

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 31/10/20		Prepared by: D.SOWMYA	
PO/WO no. 71062		PO / WO Date. 6/10/20	
Supplier Name Sri Balaji Enterprises		PO/WO amount 12,750.	
Firm/Company Sslp		Project Sslp	
Sl. No.	Bill No.	Bill Date	Bill amount
1	85	7/10/20	12,751
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			12,751.
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	85	7/10/20.	83818 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			12,751
Amount E – PO / WO value:			12,750
Amount F – Difference (A – E): GST-18%			-1
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ☒ No	
Payment – due date		24.10.2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	21/10/20	22/10	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice



**#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF**

85

07-10-2020

71062

85

T.Bhaskhar

Head Office

GSTN : 36ACQFS2044C1Z7

GSTN : 36ACQFS2044C1Z7



A circular stamp from Modi Properties Pvt. Ltd. The outer ring contains the text "MODI PROPERTIES PVT. LTD." at the top and "SEC' BAD" at the bottom, separated by two stars. The center of the stamp has the word "INWARD" at the top, followed by three lines: "No. 1665", "Date 13/10", and "Sign" with a handwritten signature.

Pre Tax : Rs 10806.00	Tax Rs.: 1945.08	Post Tax Rs.: 12751.08	R/o Rs.: -0.08	Final Rs.: 12751.00
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HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
	10806	9%	972.54	9%	972.54			1945.08
								0
								0
Total	10806		972.54		972.54	0	0	1945.08

1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.



For **SRI BALAJI ENTERPRISES**

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553

Our Bank: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

08-10-2020 1:38:00 PM



71062

05.10.20 3:23:15

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	71062	168024
Doc Date	06-10-2020	
Quote No	Nil	
Quote Date	04-09-2019	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2147 - Carpentry - hardware - Pad Lock - NA - nos 6 lever Godrej	60.00	250.00	15.00	0.00	12,750.00
Total Order Value . . .					12,750.00

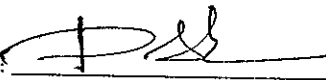
Rupees : Twelve Thousand Seven Hundred Fifty Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all GST taxes**Delivery Date** with in 7 days.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Date : __/__/__

Requisition Form						
Company Name:		SSLLP		Date:		6.10.2020
Site & Phase :		SHLLP		Time:		2.30
Supplier				Req. No.		168024
Material required before date:			ID No.		60485	
No	Description	Size	Quantity	Units	Inward No	Date
1	PAD LOCKS		60	NOS		
Remarks:FOR STOCK AND SITE PURPOSE						
Prepared By		SOWMYA		Approved by		
Sign.& Date		6.10.2020		Sign. & Date		

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
-7 OCT 2020
SOHAM MODI
MANAGING DIRECTOR

"SHREE GANESHAY NAMAH"

DELIVERY CHALLAN



SRI BALAJI ENTERPRISES

#14-1-418, Near Rocket Ground,
New Aghapura, Hyderabad - 01
E-mail : seetaram.joshi@yahoo.com
Mob: 9030605690, 9885288441
GSTN : 36AEIPJ0494H1ZF

D. C. No.

85

Dated 07 October 2020

PO / DOC No.

71062

Vehicle No.

TS100B-3123

Cont. No.

HEAD OFFICE

Billing Address :

Sumit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :

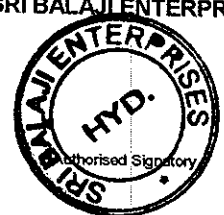
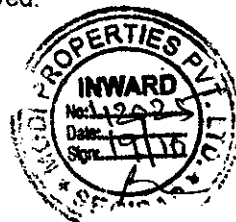
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. NO.	HSN	Description	Thickness	Size	Qty	Remark
1	8301	GODREG PAID LOCK 6.L 50MM		60X1	60 NO ✓	
INWARD Inward No: 15033 Dt: 9/10/20 MRN No: 83818 Dt: 9/10/20 Received By: Sign: 81 SUMMIT SALES LLP Certified by: Stores Manager						
					60	

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