PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 22/10/2020 | Prepared by: | C. Neha |
| PO/WO no. | 70660 | PO / WO Date. | 23/09/2020 |
| Supplier Name | Rama Enterprises | PO/WO amount | 3,89,302.65/– |
| Firm/Company | SSLLP | Project | SHLLP |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | RE/20-21/0425 | 09/10/2020 | 3,89,303/– |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 3,89,303/– |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | | |
| 2. | | | 84008 | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits :_Transportation charges | |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | — |
| Amount E – PO / WO value: | 3,89,303/– |
| Amount F – Difference (A – E): GST-18% | 3,89,303/– |
| | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable limits ☐ No (explained below)~~ |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____ ☑ No |
| Payment – due date | 26/10/2020 |
| Remarks: | |
| | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Neha | [signature] | | | | | |
| Date | 22/10/2020 | 22/10 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# Tax Invoice

(ORIGINAL FOR RECIPIENT)

| | | |
|---|---|---|
| **RAMA ENTERPRISES(2019-20)**<br>H.No.3-2-172, Sathavahana Nagar,<br>Beside Srikara Hospital, L.B.Nagar,<br>Ranga Reddy, Hyderabad-500074<br>GSTIN/UIN: 36AJHPP9571D1ZV<br>State Name : Telangana, Code : 36<br>Contact : 7659885888,9866885588<br>E-Mail : ramaenterprises1991@gmail.com | Invoice No.<br>**RE/20-21/0425** | Dated<br>**9-Oct-2020** |
| | Delivery Note | Mode/Terms of Payment |
| | Supplier's Ref. | Other Reference(s) |
| Buyer<br>**Summit Sales LLP**<br>5-4-187, 2nd Floor,<br>M.G. Road,<br>Secunderabad - 500 003<br>Site at<br>Kushaiguda, Hyderabad.<br>GSTIN/UIN : 36ACQFS2044C1Z7<br>State Name : Telangana, Code : 36<br>Place of Supply : Telangana | Buyer's Order No.<br>**P.O. No. 70660/14927** | Dated<br>**23-Sep-2020** |
| | Despatch Document No. | Delivery Note Date |
| | Despatched through | Destination<br>**Kushaiguda, Hyd.** |
| | Bill of Lading/LR-RR No. | Motor Vehicle No.<br>**GJ12BV6902** |
| | Terms of Delivery | |

| Sl No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **AGL 600x600 Morocco (4Pc)** | 6907 | 18 % | **750 Boxes** | 439.89 | Boxes | | **3,29,917.50** |
| | ***CGST*** | | | | | | | **29,692.58** |
| | ***SGST*** | | | | | | | **29,692.58** |
| | ***Round Off*** | | | | | | | **0.34** |
| | Total | | | **750 Boxes** | | | | **₹ 3,89,303.00** |

INWARD
Inward No: 25250 Dt: 9/10/20
MRN No: 84008 Dt:
Received By: Sign: Madhu
Vista Homes

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 70305
Date 20/10

Madhu 9502211499

Amount Chargeable (in words)

E. & O.E

**INR Three Lakh Eighty Nine Thousand Three Hundred Three Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 6907 | 3,29,917.50 | 9% | 29,692.58 | 9% | 29,692.58 | 59,385.16 |
| **Total** | **3,29,917.50** | | **29,692.58** | | **29,692.58** | **59,385.16** |

Tax Amount (in words) : **INR Fifty Nine Thousand Three Hundred Eighty Five and Sixteen paise Only**

Company's PAN : **AJHPP9571D**

Declaration

1.Goods once sold will not be taken back or Exchanged. 2. We are not responsible for any breakages any type of Losses after dispatch of goods. 3.Interest @ 24% p.a. charged if the payment is not made within 15 days.

Company's Bank Details
Bank Name : **Indianbank**
A/c No. : **932270332**
Branch & IFS Code : **L. B Nagar & IDIB000L015**

Customer's Seal and Signature

**for RAMA ENTERPRISES(2019-20)**

RAMA ENTERPRISES HYD-74. L.B. NAGAR

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

# Purchase Order

 23-09-2020 1:17:00 PM Original

70660
21.09.20 12:56:23

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| RAMA ENTERPRISES | **Doc No** | 70660 | 14927 |
| H. No. 3-2-125/B, L.B. Nagar X Road, Hyderabad - 500074 | **Doc Date** | 23-09-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36AJHPP9571D1ZV | **Quote Date** | 20-07-2020 | |
| 24123146/24123116.. 9866196656 | **SupplyType** | Supply | |

**Kind Attn : Mr.K.Raju Mudiraj**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 9059 - Tiles - Vitrified Floor Tiles - 2 ft x 2 ft - Boxes<br>*Morrcco* | 750.00 | 439.89 | 0.00 | 18.00 | 389,302.65 |
| | **Total Order Value . . .** | | | | | **389,302.65** |

Rupees : Three Lakh(s) Eighty Nine Thousand Three Hundred Two and Paise Sixty Five Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification / Brand** | All items shall be of Asian brand"Morrocco" model, rate per sft is Rs-33.50/- including 18% GST, 4 tiles in a box, coverage area is 15.5 sft, box weight is 30 kgs approx. |
| **Payment Terms** | 50% as advance & balance 50% on delivery of all materials. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | With in 5 days |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra,9502266233, Mahesh. |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Included in above prices |
| **Warranty** | Nil |
| **Advance Paid** | .........-00- By cheque no:..................., dated:........................, |
| **Other Terms** | We reserve the rights to reject the items if not as specifications,breakage is in suppliers account, Above order is for Stock, Purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

For *Summit Sales LLP*
Authorised Signatory

Name : 23/09/2020

Accepted the above Terms And Conditions
For *RAMA ENTERPRISES*

Name : ____________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SSLLP | Date: | 23.09.2020 |
| Site & Phase : | SHLLP | Time: | 10.00 |
| Supplier | | Req. No. | 14927 |
| Material required before date: | | ID No. | 60109 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | VERTIFIED TILES | | 750 | BOXES | | |
| 2 | 70660 | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| 11 | | | | | | |

Remarks:FOR STOCK MAINTENANCE AND SITES USE

| | | | |
|---|---|---|---|
| Prepared By | SOWMYA | Approved by | |
| Sign.& Date | 23.9.2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
23 SEP 2020
SOHAM MODI
MANAGING DIRECTOR

# Purchase Order



23-09-2020 10:47:59 AM

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

RAMA ENTERPRISES
H. No. 3-2-125/B, L.B. Nagar X Road, Hyderabad - 500074

**GSTIN** 36AJHPP9571D1ZV
24123146/24123116.. 9866196656

| | | |
|---|---|---|
| **Doc No** | 70660 | 14927 |
| **Doc Date** | 23-09-2020 | |
| **Quote No** | Nil | |
| **Quote Date** | 20-07-2020 | |
| **SupplyType** | Supply | |

**Kind Attn : Mr.K.Raju Mudiraj**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 9059 - Tiles - Vitrified Floor Tiles - 2 ft x 2 ft - Boxes<br>*Morrcco* | 750.00 | 439.89 | 0.00 | 18.00 | 389,302.65 |
| | | | | | **Total Order Value . . .** | **389,302.65** |

Rupees : Three Lakh(s) Eighty Nine Thousand Three Hundred Two and Paise Sixty Five Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of Asian brand"Morrocco" model, rate per sft is Rs-33.50/- including 18% GST, 4 tiles in a box, coverage area is 15.5 sft, box weight is 30 kgs approx. |
| **Payment Terms** | 50% as advance & balance 50% on delivery of all materials. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | With in 5 days |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra,9502266233, Mahesh. |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Included in above prices |
| **Warranty** | Nil |
| **Advance Paid** | .........-00- By cheque no:................., dated:......................., |
| **Other Terms** | We reserve the rights to reject the items if not as specifications,breakage is in suppliers account, Above order is for Stock, Purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

APPROVED BY
23 SEP 2020
SOHAM MODI
MANAGING DIRECTOR

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***RAMA ENTERPRISES***

Name : ____________________

Name : ____________________

Date : __/__/____