12.00	80.00	0.00	18.00	1,132.80
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
12	4014 - Consumables - Colin - 500ml - nos	6.00	77.00	0.00	18.00	545.16
13	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	24.00	0.00	18.00	141.60
					Total Order Value . . .	**10,268.72**

Rupees : Ten Thousand Two Hundred Sixty Eight and Paise Seventy Two Only.

→ Part bill sent to accounts B.no: 12851, 12995/- and Bal. bill received of Rs. 3065/- - Please give "NOC" for duplicate for Clearing of - Bill.

[initials] 19/10/20.

Terms and Conditions :-

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

For *Bloomdale Owners Association*

Authorised Signatory

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________ Name : ______________ Date : __/__/____

Purchase Order

 17-10-2020 11:09:41 Original / Office Copy / Purchase Div.Copy

	Sy. No. 1139, Shameerpet, Hyd. Take Rd Opp. Orange Bowl
	Phone. Mobile no. 9100461618 (Mr.Vijay Bhasker - Admin)
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Bloomdale Owners Association***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________ Name : ______________________ Date : __/__/____

Contact ...

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11197
Bloomdale owners Association	DC Date.	17-09-2020
Sy no-1139,Shameerpet,Hyderabad	PO No.	69559
	PO Date.	11-08-2020
	Req ID	59084
GSTIN : 36	Req Date	11-08-2020
	Loc Req No	21499

	Description of Goods	HSN/SAC	Qty
1	4001 - Consumables - Air Freshner - NA - nos	3307	6
2	4022 - Consumables - Dettol - NA - nos	3401	6
3	4041 - Consumables - Mopping stick - NA - nos	9603	6
4	4065 - Consumables - Vim bar - NA - nos	3405	3
5	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
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18	TS10 UB8387		
19			
20	Time 14:30		
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22			
23			
24	INWARD		
25	Inward No: 16444 Dt: 17/09/20		
26	MRN No: 83140 Dt: 18/09/20		
27	Received By:		
28	NIRAJ NIRAJ		
29	Kadakia & Modi Housing		
30			

MODI PROPERTIES PVT. LTD. INWARD No. 4359 Date 24/9 Sign R SEC'BAD

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Bill not Recd

TAX INVOICE

Summit Sales LLP TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Bloomdale owners Association	Invoice Date.	17-09-2020
Sy no-1139,Shameerpet,Hyderabad	PO No.	69559
	PO Date.	11-08-2020
	Req ID	59084
GSTIN : 36	Req Date	11-08-2020
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INWARD
Inward No: 6445 Dt: 17/09/20
MRN No: 83140 Dt: 18/09/20
Received By: [signature] Sign: [signature]
Kadakia & Modi Housing

IGST	CGST	SGST			
			Total Taxable Amount	2,598.00	467.64
	233.82	233.82	Total Invoice Amount	3,065.64	

Rupees : Three Thousand Sixty Five and Paise Sixty Four Only.

for Summit Sales LLP

Authorised signatory

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