PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/10/20.	Prepared by:	D.SOWMYA
PO/WO no.	70998	PO / WO Date.	5/10/20
Supplier Name	SSllp.	PO/WO amount	26,207
Firm/Company	Serene Constructions llp	Project	Serene farms.
Sl. No.	Bill No.	Bill Date	Bill amount
1	13660	15/10/20.	26,207
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			26,207

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	SSllp 2681	8/10/20	83771	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				26,207
Amount E – PO / WO value:				26,207
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained~~ below)
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**24.10.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 28 OCT 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	17/10/20	27/10					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

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DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Same court LLP	DC No. : 2681
	Date : 8/10/20
Site: Sy 44 Jink pally RR Dist.	Vehicle No. : TS10UA9758
	P.O. / W.O. No. : 70998
	P.O. / W.O. Date : 5/10/20

Sl. No.	PARTICULARS	Quantity
1	MDF Board 2 INB	6 R Sft
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

GSTIN : 36 ACVFS7909P1ZV

Received the above materials in good condition.

Received by : Salam

Stamp: Salam

Date :

For **SUMMIT SALES LLP**

Authorised Signatory

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	13660
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	15-10-2020
	PO No.	70998
	PO Date.	05-10-2020
	Req ID	60405
	Req Date	05-10-2020
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150382

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2368 - Carpentry - wood - MDF Board - 7.5 MM - sft		672	33.05	22,209.60	18	3,997.72
	8'x4'-21 nos						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	22,209.60	3,997.72
	1,998.86	1,998.86	Total Invoice Amount	26,207.33	

Rupees : Twenty Six Thousand Two Hundred Seven and Paise Thirty Three Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 70245 Date 20/10 Sign SEC'BAD

Authorised signatory

Purchase Order

 05-Oct-20 2:31:25 PM

70998
30.09.20 4:15:47

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP	**Doc No**	70998	150382
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	05-10-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-03-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	2368 - Carpentry - wood - MDF Board - 7.5 MM - sft *8'x4'-21 nos*	672.00	33.05	0.00	18.00	26,207.33
	Total Order Value . . .					**26,207.33**

Rupees : Twenty Six Thousand Two Hundred Seven and Paise Thirty Three Only.

Terms and Conditions :-

Specification / Brand	All boards are Action tesa brand, Acatia light, OSL each design of 15 nos of boards, one board cost is Rs-1248, included GST.
Payment Terms	After delivery and productions of bill
Tax	GST Included in the above prices
Delivery Date	With in 15 days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for villa no: 1,15,30, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Serene Constructions LLP*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________

Date : __/__/__

Requisition Form

Company Name:	Serene Cosntructions LLp	Date:	03-10-20
Site & Phase :	SERENE FARMS	Time:	12.30
Supplier		Req. No.	150382
Material required before date:	asap	ID No.	60405

No	Description	Size	Quantity	Units	Inward No	Date
1	**MDF boards(wenge colour)**	8'x4'	21	Nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

7098

Remarks: The Above material is required for Villa Nos 01,15,30

Prepared By	G.Siva prasad	Approved by	
Sign.& Date	03-10-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

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DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Serene Const LLP	DC No. : 2681
	Date : 8/10/20
Site: Sy 44, Yenkapally	Vehicle No. : TS10UA9758
RR Dist.	P.O. / W.O. No. : 70998
	P.O. / W.O. Date : 5/10/20

Sl. No.	PARTICULARS	Quantity
1	MDF Board 2 IWR	612 sft
2		
3		
4		
5		
6		
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17		
18		
19		
20		

INWARD
Inward No: 5460 Dt: 08/10/20
MRN No: 83771 Dt: 08/10/20
Received By: Yespal Reddy Sign:
Serene Construction (Hyd) LLP

GSTIN : 36 ACVFS 7909 P1ZV

Received the above materials in good condition.

Received by : Saban

Stamp:

Date :

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 41855
Date 13/10
Sign.

For SUMMIT SALES LLP

Authorised Signatory