

Report Date:

05-05-2017

Time:

6:30 pm

Requisitions follow up. (where material is not fully received)

Requisition No.	Category	Remarks
52070	MS flat Patti, L angle	Delivered
52071	Shahbad stone	Material already delivered at Nilgiri estate will be delivered on site, 08-05-2017
52072	Cement Jali	Purchased locally on 06-05-2017
52075	Flush doors	Delivery will be done on Monday
52073	Kaddappa Stone	Will be purchased locally on Monday.
52074		
52076		
52078	Mattress	Will be delivered on site by 10-05-2017.
52079	Foam Board	Will be delivered on site on 09-05-2017. Material will be ready on 08-05-2017
52080	Flex 6'x8' 2 no.s	Will be delivered on site on 09-05-2017. Material will be ready on 08-05-2017
52081	Stationery	Will reach the site on 09-05-2017, Material will be ready by Monday
52082	Mesh and L angle	Delivered on site on 04-05-2017
52083	Gulmohar Trees	Delivery on site on 10-05-2017
52084	Cement	Requisition made on 03-05-2017, will get to know the status by 08-5-2017
52085	Curring pipes	Requisition made on 03-05-2017 will reach the site by, 10-05-2017
52086		
52087	Binding wire	Requisition made on 03-05-2017, will reach the site by 10-05-2017
52088		

Material requirement (requisitions to be made)

Type of material	Required for	Requisition to be sent by date
Robo sand	Gayatri Township shouldering and Villas and compound wall PCC	NA
Brick – 4" x 8" x 16"	For Compound wall	5-05-2017
30 to 35 tiles, tile grout	for sales kiosk	
Ac sheets	4 labour gtrs	

Deployment of labour – work under progress. (mention all contractors working at site – use separate row for each type of task)

Contractor type	Contractor name	No. of labour	Desc. of work under progress.
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		working	
Earthwork/civil	Radha Krishna	5- labours 4 -masons	Labour Quarters - work started for 4 qtrs. Total 39 Compound wall columns: Total 158 Completed 39, Balance 109.
Centering	Madhusudhan	2 -Masons 3- labours	Villa No 7 – footings completed starters work completed. Villa no 6 – PCC completed – footings shuttering work in progress Villa no 5- Columns completed except, 1 footing concreting work completed. Villa no 4- PCC work underway Villa no 3 - PCC work underway Villa no 2- excavation work in progress
Road work	Mallaiah	05- Labours	Internal Road work under progress CC road completed Sagar road – dressing to be completed
Centering	Ellesh	6 labours 1 maison	Compound wall columns: Total 55, Completed 15, Balance 40. Villa no 22- excavation work in progress Villa no 30- excavation work done. Trench making on process.
Earth work & civil	Anajanilu	2 labours 1 maison	Gayatri Township road – nala work under progress. New road shoulder filling- will start on 06-05-2017.
Earthwork	Ananth Reddy	3- labours 1- maison	Villa no 48 and 57 earth work, Excavaion done of Villa no. 57 and marking of Villa no. 48 I is done.

Deployment for labour – for new works to be started.

Contractor type	Contractor name	No. of labour required	Labour will be deployed from	Desc. of new work.
Centering	Ram Babu	10 to 15 labors	Miryalguda	Give 2 villas for RCC – villa nos 48 & 57

Other issues at site – that require Soham's attention.

S. No.	Issue.
1.	Ram Babu has not been trained on site. He is still unaware of many things. How to we work on site till 10 as saidulu is also on leave and Friday we have submit bills and vouchers and Ram Babu doesn't know how to make bills and vouchers. –
2.	Priority of work: a. Footings of villa no 2 to 7 – complete PCC by 30-4-17 b. Footing for villa no 22 and 30 to new contractor - complete PCC by 15-5-17 c. Compound wall work to be completed by 30-5-17

	d. Internal road work – complete by 30-4-17 – rate finalised – copy given at site. e. Security / sales kiosk – complete by 27-4-17- 2 boxes of tiles required. f. Labour quarters – complete 2 qtrs @ 2 nos per week from 4-5-17 g. Sagar road tree plantation by – 15-5-17. Order 100 trees. Make 90 tree guards. h. Nala work at Gyarathi township - complete by 4-5-17	
3.	Other guidelines: a. Bills must be made for work completed every wed and thu. b. Vouchers for sat payment must be made and approved by Friday. c. All payments to contractors and building material suppliers must be made on sat. d. For work not completed estimate work done and pay 80% of amount after deduction of on a/c paid. e. Get ledger statement of on a/c and loans given every thu. Compare before making vouchers / request for payment. f. DO NOT DUSGISE DEPT WORK AS JOB WORK. g. Requisitions must be signed by site in charge / engg every day.	

S no.	Date	Task	Remarks.
1.	4-5-17	Make pay-orders for brokers – owners share.	Sujay said yadgiri will take care of them.
2.	4-5-17	Scan 2 bills approved by soham to Nagalaxmi.	Vijay has send the scan bills to Nagalaxmi.
3.	4-5-17	Make final bills for malliah (3 road works). Pay 80% of total after deducting on a/c paid.	Final bills made of excel and will release the payment after your approval on Monday.
4.	4-5-17	Plot leveling of plot nos 16 to 66 & 91 to clubhouse Fill grassy soil in plots nos 67 to 90 Max depth 3 ft below road flt. Remove grassy soil now. And balance when good earth is required.	Will start from 07-05-2017
5.	4-5-17	Rcc road cutting	Work starts form 06-05-2017
6.	4-5-17	Measure and make plan of all rcc marking columns. Mark distance between columns, distance from north edge of road, distance to south edge of compound wall. Measure both diagonals. Make sketch. Send to Ho by 6 pm on sat.	Will be done on 08-05-2017, Madhu on leave on 06-05-2017.
7.	4-5-17	MAKE BOUNCED CQ PAYMENT TO USHA NIAK	
8.	4-5-17	Start creche at site as soon as 4 qtrs are completed	
9.	4-5-17	High mast lights – 2 nos to be fixed.	
10.	4-5-17	Estimate of monthly admin cost. Signed by accountant.	need Samba siva rao's approval on the admin coxt estimate
11.	4-5-17	Settle gsb supplier bill.	Done

		Tiles 3 boxes to be got on site	
12.	4-5-17	Fill back of 2 to 7. Upto footing ht fill with good mohhrum. After that any earth.	
13.	4-5-17	1 1/4" hdpe pipe from villa no 1 to villa no 15 for curing.	
14.	4-5-17	Fix 500 lts tank for bathrooms on 3' x 3' x 1.5' crs platform	
15.			
16.	27.4.17	Rcc road sholder – fill upto 3 ft - Fill it with morrum - 1:2 slope	In Process
17.	27.4	Raise all RCC coloums where no steel put lock set and make it. Raqise upto 4 ft above road flt. – after approval from soham.	Not yet done had instructed Ram Babu. But as there was no engineer on site he was busy with coordinating the works on site.
18.	27.4.17	Floating coloums to be done on 2 footings when there is trunk.	Excavation not yet done.
19.	27.4.17	Sagar road - Compact the side of road and roll it down for water from site to sagar road. Levelled up to compound wall.	done
20.			
21.			
22.			