PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	70684	PO / WO Date.	23/9/20
Supplier Name	ssllp.	PO/WO amount	6,213.
Firm/Company	Vista homes.	Project	Vista homes.
~~Sl. No.~~	~~Bill No.~~	~~Bill Date~~	~~Bill amount~~
1	13616	10/10/20.	1,445
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,445

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11536	10/10/20	83902	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

~~Amount B –Other Credits : Transportation charges~~	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,445/-
Amount E – PO / WO value:	6,213./-
Amount F – Difference (A – E): GST-18%	4768/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □~~ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ___/- ☑ No
Payment – due date	**17.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	12/10/20.	22/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

 25-09-2020 15:14:06

70684
21.09.20 12:56:23

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	70684	99846
	Doc Date	23-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4065 - Consumables - Vim bar - NA - nos	4.00	42.00	0.00	18.00	198.24
2	4014 - Consumables - Colin - 500ml - nos	6.00	77.00	0.00	18.00	545.16
3	4035 - Consumables - Harpic - Cleaner - 500ml - nos	4.00	85.00	0.00	18.00	401.20
4	4046 - Consumables - Phinyle - 1Ltr - nos	8.00	50.00	0.00	18.00	472.00
5	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	6.00	82.00	0.00	18.00	580.56
6	4041 - Consumables - Mopping stick - NA - nos	10.00	125.00	0.00	18.00	1,475.00
7	4001 - Consumables - Air Freshner - NA - nos *odonil*	6.00	82.00	0.00	18.00	580.56
8	4008 - Consumables - Cleaning Cloth - other - nos *Yellow*	20.00	16.00	0.00	5.00	336.00
9	4040 - Consumables - Mopping Cloth - NA - nos	30.00	16.00	0.00	5.00	504.00
10	4059 - Consumables - Surf Detergent Powder - NA - kgs	4.00	25.00	0.00	18.00	118.00
11	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	10.00	85.00	0.00	18.00	1,003.00
				Total Order Value . . .		**6,213.72**

Rupees : Six Thousand Two Hundred Thirteen and Paise Seventy Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil

(1) Part Bill received
Bill no: 1361/6
Amt: 1445/-
Dt: 10/10/20
Balance receivable
8/22/10.

For *Vista Homes*
Authorised Signatory

Name : ______

Contact . .

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	22.09.2020
Site & Phase :	Vista Homes	Time:	14:12
Supplier:		Req. No.	99846
Material required before date:	26.09.2020	ID No.	60122

No	Description	Size	Quantity	Units	Inward No	Date
1	**Mopping Cloth**		30	No's		
2	Yellow Cloth		20	No's		
3	Surf	1kg	04	No's		
4	Harpic		04	No's		
5	Lizol		10	No's		
6	Phynile	70684	08	No's		
7	Mopping Sticks		10	No's		
8	Vim bars		04	No's		
9	Room freshners		06	No's		
10	Odonil		06	No's		
11	Colin		06	No's		

Remarks: For site use purpose.

Prepared By	CH. Snehapriya	Approved by	T. Madhu
Sign.& Date	22.09.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11536
Vista Homes	DC Date.	10-10-2020
Kapra, Opp to MRR School, Ecil	PO No.	70684
	PO Date.	23-09-2020
SY.no.193	Req ID	60122
GSTIN : 36AAGFV2068P1ZJ	Req Date	23-09-2020
	Loc Req No	99846

	Description of Goods	HSN/SAC	Qty
1	4041 - Consumables - Mopping stick - NA - nos	9603	3
2	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	10
3			
4			
5			
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16			
17			
18			
19			
20			
21			
22			
23			
24			
25	INWARD		
26	Inward No: 25253 Dt: 10/10/20		
27	MRN No: 83902 Dt:		
28	Received By: Sign: Nikhil.		
29			
30	Vista Homes		

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 41846
Date 13/10
Sign.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	13616
Kapra, Opp to MRR School, Ecil	Invoice Date.	10-10-2020
	PO No.	70684
	PO Date.	23-09-2020
SY.no.193	Req ID	60122
	Req Date	23-09-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99846

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	3	125.00	375.00	18	67.50
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	10	85.00	850.00	18	153.00
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INWARD
Inward No: 25253 | Dt: 10/10/20
GRN No: | Dt:
Received By: | Sign: Nikhil.
Vista Homes

IGST	CGST	SGST			
			Total Taxable Amount	1,225.00	220.50
	110.25	110.25	Total Invoice Amount	1,445.50	

Rupees : One Thousand Four Hundred Fourty Five and Paise Fifty Only.

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	13616
Kapra, Opp to MRR School, Ecil	Invoice Date.	10-10-2020
	PO No.	70684
	PO Date.	23-09-2020
SY.no.193	Req ID	60122
	Req Date	23-09-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99846

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	3	125.00	375.00	18	67.50
2	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	10	85.00	850.00	18	153.00
3							
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15							

IGST	CGST	SGST	Total Taxable Amount	1,225.00	220.50
	110.25	110.25	Total Invoice Amount	1,445.50	

Rupees : One Thousand Four Hundred Fourty Five and Paise Fifty Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 70250 Date 20/10

for Summit Sales LLP

Authorised signatory