PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/10/2020	Prepared by:	NEHA
PO/WO no.	71324	PO / WO Date.	15/10/2020
Supplier Name	Shubam Enterprises	PO/WO amount	9,912/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	1451	20/10/2020	9,912/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			9,912/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			~~84025~~ 84268	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,912/-
Amount E – PO / WO value:	9,912/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	30/10/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Neha	[signature]	APPROVED 28 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	27/10/2020	28/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 1451 **Date :** 20-Oct-2020 P.O. No. : 71324 // 168036 Date : 20-Oct-2020

Reverse Charge (Y/N) : No D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 HAVELLS 25 AMPS DP COS	8536	10.00 NOS	840.00	8,400.00
				8,400.00
CGST TAX 9 %				756.00
SGST TAX 9%				756.00
ROUNDED				
				9,912.00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 70491
Date 27/10
Sign.

INWARD	
Inward No: 15094	Dt: 21/10/20
MRN No: 84268	Dt:
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Indian Rupees Nine Thousand Nine Hundred Twelve Only
Despatched Through :
Destination :

SUDHAKAR PIPES AND FITTINGS Honeywell THE POWER OF CONNECTED norisys® Bharat M.S. Pipes SUDHAKAR WIRES AND CABLES HAVELLS

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 15-10-2020 5:04:31 PM

71324
10.10.20 12:34:48

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	71324	168036
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	15-10-2020	
	Quote No	Nil	
GSTIN 36AMRPG2711M1ZT 6656-8151..	**Quote Date**	15-10-2020	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4799 - Electrical - other - Change over - 25 Amps - nos	10.00	840.00	0.00	18.00	9,912.00
					Total Order Value . . .	**9,912.00**

Rupees : Nine Thousand Nine Hundred Twelve Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For *Shubham Enterprises*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	10.10.2020
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	168036
Material required before date:		ID No.	60681

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16A	96	NOS		
2	MCB 21322	6A	96	NOS		
3	FP ISOLATOR	40A	12	NOS		
4	CHANGE OVER 21324	25A	10	NOS		
5	LED LIGHTS	2'	40	NOS		
6	LED LIGHTS	4'	20	NOS		
7	MODU;LAR PLATE	6M	240	NOS		
8	SWITCH	6A	600	NOS		
9	SOCKET	6A	600	NOS		
10	SWITCH	16A	200	NOS		
11	SOCKET 21323	16A	200	NOS		
12	FAN DIMMER		100	NOS		
13	TV SOCKET		60	NOS		
14	TELEPHONE SOCKET		60	NOS		
15	BLANK PLATE		900	NOS		
16						

Remarks:FOR STOCK MAINTENANCE AND SITE USE

Prepared By	SOWMYA	Approved by	APPROVED 15 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT
Sign.& Date	10.10.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

P.T.O