PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/10/2020	Prepared by:	T.D. Murthy
PO/WO no.	71550	PO / WO Date.	22/10/2020
Supplier Name	Tulasi Group of Industries	PO/WO amount	Rs. 25,394/-
Firm/Company	Summit Sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	021	08/10/2020	Rs. 25,394/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 25,394/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	021	08/10/2020	84321	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 25,394/-
Amount E – PO / WO value:				Rs. 25,394/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**24/10/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	22/10/20	22/10/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36BDJPK0306E1Z1

INVOICE

Ph: 9848959544
9949898769

TULASI GROUP OF INDUSTRIES

ALL TYPES OF POWDER COATING WORKS

Block No.4, Plot No.285, SHED No.229-246,
B.N Reddy Nagar, Cherlapally, Medchal - Malkajgiri, Telangana - 500051.

To

M/s. Summit Sales LLP
Cherlapally
Hyderabad

Party GSTIN 36ACQFS2044C1Z7

Invoice No. 021

P.O.no: 71550

Date : 08/10/2020

Sl. No.	PARTICULARS	HSN CODE	QTY.	RATE	AMOUNT Rs. Ps.
1	Iron Grills & Gates powder Coating	7301	1345kgs	16/-kg	21,520/-
				TOTAL	21,520/-
				SGST 9%	1,936.8/-
				CGST 9%	1,936.8/-
				IGST	—
				GRAND TOTAL	25393.6/-

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD No. 76215 Date 20/10

INWARD				
Inward No: 15028	Dt: 9	10	20	
MRN No: 84221	Dt: 21/10/20			
Received By:	Sign:			

SUMMIT SALES LLP

Certified by:
Stores Manager

Rupees in Words Twenty five thousand three hundred and ninety three only

Goods once sold will not be taken back

Customer Signature

For TULASI GROUP OF INDUSTRIES

Authorised Signature

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	22/10/2020
Site & Phase :	SUMMIT HOUSING LLP	Time:	16:00
Supplier	TULASI GROUP OF INDUSTRIES	Req. No.	168070
Material required before date:		ID No.	61000

No	Description	Size	Quantity	Units	Inward No	Date
1	POWDER COATING CHARGES		1345	KGS		
2						
3						
4	₹71550					
5						

Remarks: ABOVE ORDER FOR MS GRILLS & GATES POWDER COATING PURPOSE.(INV. NO. 021, DT.08/10/2020)

Prepared By	T.D. MURTHY	Sign. & Date	
Date:	22/10/2020		

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

71550
20.10.20 3:54:09

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Tulasi Group Of Industries	**Doc No**	71550	168070
Block No. 4, Plot no. 285, SHED No. 229-246, B.N. Reddy Nagar, Cherlapally, Medchal, Malkajgiri, Telangana - 051.	**Doc Date**	22-10-2020	
	Quote No	Nil	
GSTIN 36BDJPK0306E1Z1	**Quote Date**	26-08-2020	
9848959544/9949898769	**SupplyType**	Supply	

Kind Attn : D.R. Swamy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6196 - Miscellaneous - Powder Coating Charges - NA - Kgs	1,345.00	16.00	0.00	18.00	25,393.60
	Total Order Value . . .					**25,393.60**

Rupees : Twenty Five Thousand Three Hundred Ninty Three and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Powder coating, delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Work done.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	Payment as per actual weighment. Above order for MS Grill & Gates powder coating purpose(Vide Inv no. 021, dt.08/10/2020).
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Tulasi Group Of Industries*

Name : ____________________

Name : ____________________

Date : __/__/____