PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/10/20	Prepared by:	D.SOWMYA
PO/WO no.	70828.	PO / WO Date.	28/9/20.
Supplier Name	SSllp.	PO/WO amount	6,195
Firm/Company	MPL	Project	MPL.
Sl. No.	Bill No.	Bill Date	Bill amount
1	13635	12/10/20.	6,195
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,195.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	Sov 3236.	3/10/20	83620	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,195
Amount E – PO / WO value:	6,195
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**24.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	17/10/20	22/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi properties (P) Ltd,
(Mallapur)

Site:

DC No.	: 3236
Date	3/10/20
Vehicle No.	TS10UB3122
P.O. / W.O. No.	: 70828
P.O. / W.O. Date	: 22/7/20

Sl. No.	PARTICULARS	Quantity
1	M.S. Stool 5'	05 (N/1)
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		05 (N/O)

GSTIN :

Received the above materials in good condition.

Received by Sonul

Stamp:

Date : 3/10/20

For SUMMIT SALES LLP

Munakshi

Authorised Signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13635
Modi Properties Private Limited,.	Invoice Date.	12-10-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	70828
	PO Date.	28-09-2020
	Req ID	60255
	Req Date	28-09-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11968

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8186 - Steel - other - MS Stool - NA - Nos	7216	5	1050.00	5,250.00	18	945.00
	5'						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	5,250.00		945.00
	472.50	472.50	Total Invoice Amount	6,195.00		

Rupees : Six Thousand One Hundred Ninty Five Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 70220 Date 12/10 Sign. SEC'BAD

for Summit Sales LLP

Authorised signatory

Purchase Order

 29-09-2020 13:05:47

70828
28.09.20 5:24:35

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	70828	11968
	Doc Date	28-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8186 - Steel - other - MS Stool - NA - Nos 5'	5.00	1,050.00	0.00	18.00	6,195.00
					Total Order Value . . .	**6,195.00**

Rupees : Six Thousand One Hundred Ninty Five Only.

Terms and Conditions :-

Specification / Brand	Fabrication, grinding & powder coating should be of good quality.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

29/09/2020

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	23-09-2020
Site & Phase :	May Flower Platinum	Time:	12:38
Supplier		Req.No.	11968
Material required before date:	25-09-2020	ID No.	60255

No	Description	Size	Quantity	Units	Inward No	Date
1	MS stools	5'	5	Nos		
2						
3						
4						
5						
6	70828					
7						
8			APPROVED			
9			29 SEP 2020			
10			MINISH PARIKH MANAGER PROCUREMENT			

Remarks : For site use purpose

Prepared By	K.sravani	Approved by	SV.subbareddy
Sign.& Date	23-09-2020	Sign. & Date	

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties (P) Ltd, (Mallapur)	DC No. : 3236
	Date : 3/10/20
Site:	Vehicle No. : TS 10 UB 3122
	P.O. / W.O. No. : 70828
	P.O. / W.O. Date : 22/7/20

Sl. No.	PARTICULARS	Quantity
1	M.S. Stool 5	05 (No)
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		05 (No)

INWARD
Inward No: 14215 Dt: 3/10/20
MRN No: 83620 Dt.
Received By: Sign: Nizam
Modi Properties Pvt. Ltd
Sy.No.82/1

GSTIN :

Received the above materials in good condition.

Received by: Sonal

Date : 3/10/20

Stamp:

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No: 41613 Date: 6/10 Sign:

For **SUMMIT SALES LLP**

Meenakshi

Authorised Signatory