

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 27/10/2020		Prepared by: NEHA																									
PO/WO no. 71484		PO / WO Date. 21/10/2020																									
Supplier Name Pinkdura Agency		PO/WO amount 17,700 / -																									
Firm/Company SLLP		Project SLLP																									
Sl. No.	Bill No.	Bill Date	Bill amount																								
1	1890	23/10/2020	17,700 / -																								
2																											
3																											
4																											
Amount A – Bills total(Excluding Transport & Hamali Charges):			17,700 / -																								
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN																								
1.			84388 84388 ☐ Yes ☐ No																								
2.			☐ Yes ☐ No																								
3.			☐ Yes ☐ No																								
Amount B –Other Credits : Transportation charges																											
Amount C –Other Debits :																											
Amount D (D=A+B-C) – Amount to be credited to the supplier:			17,700 / -																								
Amount E – PO / WO value:			17,700 / -																								
Amount F – Difference (A – E): GST-18%																											
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)																									
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)																									
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)																									
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)																									
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No																									
Payment – due date		30/10/2020																									
Remarks:																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Approved by</td> <td>Purchase Officer</td> <td>Purchase Manager</td> <td>Procurement Manager</td> <td>M D</td> <td>Accounts – receiver of bill</td> <td>Accountant</td> <td>Accounts Manager</td> </tr> <tr> <td>Sign:</td> <td>Neha</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Date</td> <td>27/10/2020</td> <td>29/10</td> <td>MINISH PARIKH MANAGER PROCUREMENT</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>				Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager	Sign:	Neha							Date	27/10/2020	29/10	MINISH PARIKH MANAGER PROCUREMENT				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager																				
Sign:	Neha																										
Date	27/10/2020	29/10	MINISH PARIKH MANAGER PROCUREMENT																								

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

JINKRUPA AGENCY

Authorised Dealers For : STERLING & DHARANI WATER PUMPS,

STERLING & DHARANI SUBMERSIBLE PUMPS

STERLING, MARUTI, AJAY & PREMIER ISI HDPE PIPES

4-3-75/3, HILL STREET, SECUNDERABAD - 500 003.

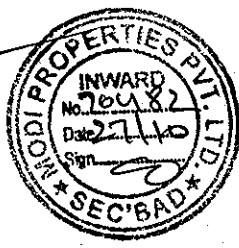
1890

No.

3rd Credit

Date 23/10/2020

M/s. Summit Sales LLPP.O. No. 71484Party's GST No. 36AC9F82046C127

Quantity	DESCRIPTION	RATE	AMOUNT Rs.	P.
✓ 20	20 mm Pvc Breaaded (600 mm) Green	750/- Per mtr	15000/-	
INWARD Inward No: <u>15112</u> Dt: <u>24/10/20</u> MRN No: <u>84388</u> Dt: <u>24/10/20</u> Received By: <u>[Signature]</u> Sign: <u>[Signature]</u> SUMMIT SALES LLP Certified by: <u>[Signature]</u> Stores Manager Total RS 17,700/- <u>[Signature]</u> 				
Total			15000/-	
SGST@9%			1350/-	
CGST@9%			1350/-	
IGST@			-	
Grand Total			17700/-	

E & O. E.

Goods once sold cannot be taken back or exchanged.
No guarantee for Electricals & Pump.
Subject to Secunderabad Jurisdiction.

For JINKRUPA AGENCY

Purchase Order



Page(s) 1 Of 1

21-10-2020 4:56:55 PM

71484

10.10.20 12:36:44

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Jinkrupa Agency
4-3-75/3, Hill Street, Sec-Bad -500 003

Doc No	71484	168059
Doc Date	21-10-2020	
Quote No	Nil	
Quote Date	16-09-2020	
SupplyType	Supply	

GSTIN 36AEMPM4587N1ZL

2771-0119

98496-06725

Kind Attn : Mr. Hemal H. Mehta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7353 - Plumbing - other - Green Hose pipe - Other - Mtrs 3/4" 20 nos	600.00	25.00	0.00	18.00	17,700.00
Total Order Value . . .					17,700.00

Rupees : Seventeen Thousand Seven Hundred Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next day

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintenance purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Jinkrupa Agency**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		19.10.20	
Site & Phase :		SHLLP		Time:		16.00	
Supplier				Req. No.		168059	
Material required before date:					ID No.		60908
No	Description	Size	Quantity	Units	Inward No	Date	
1	GREEN HOSE PIPE		20	NOS			
2	CUBE TESING MOULDS <i>21482</i>		36	NOS			
3	DOOR MATS-CLOTH		30	NOS			
4	<i>21484</i>						
5							
6							
7							
8							
9							
10							
Remarks: FOR STOCK MAINTENANCE							
Prepared By		SOWMYA		Approved by			
Sign. & Date		19.10.20		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

W

APPROVED BY
19 OCT 2020
SOHAM MCDI
MANAGING DIRECTOR.