PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	70255	PO / WO Date.	8/9/20
Supplier Name	SSllp.	PO/WO amount	1,298
Firm/Company	Vista homes.	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1	B615	10/10/20.	649
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			649

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11535	10/10/20	83901	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				649
Amount E – PO / WO value:				1,298
Amount F – Difference (A – E): GST-18%				

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ✓ □ No
Payment – due date	**17.10.2020**
Remarks:	Refund Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 21 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	12/10/20	22/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

Original

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13615
Vista Homes	Invoice Date.	10-10-2020
Kapra, Opp to MRR School, Ecil	PO No.	70255
	PO Date.	08-09-2020
SY.no.193	Req ID	59699
	Req Date	07-09-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99814

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3518 - Computers and Peripherals - Pen Drive - other		1	550.00	550.00	18	99.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	550.00		99.00
	49.50	49.50	Total Invoice Amount	649.00		

Rupees : Six Hundred Fourty Nine Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 7624 Date 10/10 Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 08-09-2020 16:15:04 Ori

70255
08.09.20 12:15:09

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	70255	99814
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3518 - Computers and Peripherals - Pen Drive - other - nos	2.00	550.00	0.00	18.00	1,298.00
					Total Order Value . . .	**1,298.00**

Rupees : One Thousand Two Hundred Ninty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for scanning document purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

1 Part Bill received.
Bill.no: 13224
Amt: 649/-
Dt: 16/9/20
Bal: 649/- Recvbl
28/9/2
Recieved.
21/10/2020
Find Bill

For *Vista Homes*

Authorised Signatory

Name : 09/09/2020

Contact ...

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : / /

Requisition Form

Company Name:	Vista Homes	Date:	07.09.2020
Site & Phase :	Vista Homes	Time:	02:50
Supplier:		Req. No.	99814
Material required before date:	10.09.2020	ID No.	59699

No	Description	Size	Quantity	Units	Inward No	Date
1	**Pen Drives**	32GB	02	No's		
2	70255					
3						
4						
5						
6						
7		APPROVED 08 AUG 2020 MINISH PARIKH MANAGER PROCUREMENT				
8						
9						
11						

Remarks: For Site office purpose. (Scanning Documents)

Prepared By	T.Madhu	Approved by	
Sign.& Date	07.09.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11535
Vista Homes	DC Date.	10-10-2020
Kapra, Opp to MRR School, Ecil	PO No.	70255
	PO Date.	08-09-2020
SY.no.193	Req ID	59699
GSTIN : 36AAGFV2068P1ZJ	Req Date	07-09-2020
	Loc Req No	99814

	Description of Goods	HSN/SAC	Qty
1	3518 - Computers and Peripherals - Pen Drive - other - nos		1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25	INWARD		
26	Inward No: 25252 Dt: 10/10/20		
27	MRN No: 83901 Dt:		
28	Received By: Sign: Nikhil.		
29			
30	Vista Homes		

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 41845 Date 13/10 Sign

Authorised signatory

TAX INVOICE

Summit Sales LLP

Tinvent Copy

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13615
Vista Homes	Invoice Date.	10-10-2020
Kapra, Opp to MRR School, Ecil	PO No.	70255
	PO Date.	08-09-2020
SY.no.193	Req ID	59699
GSTIN : 36AAGFV2068P1ZJ	Req Date	07-09-2020
	Loc Req No	99814

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3518 - Computers and Peripherals - Pen Drive - other		1	550.00	550.00	18	99.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD

Inward No: 25252 Dt: 10/10/20

MRN No: Dt:

Received By: Sign: Nikhil.

Vista Homes

IGST	CGST	SGST				
	49.50	49.50	Total Taxable Amount	550.00		99.00
			Total Invoice Amount		649.00	

Rupees : Six Hundred Fourty Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction