PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	70893.	PO / WO Date.	30/9/20
Supplier Name	Sai vishal Enterprises	PO/WO amount	29,000
Firm/Company	Modi properties pvt ltd.	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	529	9/10/20.	30,450
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			30,450.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1625.	7/10/20.	83751	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	30,450
Amount E – PO / WO value:	29,000.
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☐ No
Payment – due date	**24.10.2020**
Remarks:	difference in GST amount in po.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	21/10/20.	22/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Cell : 9246043189
7780156205

SRI RAMA FLYASH BRICKS

Sy. Nos. 215, Hema Nagar, Boduppal, Hyderabad,
Ranga Reddy Dist., TELANGANA - 500092

36AKTPG8982A1ZR

No. 529

Date : 09-10-2020

M/s. Modi Properties pvt Ltd,
M.G. Road, Secunderabad
GST IN - 36AABCM4761E1ZM

TIN No. .... Date : ....

Order No. 70893-11972 Date : 30-09-20

Sl. No.	PARTICULARS	Size	Quantity	Rate Per	Amount Rs.	Ps.
	6+8+16 Solid Blocks DC No's - 1612, 1625	200x200x400 200x150x400 200x100x400	1000	29	29000	00
			S. TOTAL		29000	00
			CGST	2.5%	725	00
			SGST	2.5%	725	00
			G.TOTAL		30450	00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 70306
Date 20/10
Sign.

*Goods once sold will not be taken back
*Our risk and responsibility ceases when the goods are delivered or dispatched.

For **SRI RAMA FLYASH BRICKS**

Receiver's Signature

Authorised Signatory

Purchase Order

 30-09-2020 10:50:09

70893
28.09.20 5:24:35

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sai Vishal Enterprises	**Doc No**	70893	11972
D No.C-3 by 3-1 Mallapur village,near hanuman temple,opp.Noma functional hall-Nacharam-Hyd	**Doc Date**	30-09-2020	
	Quote No	Nil	
GSTIN 0	**Quote Date**	30-09-2020	
9391029193	**SupplyType**	Supply	

Kind Attn : Mr.Narsing Rao.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos	1,000.00	29.00	0.00	0.00	29,000.00
					Total Order Value . . .	**29,000.00**

Rupees : Twenty Nine Thousand Only.

Terms and Conditions :-

Specification /	Items shall be of approx.2-16 kgs, strength minimum 30kgs/cm2. QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Bills must be submitted to H.O. wittin 30days of supply of material.10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.Breakage not more .Above order site work Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 30/09/2020

Contact ...

Accepted the above Terms And Conditions

For ***Sai Vishal Enterprises***

Name : ____________

Date : __/__/____

Requisition Form - interlocking cement bricks							
Company		MPPL		Site & Phase		May Flower Platinum	
Req. no.		11972		Req. Date		9/28/2020	
Material required before		9/30/2020		ID no.		60286	
Prepared by:		k.Sravani Reddy		Approved by (sign):			
Flat / Block no:		Towards South side compound wall					
S No.	Falt / villa type	Units	No. of flats / villas	Requirement per flat / villa - 6" Cement blocks (16"x8"x6")	Requirement per flat / villa - 4" Cement blocks (16"x8"x4")	Qty required - 6" Cement blocks (16"x8"x6")	Qty required - 4" Cement blocks (16"x8"x4")
1	Type A - 3BHK - 1,210 sft	Nos	-	-	-	-	-
2	Type C - 2BHK - 1,110 sft	Nos	-	-	-	-	-
3	Type C - 1BHK - 540 sft	Nos	-	-	-	-	-
4	Type D - 2BHK - 840 sft	Nos	-	-	-	-	-
	Total					-	-
S No.	Item Description	Units	Qty required	Stock at site	Balance Qty to be ordered		
1	cement bricks (6 "x8"x16")	Nos	1,000.0	-	1,000.0		
	Type I						
	Total						
Note: 10% of blocks must be half size							

P.O. 70893

APPROVED
30 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Cement Blocks – Weekly Delivery Report

Company/ firm:	Modi properties privet limited	Requisition nos.:	11972	Total PO quantity:	1000
Project:	May flower platinum	PO No(s).	~~11972~~ 70893	Quantity delivered in earlier period:	500
Block /Flat / Villa no.:	For towards South side compound wall	Total material delivered	YES	Quantity delivered during week:	
Supplier:	Sri rama flyash bricks	Close PO:	YES	Balance quantity to be delivered:	
Sign of security	Nizam	Sign of Admin	Sravani	Sign of Project manager	
Date	08/10/2020	Date	8/10/20	Date	8/10/2020

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
1.							
2.							
3.							
	Total						

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1	07-10-2020	10;02	16''x8''x6''	500	1625	14255	83751
	Total			**500**			

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.

DELIVERY CHALLAN

SRI RAMA FLYASH BRICK

Mfrs in : All Type of Solid Bricks

Sy. Nos. 215, Hema Nagar, Boduppal, Hyderabad,
Ranga Reddy Dist., TELANGANA - 500092

Cell : 9246043189, 7780156205

36AKTPG8982A1ZR

70893-11972

No. 1625 Date : 07-10-2020

M/s modi properties pvt Ltd

Name : Modi properties pvt Ltd.

Vehicle No. AP23Y5562 Time ....

Material : 6x8x16 solid Bricks Qty. 500

INWARD
Inward No 14255 Dt 7/10/20
MRN No: 83751 Dt.
Received By Sign: Nizam
Modi Properties Pvt. Ltd
Sy.No.82/

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 41876
Date 13/10
Sign.

venkatesh

Driver's Signature **Authorised Signature**