PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	23/10/20	Prepared by:	Prabhakar.P
PO/WO no.	71068	PO / WO Date.	7.10.20
Supplier Name	Kaveri Timber Depot	PO/WO amount	39,648-00
Firm/Company	Summit Sets LLP	Project	SHLCP
Sl. No.	Bill No.	Bill Date	Bill amount
1	805	12/10/20	39,648-00
2			
3			
4			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			39,648-00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	/	/	83976	✓ ☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	⟵⟶
Amount C –Other Debits :	⟵⟶
Amount D (D=A+B-C) – Amount to be credited to the supplier:	39,648-00
Amount E – PO / WO value:	39,648-00
Amount F – Difference (A – E): GST-18%	⟵

Quantity received as per PO /WO	✓ ☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	~~☐ Approved – within acceptab~~le limits ☐ No (explained below)
Close PO / W?O	✓ ☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ /- ✓ ☐ No
Payment – due date	26/11/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		23/10/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST NO. 36AAFFK7078K1ZT

Subject to Hyderabad Jurisdiction

~~CASH~~ / ~~CREDIT~~ MEMO

✆ : 040-27157218

Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.

Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. 805

Date : 12/10/2020.

M/s. SUMMIT SALES LLP

GST NO: 36ACQFS2044C1Z7. P.O :- 71068

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs.	Ps.
	HDF WOOD					
	7' - 1½ x ¾ = 300 Nos	2100 sft @ 14/-			29,400 =	00
	3' - 1½ x ¾ = 100 Nos.	300 sft @ 14/-			4,200 =	00

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 70283 Date 20/10 Sign.

INWARD		
Inward No: 15043	Dt: 12/10/20	
MRN No: 83926	Dt: 13/10/20	
Received By:	Sign:	
SUMMIT SALES LLP		

Certified by:

Stores Manager

E. & O.E.

TOTAL	33,600 =	00
CGST 9 %	3,024 =	00
SGST 9 %	3,024 =	00
IGST %		
TOTAL AMOUNT GST	39,648 =	00

Party GSTIN No.

Way Bill No. :

Vehicle No. : TS 08 UE 4962

HDFC Bank
A/c. No. 50200005516244
IFSC Code : HDFC0000081
Branch : Himayathnagar

* Goods once sold will not be taken back.
* No claim will be admitted by us once goods delivered from our premises.
* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For Kaveri Timber Depot

Purchase Order

 08-10-2020 14:30:31

71068
05.10.20 3:23:15

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Kaveri Timber Depot Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076. **GSTIN** 36AAFFK7078K1ZT 9441723939	**Doc No**	71068	168025
	Doc Date	07-10-2020	
	Quote No	Nil	
	Quote Date	23-06-2020	
	SupplyType	Supply	

Kind Attn : Mr. Laxman Patel

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2237 - Carpentry - wood - Sal wood Beading - other - rft *7' x 1.5 x 3/4" - 300 nos*	2,100.00	14.00	0.00	18.00	34,692.00
2	2237 - Carpentry - wood - Sal wood Beading - other - rft *3' x 1.5" x 3/4" - 100 nos*	300.00	14.00	0.00	18.00	4,956.00
	Rupees : Thirty Nine Thousand Six Hundred Fourty Eight Only.				**Total Order Value . . .**	**39,648.00**

Terms and Conditions :-

Specification / Brand	Salwood from Malyasia with design.
Payment Terms	Within 10days of delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil.
Transportation Cost	Extra
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Stock Maintananace purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 08/10/2020

Accepted the above Terms And Conditions

For ***Kaveri Timber Depot***

Name : ____________

Date : __/__/__

Requisition Form

Company Name:	SSLLP	Date:	6.10.2020
Site & Phase :	SHLLP	Time:	2.30
Supplier		Req. No.	168025
Material required before date:		ID No.	60486

No	Description	Size	Quantity	Units	Inward No	Date
1	INTERNAL BEADING	7'X1.5"X3/4"	300	NOS		
2	INTERNAL BEADING	3'X1.5"X3/4"	100	NOS		
	71068					

Remarks:FOR STOCK AND SITE PURPOSE

Prepared By	SOWMYA	Approved by	
Sign.& Date	6.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
-7 OCT 2020
SOHAM MODI
MANAGING DIRECTOR