

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		21/10/2020		Prepared by:		MINISH		
PO/WO no.		71076.		PO / WO Date.		08/10/2020.		
Supplier Name		Anisha Associates.		PO/WO amount		3,528/-		
Firm/Company		SSLLP.		Project		SSLLP		
Sl. No.	Bill No.			Bill Date	Bill amount			
1.	129			09/10/2020	3,528/-			
2.								
3.								
4.								
Amount A - Bills total(Excluding Transport & Hamali Charges):								
Sl. No.	DC No	DC. Date	MRN No.	Rs. 3,528/-				
1.				DC matches MRN				
2.			83833	☒ Yes ☐ No				
3.				☐ Yes ☐ No				
Amount B - Other Credits :				☐ Yes ☐ No				
Amount C - Other Debits :								
Amount D (D=A+B-C) - Amount to be credited to the supplier:								
Amount E - PO / WO value:				3,528/-				
Amount F - Difference (A - E):				3,528/-				
Quantity received as per PO/WO								
Is difference between PO / Bill acceptable?				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Excess / short material received				☒ Yes ☐ No (explained below)				
Close PO / WO?				☒ Approved - within acceptable limits ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)				☒ Yes ☐ No - wait for balance material ☐ No (explained below)				
Payment - due date				☐ Yes - Rs. /- ☒ No				
Remarks:				26/10/2020.				
Approved by	Purchase Officer	Purchase Manager	APPROVED Manager 21 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT		MD	Accounts - receiver of bill	Accountant	Accoi Mana
Sign:								
Date		22/10						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds 10,000/- 7. MD to approve all bills above 1,00,000/-

**TAX INVOICE****ANISHA ASSOCIATES**

AUTHORISED DISTRIBUTORS :

DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS



No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,

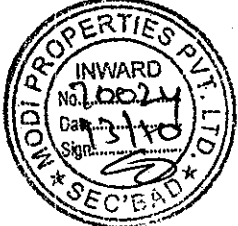
West Marredpally Main Road, Secunderabad - 500 026.

© : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer/
To M/s Summit Sales LLP
M.G Road, Sec-Bad
GSTNO: 36ACDEF5
2044 C1Z7

No. 129 Date: 09/10/2020
Your order No. 71076 Date: 08/10/2020
Our D.C. No. 348 Date: 09/10/2020
Documents Sent through _____

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT	
					Rs.	Ps.
1)	RoFF S.T.A	20kg	05	598.00	2990	00
					Total Taxable	2990 00
					CGST @ 9%	269 10
					SGTS @ 9%	269 10
					IGST @	1
					TOTAL	3528 00

Rupees Three Thousand five Hundred and Twenty Eight Rupees

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadashiva
For Anisha Associates

Only

Purchase Order

Page(s) 1 Of 1

08-10-2020 5:15:05 PM



71076

05.10.20 3:23:15

From Company : **Summit Sales LLP**
5-4-187/384, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Anisha Associates
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main
Road, Secunderabad.

GSTIN 36ABTPV3594Q1Z8

NA

66209804

9246589804

Doc No	71076	168012
Doc Date	08-10-2020	
Quote No	Nil	
Quote Date	08-10-2020	
SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

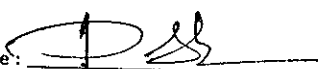
Item Name	Qty	Rate	Dis%	GST	Amount
1 3165 - Chemicals - Roff Stone Tile Adhesive - 25 - Kgs	5.00	598.00	0.00	18.00	3,528.20
Total Order Value . . .					3,528.20
Rupees : Three Thousand Five Hundred Twenty Eight and Paise Twenty Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all materials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra, 9502266233, Mahesh.
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.
Completion Date	Nil
Measurement	Nil
Security	Nil
Remarks	Nil

For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Anisha Associates**

Date : __/__/__

Requisition Form

Company Name:	SSLLP	Date:	29.09.2020
Site & Phase :	SHLLP	Time:	14.30
Supplier		Req. No.	168012
Material required before date:		ID No.	60331

No	Description	Size	Quantity	Units	Inward No	Date
1	TILE ADHESIVE -ROFF BRAND 210	25KG	5	NOS		
2	MYK ARMENT 70933		24	NOS		
3	TILE GROUT	WHITE	50	NOS		
4	70934					
5						
6	71076					
7						
8						
9						
10						
11						
12						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by
Sign. & Date	29.9.2020	Sign. & Date

Note: On receipt of material at site write inward number and date in last 2 columns.

