PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	23/10/20	Prepared by:	Prabhakar.P
PO/WO no.	70606	PO / WO Date.	21/9/20
Supplier Name	Reflections Electricals Pvt. Ltd	PO/WO amount	1,45,734.72
Firm/Company	Sumirl & Co LLP	Project	SHUP

Sl. No.	Bill No.	Bill Date	Bill amount
1	1411	16/10/20	25,615-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			25,615-00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :_Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	25,615-00
Amount E – PO / WO value:	1,45,734.72
Amount F – Difference (A – E): GST-18%	1,20,119.72

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	26/10/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		23/10/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **1411**	Dated **16-Oct-2020**
	Delivery Note **439**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **1411**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **70606/14912**	Dated **21-Sep-2020**
	Despatch Document No.	Delivery Note Date **16-Oct-2020**
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

22/10/20

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Switch 6A 1way Venia B0110**	8536	18 %	**600.0000 nos**	30.90	nos	**18,540.00**
2	**Blaking Plate Venia B3900**	8538	18 %	**330.0000 nos**	9.60	nos	**3,168.00**
							21,708.00
	OUTPUT CGST						**1,953.72**
	OUTPUT SGST						**1,953.72**
	Less : ***Rounding Off***						**(-)0.44**
	Total			**930.0000 nos**			**₹ 25,615.00**

MODI PROPERTIES PVT. LTD. SEC'BAD — INWARD No. 10337 Date 22/10

INWARD	
Inward No: 15083	Dt: 20/10/20
MRN No:	Dt:
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Amount Chargeable (in words) — *E. & O.E*

INR Twenty Five Thousand Six Hundred Fifteen Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8536	18,540.00	9%	1,668.60	9%	1,668.60	3,337.20
8538	3,168.00	9%	285.12	9%	285.12	570.24
Total	**21,708.00**		**1,953.72**		**1,953.72**	**3,907.44**

Tax Amount (in words) : **INR Three Thousand Nine Hundred Seven and Forty Four paise Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

REFLECTIONS ELECTRICALS PVT. LTD. SEC'BAD

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 21-09-2020 3:02:59 PM

Original

70606
21.09.20 12:56:22

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	70606	14912
Doc Date	21-09-2020	
Quote No	Nil	
Quote Date	21-09-2020	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4798 - Electrical - other - FP Isolator - NA - nos *40 ams*	30.00	470.00	0.00	18.00	16,638.00
2	4596 - Electrical - other - MCB - 16Amps - nos	192.00	94.00	0.00	18.00	21,296.64
3	4605 - Electrical - other - MCB - 6Amps - nos	144.00	94.00	0.00	18.00	15,972.48
4	4791 - Electrical - other - Modular socket - 6 A - nos	300.00	184.00	70.00	18.00	19,540.80
5	4793 - Electrical - other - Modular Switch - 6 A - nos	600.00	103.00	70.00	18.00	21,877.20
6	4790 - Electrical - other - Modular socket - 15 A - nos	200.00	254.00	70.00	18.00	17,983.20
7	4794 - Electrical - other - Modular switch - 16 A - nos	400.00	157.00	70.00	18.00	22,231.20
8	4789 - Electrical - other - Modular switch Blank plates - NA - nos	900.00	32.00	70.00	18.00	10,195.20
					Total Order Value . . .	**145,734.72**

Rupees : One Lakh(s) Fourty Five Thousand Seven Hundred Thirty Four and Paise Seventy Two Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock maintain purpose.

1 Part Bill Received
Bill No : 1330
Bill date : 7/10/2020
Bill Amt : 1,05,676/-
Bal Amount Receivable : 40,058.-
Neha

2 Part Bill received 21/10/2020
Amt: 25,615, Invno: 1411, Dt: 16/10/20
Bal. 14,443 Receivable 25/10

For *Summit Sales LLP*
Authorised Signatory

22/09/2020

Name :

Accepted the above Terms And Conditions
For *Reflections Electricals Pvt. Ltd.,*

Name :

Date : _/_/_

Requisition Form

Company Name:	SSLLP	Date:	19.09.2020
Site & Phase :	SHLLP	Time:	15.00
Supplier		Req. No.	14912
Material required before date:		ID No.	60023

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16A	192	NOS		
2	MCB	6A	144	NOS		
3	FP ISOLATOR	40A	30	NOS		
4	CHANGE OVER	25A	18	NOS		
5	DB -4 WAY	3 PHASE	15	NOS		
6	DB-SINGLE PHASE		10	NOS		
7	SWITCH	6A	600	NOS		
8	SOCKET	6A	300	NOS		
9	SWITCH	16A	400	NOS		
10	SOCKET	16A	200	NOS		
11	BLANK PLATES		900	NOS		

70607

70605

70606

Remarks: For Maintenance of stock at ssllp

Prepared By	SOWMYA	Approved by	
Sign.& Date	19.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
21 SEP 2020
SOHAM MODI
MANAGING DIRECTOR