

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>23/10/20</u>		Prepared by: <u>Prabhakar.P</u>	
PO/WO no. <u>71079</u>		PO / WO Date. <u>8-10-20</u>	
Supplier Name <u>Sri Anubh Electro</u>		PO/WO amount <u>17,759-00</u>	
Firm/Company <u>Sunint Sol LLP</u>		Project <u>S+1 LLP</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>661</u>	<u>13-10-20</u>	<u>14,160-00</u>
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>14,160-00</u>
Sl. No.	DC No	DC. Date	MRN No.
1.			<u>84006</u>
2.			
3.			
Amount B – Other Credits : Transportation charges			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>14,160-00</u>
Amount E – PO / WO value:			<u>17,759-00</u>
Amount F – Difference (A – E): GST-18%			<u>3599-00</u>
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u> </u> /- ☒ No	
Payment – due date			
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<u>[Signature]</u>		
Date	<u>23/10</u>		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	R-TPN04 WAY MD DB	8537	10 nos	1,200.00	nos		12,000.00
	CGST						1,080.00
	SGST						1,080.00
	Total		10 nos				Rs. 14,160.00

Amount Chargeable (in words)	RS. 14,100.00
	E. & O.E

INR Fourteen Thousand One Hundred Sixty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8537	12,000.00	9%	1,080.00	9%	1,080.00	2,160.00
Total	12,000.00		1,080.00		1,080.00	2,160.00

Tax Amount (in words) : INR Two Thousand One Hundred Sixty Only

Company's Bank Details

Bank Name : Yes Bank Ltd
A/c No. : 009786900000484
Branch & IFS Code : BEGUMPET & YES

Declaration

(1) Goods once sold will be not returned.
(2) Subject to Secunderebad jurisdiction

for Sri Amma Electricals

Authorized Signatory

This is a Computer Generated Invoice

INWARD			
Inward No: 15057		Dt: 14/10/20	
URN No: 84006		Dt: 15/10/20	
Received By:		Sign: 	
SUMMIT SALES LLP			

Certified by:

Stores Manager

Purchase Order

Page(s) 1 Of 1

08-10-2020 5:15:05 PM



71079
05.10.20 3:23:15

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Sri Ambe Electricals
Plot no-97, Sri Sai Oxford Terrace R.P. Road, Secunderabad-500003

GSTIN 36
7702963535

7702963535

Doc No	71079	168028
Doc Date	08-10-2020	
Quote No	Nil	
Quote Date	08-10-2020	
SupplyType	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4547 - Electrical - other - Distribution Board - 3 Phase - nos 4w	10.00	1,200.00	0.00	18.00	14,160.00
2 4548 - Electrical - other - Distribution Board - Single Phase - nos 2w	10.00	305.00	0.00	18.00	3,599.00
Total Order Value . . .					17,759.00

Rupees : Seventeen Thousand Seven Hundred Fifty Nine Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'ABB' brand, Classiq series.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

① Part Bill received.
Invno: 661
Dt: 13/10/20
Amt: 14,160/-

Balance receivable

For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Sri Ambe Electricals**

Date : / /