PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/10/2020	Prepared by:	C. Neha
PO/WO no.	7116	PO / WO Date.	09/10/2020
Supplier Name	Shubham Enterprises	PO/WO amount	32,400/-
Firm/Company	Modi Realty Mallapur LLP	Project	GMR
Sl. No.	Bill No.	Bill Date	Bill amount
1	13658	10/10/2020	32,402/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			32,402/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			83951	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	32,402/-
Amount E – PO / WO value:	32,400/-
Amount F – Difference (A – E): GST-18%	2/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ /- ☑ No
Payment – due date	26/10/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	APPROVED 24 OCT 2020				
Date	22/10/2020	23/10	MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 1365 **Date :** 10-Oct-2020 P.O. No. : **71116 // 68479** Date : **10-Oct-2020**

Reverse Charge (Y/N) : **No** D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : Site@gulmohar Residency Mallapur E-Way Bill No. :

Bill to Party :	Ship to Party :
MODI REALITY (MALLAPUR) LLP 2nd FLOOR 5-4-18-7/3&4 SOHAM MANSION SECUNDERABAD ,HYDERABAD State: Telangana(36) **GSTIN No.: 36AAEFM1459R1ZP**	**MODI REALITY (MALLAPUR) LLP** 2nd FLOOR 5-4-18-7/3&4 SOHAM MANSION SECUNDERABAD ,HYDERABAD State: Telangana(36) **GSTIN No.: 36AAEFM1459R1ZP**

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 48" CELING FAN	8414	27.00 NOS.	1,017.00	27,459.00
				27,459.00
CGST TAX 9 %				2,471.31
SGST TAX 9%				2,471.31
ROUNDED				0.38
				32,402.00

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 70269 Date 10/10 Sign

INWARD
MODI REALTY MALLAPUR LLP
Ward No 1147 Dt 10/10/20
MRN No. ... Dt ... 83951
Received By ... Sign ... 10/10/20

Indian Rupees Thirty Two Thousand Four Hundred Two Only

Despatched Through :

Destination :

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
   IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 09-10-2020 5:01:14 PM

71116
08.10.20 5:21:49

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Shubham Enterprises 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc No**	71116	68479
	Doc Date	09-10-2020	
	Quote No	Nil	
GSTIN 36AMRPG2711M1ZT 6656-8151..	**Quote Date**	09-10-2020	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4525 - Electrical - other - Ceiling fan - other - nos *1200 mm white*	27.00	1,200.00	0.00	0.00	32,400.00
					Total Order Value . . .	**32,400.00**

Rupees : Thirty Two Thousand Four Hundred Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'CG' brand Sea wind model
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Model lat and site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MRMLLP	Date:	06.10.20
Site & Phase :	GMR	Time:	12:46
Supplier		Req. No.	68479
Material required before date: 10.10.20		ID No.	60521

No	Description	Size	Quantity	Units	Inward No	Date
1.	Ceiling fans (White Colour)	1200 mm	27	Nos		
2.	7116					
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Remarks: For model flats & site office purpose at GMR Site.

Prepared By	Sravani.A	Approved by	
Sign.& Date	05.10.20	Sign. & Date	APPROVED BY -9 OCT 2020 SOHAM MODI MANAGING DIRECTOR

Note: