Missing Bill

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/9/20.	Prepared by:	SOWMYA
PO/WO no.	69974	PO / WO Date.	31/8/20
Supplier Name	Ssllp.	PO/WO amount	99,225
Firm/Company	Vista homes.	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13243	16/9/20.	99,225
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			99,225

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1190	16/9/20		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	99,225
Amount E – PO / WO value:	99,225
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☐ No
Payment – due date	**26.9.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	18/9/20	22/9/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	13243
Kapra, Opp to MRR School, Ecil	Invoice Date.	16-09-2020
	PO No.	69974
	PO Date.	31-08-2020
SY.no.193	Req ID	59462
	Req Date	31-08-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99796

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3002 - Cement - PPC - 50kgs - bags	2523	300	258.40	77,520.00	28	21,705.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	77,520.00		21,705.60
	10,852.80	10,852.80	Total Invoice Amount		99,225.60	

Rupees : Ninty Nine Thousand Two Hundred Twenty Five and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 69418
Date. 19/9
Sign.

Subject to Hyderabad Jurisdiction

Purchase Order

Original / Office Copy / Purchase Div.Copy

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad 040-66335551 9618244433	**Doc No**	69974	99796
	Doc Date	31-08-2020	
	Quote No	NIL	
	Quote Date	31-08-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	3002 - Cement - PPC - 50kgs - bags	300.00	258.40	0.00	28.00	99,225.60
					Total Order Value . . .	**99,225.60**

Rupees : Ninty Nine Thousand Two Hundred Twenty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Parasakthi brand/company
Payment Terms	Within 2 days
Tax	Included in the above price
Delivery Date	within 2 days
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact 8790166611
Penality For Delay	Nil
Transportation Cost	Included in the above prices
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the rights to the items not conforming to qty & specs. Hamali chrges extra 12 Rs per bag..Above order is for F Block Civil workwith plastering&tiles purpose .
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

APPROVED BY
31 AUG 2020
SOHAM MODI
MANAGING DIRECTOR

For *Vista Homes*
Authorised Signatory
31/08/2020

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	29.08.2020
Site & Phase :	Vista Homes	Time:	05:50
Supplier:	-	Req. No.	99796
Material required before date:	31.08.2020	ID No.	59462

No	Description	Size	Quantity	Units	Inward No	Date
1	PPC Cement	50kg's	300	No's	258/40+28/	
2						
3						
4						
5						
6						
7						
8						
9						
10						

PO
69974

31/08/2020

Remarks: For F-Block civil works with plastering and tiles work purpose.

Prepared By	T.Madhu	Approved by	
Sign.& Date	29.08.2020	Sign. & Date	

APPROVED BY
31 AUG 2020
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Find messages, documents, photos or people

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Inbox 879
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Drafts 3
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Folders Hide
+ New Folder

Conformation of cement received details of Vista Homes. Inbox

sneha . <sneha@modiproperties Fri, Oct 23 at 1:27 PM
To: Prabhakar Purchase
Cc: keerthi.ch .

Dear Prabhakar sir,

We have received the material for the PO Numbers of cement as mentioned below

1. PO No : 69568 with DC NO: 11380, inward No: 25198, dt: 28.09.20.
2. PO No: 69974 with DC No: 11190, inward No: 25113, dt: 19.09.20.

Regards,

CH.Snehapriya
Asst. Engineer |7207478737 | sneha@modiproperties.com
Modi Properties Pvt. Ltd. | www.modiproperties.com
5-4-187/ 3 & 4, M G Road, Secunderabad -03 | Ph: +91 40 6633 5551
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Reply, Reply All or Forward

Sneha . Q
sneha@modiproperties.com
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