PURCHASE DIVISION
Advice for approval for credit to supplier

		Prepared by:	MINISH.
Date:	21/10/2020	PO / WO Date.	08/10/2020.
PO/WO no.	7/1088	PO/WO amount	19,807/-
Supplier Name	Anisha Associates.	Project	SHLLP.
Firm/Company	SSLLP.	Bill Date	Bill amount
Sl. No.	Bill No.		
1	130	09/10/2020	20,515/-
2			
3			
4			19,807/-
Amount A – Bills total(Excluding Transport & Hamali Charges):			

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
			83835.	☑ Yes ☐ No
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				708/-

Amount B –Other Credits : Transportation charges 600/- +18%.	
Amount C –Other Debits :	~~19,807/-~~ 20,515/-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	19,807/-
Amount E – PO / WO value:	708/-
Amount F – Difference (A – E): GST-18%	
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	26/10/2020.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]	APPROVED 21 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date		22/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
© : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer/To M/s Summit Sales llp
M.G Road, Sec-Bad
GST NO: 36 ACQFS 2044 C1Z7

No. 130 Date : 09/10/2020
Your order No. 71088 Date 08/10/2020
Our D.C. No. ______ Date : ______
Documents Sent through ______

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	RBR Bonding Agent	5 ltr	04	1350.00	5400	00
2)	Roff S.T.A	20 kg	15	598.00	8970	00
3)	RBR Bonding Agent	1 ltr	10	241.52	2415	20
	Transportation charges				600	00
			Total Taxable		17,385	20
			CGST @ 9%		1564	66
			SGTS @ 9%.		1564	66
			IGST @		/	
			TOTAL		20,515	00

PROPERTIES PVT. LTD. INWARD No. 71203 13/10

Rupees Twenty Thousand five Hundred and fifteen Rupees only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadasiv
For Anisha Associates

DELIVERY CHALLAN

ANISHA ASSOCIATES

Pidilite Building Bonds

Authorised Distributors : DR FIXIT, ROFF, FOSROC, MYK & CERA CHEM Construction Chemicals
No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day, West Marredpally Main Road, Secunderabad - 26.
✆: 040- 4850 9804, Mobile : 92465 89804

No. 347

To M/s Summit Sale LLP

Date : 09/10/2020

Po no: 71088 Edt: 08/10/2020

S.No	DESCRIPTION	Packing	Quantity
1)	RBR Bonding Agent	5 ltr	04 nos
2)	Roff S.T.A	20 kg	15 nos
3)	RBR Bonding Agent	1 ltr	10 nos
			29 nos

INWARD
Inward.No: 15032 Dt: 9/10/20
GRN No: 83835 Dt: 10/10/20
Received By:
Sign:
SUMMIT SALES LLP

MODI PROPERTIES
INWARD
No: 12520
Date: 10/10
SEC

GSTIN : 36ABTHV3594Q1Z8

Certified
Stores Manager

Customer Signature

For ANISHA ASSOCIATES

P. Sadashiv

Purchase Order

    08-10-2020 5:15:05 PM

71088
05.10.20 3:23:15

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates	**Doc No**	71088	168027
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	**Doc Date**	08-10-2020	
	Quote No	Nil	
GSTIN 36ABTPV3594Q1Z8 NA	**Quote Date**	18-12-2018	
66209804 9246589804	**SupplyType**	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3128 - Chemicals - RBR bonding agent - NA - ltrs *Code.W01 5ltrs can*	4.00	1,350.00	0.00	18.00	6,372.00
2	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs *20 KGS BAG*	15.00	598.00	0.00	18.00	10,584.60
3	3128 - Chemicals - RBR bonding agent - NA - ltrs *Code W01 1 ltr*	10.00	285.00	0.00	0.00	2,850.00
	Total Order Value . . .					**19,806.60**

Rupees : Ninteen Thousand Eight Hundred Six and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name : ____________

Date : __/__/____