PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/10/2020	Prepared by:	C. Neha
PO/WO no.	70673	PO / WO Date.	23/09/2020
Supplier Name	Shiv shakti Machine tools	PO/WO amount	590/-
Firm/Company	Modi Realty (Miyapur/Malgudi?) LLP	Project	AVR Gulmohar Homes
Sl. No.	Bill No.	Bill Date	Bill amount
1	2020-21/1744/SS	25/09/2020	5,90/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			590/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			83863	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				590/-
Amount E – PO / WO value:				590/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained~~ below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	26/10/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	APPROVED 24 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	22/10/2020	22/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Shiv Shakti Machine Tools Hardware and Electricals 2-3-7, M.G Road, Secunderabad. Ph: 040-40030129 GSTIN/UIN: 36ADQFS9120G1ZQ State Name : Telangana, Code : 36 E-Mail : ssmtsecunderabad@gmail.com	Invoice No. **2020-21/1744/SS**	Dated **25-Sep-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref. **1744**	Other Reference(s)
Buyer **MODI REALITY (MIRYALGUDA) LLP** 5-4-187,/3&4.II ND FLOOR, M.G ROAD, SECUNDERABAD P.NO. 9246364748 GSTIN/UIN : 36ABCFM6774G2ZZ State Name : Telangana, Code : 36	Buyer's Order No. **70673-165134**	Dated **23-Sep-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**Cut Off Wheel 4"(B)**	68042390	**20 pc**	25.00	pc		**500.00**
	CGST						**45.00**
	SGST						**45.00**
	Total		**20 pc**				**₹ 590.00**

INWARD
Inward No: 14110 Dt: 9/10/20.
MRN No: 83863 Dt: 10/10/20
Received By: Rajesh Sign
Modi Realty (Miryalguda) LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 70300
Date 20/10.
Sign.

Amount Chargeable (in words) *E. & O.E*

INR Five Hundred Ninety Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
68042390	500.00	9%	45.00	9%	45.00	90.00
Total	**500.00**		**45.00**		**45.00**	**90.00**

Tax Amount (in words) : **INR Ninety Only**

Company's Bank Details
Bank Name : **ICICI Bank**
A/c No. : **112105501160**
Branch & IFS Code : **M.G Road & ICIC0001121**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.Interest will be charged on overdue invoices @ 24 % P.A if more than 45 days.

for Shiv Shakti Machine Tools Hardware and Electricals

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 23-09-2020 2:06:13 PM Original /

70673
21.09.20 12:56:23

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details			
Shiv Shakti Machine Tools Hardware & Electricals	**Doc No**	70673	165134
2-3-7, MG Road, Beside ICICI Bank, Secunderbad-03,(T,S)	**Doc Date**	23-09-2020	
	Quote No	Nil	
GSTIN 36ADQFS9120G1ZQ	**Quote Date**	20-01-2019	
8121002491 8374457644	**SupplyType**	Supply	

Kind Attn : Mr.Shivang Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *Rod cutting Blade 4"*	20.00	25.00	0.00	18.00	590.00
				Total Order Value . . .		**590.00**

Rupees : Five Hundred Ninty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	AVR Gulmohar Homes Sy no-786, Miryalguda, Nalgonda Dist. Phone. 9550139944
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site works purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Realty (Miryalguda) LLP***

Authorised Signatory

Name : 23/09/2020

Accepted the above Terms And Conditions

For ***Shiv Shakti Machine Tools Hardware &***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MRM LLP		Date:			22-09-2020		
Site & Phase:	AVR Gulmohar Homes		Time:			12.53		
Supplier:			Req. No.			165134		
	Urgent		ID No.			60110		
No	Description		Size	Quantity	Units	Inward No		Date
1.	Steel cutting blades		4"	20	Nos			
	70673		APPROVED 23 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT					
Remarks: Above material required for site use.								
Prepared By	Anitha		Approved by					
Sign.& Date	22-09-2020		Sign. & Date					