PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	70682.	PO / WO Date.	23/9/20
Supplier Name	SSL	PO/WO amount	619
Firm/Company	Sowllp	Project	Sowllp
Sl. No.	Bill No.	Bill Date	Bill amount
1	13712	17/10/20.	619
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			619

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11618	17/10/20	84133	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	619.
Amount E – PO / WO value:	619
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within a~~cceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**24.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	DS					
Date	20/10/20	22/10/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	13712
SY NO. 291, Cherlapally, Hyderabad	Invoice Date.	17-10-2020
	PO No.	70682
	PO Date.	23-09-2020
	Req ID	60120
GSTIN : 36ADBFS3288A2Z7	Req Date	23-09-2020
	Loc Req No	156010

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7667 - Stationery - other - ID Cards - NA - nos		25	21.00	525.00	18	94.50
	Smart cards - RFID						
2							
3	7						
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	525.00		94.50
	47.25	47.25	Total Invoice Amount		619.50	

Rupees : Six Hundred Ninteen and Paise Fifty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No. 16422
Date 22/10
Sign.

Authorised signatory

Purchase Order

 25-09-2020 15:14:06

70682
21.09.20 12:56:23

From Company :	**Silver Oak Villas LLP** 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	70682	156010
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7667 - Stationery - other - ID Cards - NA - nos *Smart cards - RFID*	25.00	21.00	0.00	18.00	619.50
					Total Order Value . . .	**619.50**

Rupees : Six Hundred Ninteen and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Included in the above prices
Delivery Date	With in day
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as specified, above order is for labour attendance record purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Silver Oak Villas LLP***

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	11618
SY NO. 291, Cherlapally, Hyderabad	DC Date.	17-10-2020
	PO No.	70682
	PO Date.	23-09-2020
	Req ID	60120
GSTIN : 36ADBFS3288A2Z7	Req Date	23-09-2020
	Loc Req No	156010

	Description of Goods	HSN/SAC	Qty
1	7667 - Stationery - other - ID Cards - NA - nos		25
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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INWARD WITH TIME:
Inward No. 14899 Dt. 17/10/20
MRN No: 84133 Dt: 20/10/2020
Received By: Sign:
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 42096 Date 22/10 Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction