PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/10/20	Prepared by:	Prabhakar.P
PO/WO no.	70974	PO / WO Date.	6-10-20
Supplier Name	[illegible]	PO/WO amount	7965/-
Firm/Company	[illegible] LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	272	6/10/20	7965-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7965-00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			83973	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7965-00
Amount E – PO / WO value:	7965-00
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	26/10/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date		23/10/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:

Clair® Too Strong to Resist..

GANESH TUBE TRADERS

(ORIGINAL FOR RECIPIENT)

Invoice No. 272
Ref. No. 70974

Dated 6-Oct-2020

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**TEFLON TAPE 12MMX10MT**	3919	18 %	**500 NO**	15.00	NO	10 %	**6,750.00**
	CGST							**607.50**
	SGST							**607.50**
	Total			**500 NO**				**₹ 7,965.00**

MODI PROPERTIES PVT. LTD. INWARD No. 10288 Date 20/10

INWARD	
Inward No: 15040	Dt: 12/10/20
MRN No: 83973	Dt: 13/10/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:
Stores Manager

E. & O.E

Amount Chargeable (in words)
INR Seven Thousand Nine Hundred Sixty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3919	6,750.00	9%	607.50	9%	607.50	1,215.00
Total	**6,750.00**		**607.50**		**607.50**	**1,215.00**

Tax Amount (in words) : **INR One Thousand Two Hundred Fifteen Only**

Company's PAN : **ADBPJ8881C**

Company's Bank Details
Bank Name : **HDFC CA 50200014835551**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANESH TUBE TRADERS(2018-2019)

Authorised Signatory

REVERSE CHARGE: NO

H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtubetraders@gmail.com
www.ganeshtubetraders.com

Purchase Order

 05-10-2020 4:07:55 PM

70974
30.09.20 4:15:46

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc No**	70974	168016
	Doc Date	05-10-2020	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote No**	Nil	
9246330441. 9949248666	**Quote Date**	05-10-2020	
	SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6040 - Miscellaneous - Tefflon tape - NA - nos	500.00	15.00	10.00	18.00	7,965.00
					Total Order Value . . .	**7,965.00**

Rupees : Seven Thousand Nine Hundred Sixty Five Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included by us !
Warranty	7 years warranty
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Ganesh Tube Traders***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	30.09.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	168016
Material required before date:		ID No.	60379

No	Description	Size	Quantity	Units	Inward No	Date
1	SPACERS 70973	ALL IN ONE	10000	NOS		
2	TEFLON TAPES 70974		500	NOS		
3	SPADE WITH HANDLE 70975		30	NOS		
4	SAFETY BELT 70976		20	NOS		
5						
6						
7						
8						
10						
11						
12						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	30.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
01 OCT 2020
SOHAM MODI
MANAGING DIRECTOR