PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/10/2020		
PO/WO no.	71076.	Prepared by:	MINISH
Supplier Name	Anisha Associates.	PO / WO Date.	08/10/2020.
Firm/Company	SSLLP.	PO/WO amount	3,528/-
Sl. No.	Bill No.	Project	SHLLP
1.	129	Bill Date 09/10/2020	Bill amount 3,528/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 3,528/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			83833	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,528/-
Amount E – PO / WO value:	3,528/-
Amount F – Difference (A – E):	–
Quantity received as per PO/WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained be
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	26/10/2020.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accou Mana
Sign:			APPROVED 21 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date		22/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attac additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to ap all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, excl transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceed 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ANISHA ASSOCIATES

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

Pidilite
Building Bonds

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer / To M/s Summit Sales llp
M.G Road, Sec-Bad
GSTNO: 36ACOFS
2044 C1Z7

No. 129 Date : 09/10/2020
Your order No. 71076 Date 08/10/2020
Our D.C. No. 348 Date : 09/10/2020
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Roff S.T.A	20Kg	05	598.00	2990	00
			Total Taxable		2990	00
			CGST @ 9%		269	10
			SGTS @ 9%		269	10
			IGST @		/	
			TOTAL		3528	00

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 2002
Date 13/10
Sign.

Rupees Three Thousand five Hundred and Twenty Eight Rupees Only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadashiva
For Anisha Associates

Purchase Order

 08-10-2020 5:15:05 PM

71076
05.10.20 3:23:15

From Company :	**Summit Sales LLP** 5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003. G S T No. : 36ACQFS2044C1Z7

Supplier Details

Anisha Associates

No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.

GSTIN 36ABTPV3594Q1Z8 NA

66209804 9246589804

Doc No	71076	168012
Doc Date	08-10-2020	
Quote No	Nil	
Quote Date	08-10-2020	
SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs	5.00	598.00	0.00	18.00	3,528.20
					Total Order Value . . .	**3,528.20**

Rupees : Three Thousand Five Hundred Twenty Eight and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	29.09.2020
Site & Phase :	SHLLP	Time:	14.30
Supplier		Req. No.	168012
Material required before date:		ID No.	60331

No	Description	Size	Quantity	Units	Inward No	Date
1	TILE ADHESIVE -ROFF BRAND 70	25KG	5	NOS		
2	MYK ARMENT 70933		24	NOS		
3	TILE GROUT 70934	WHITE	50	NOS		
4						
5						
6	71076					
7						
8						
9						
10						
11						
12						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	APPROVED BY
Sign.& Date	29.9.2020	Sign. & Date	30 SEP 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.